

MACKENZIE COUNTY  
REGULAR COUNCIL MEETING

Tuesday, September 11, 2007  
10:00 a.m.

Council Chambers  
Fort Vermilion, Alberta

AGENDA

Delta - 4  
Coast - 2  
Greenwood - 6

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a) Minutes of the August 29, 2007 Regular Council Meeting	7
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) RCMP (Ryan Becker) b)	
GENERAL REPORTS:	6.	a) None	
PUBLIC HEARINGS:	7.	a) Bylaw 637/07 Land Use Bylaw Amendment to Replace Land Use Bylaw 462/04 Section 7.3 Agricultural District 1 "A1" Section "C" and "E" as Amended	25
TENDERS:	8.	a) Fort Vermilion Water Treatment Plant and Lift Station Upgrading Project (1:30 p.m.) b) Intersection Improvements at Blumenort Road Highway 697:04 Kilometre 53.67 (2:01 p.m.)	35
COUNCIL	9.	a) Council Committee Reports	



**COMMITTEE, CAO  
AND DIRECTORS  
REPORTS:**

b) CAO & Director Reports

**CORPORATE  
SERVICES:**

10. a) Sale of Land by Public Auction 37

b) Information/Correspondence Items 41

c) **Mackenzie Housing Management Board**

d) **Donation Request**

e)

f)

**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES:**

11. a) Development Permit 13-DP-07 Industrial Shop on SE 32-110-19-W5M (Inter-Municipal Development Plan Corridor) 59

b) Development Permit 201-DP-07 Plan 902-0841, Lot 5 – Direct Control 2 “DC2” (Indian Cabins) 71

c) Town of High Level Referrals Plan 042-4274, Block 53, Lot 11 (High Level) 79

d) Special Council Meeting 87

e) **Town of High Level Referrals  
Bylaw 856-07 Part of Lot 10PUL, Block 42,  
Plan 982-3408 (High Level)**

f)

g)

**OPERATIONAL  
SERVICES:**

12. a) Tompkins Landing Ice Bridge

b) **Zama Water Treatment Plant**

c) Mackenzie Housing - F.O

d) 7 mile Corner



**IN CAMERA  
SESSION:**

- 13. a) Town of High Level Negotiations
- b) Personnel
- c) **Special Projects**
- d) **Engineering**
- e) **Gravel Pit**
- f)
- g)

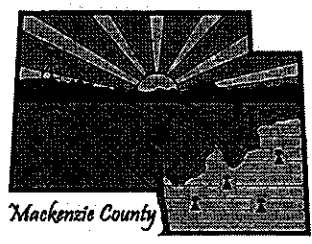
**NEXT MEETING  
DATE:**

- 14. a) Regular Council Meeting  
Wednesday, September 26, 2007  
10:00 a.m.  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:**

- 15. a) Adjournment





# MACKENZIE COUNTY

## REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the August 29, 2007 Regular Council Meeting</b>

**BACKGROUND / PROPOSAL:**

Minutes of the August 29, 2007 Regular Council meeting are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That the minutes of the August 29, 2007 Regular Council meeting be adopted as presented.





**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

*Revised*

**Wednesday, August 29, 2007  
10:00 a.m.  
Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Peter Braun	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Greg Newman	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

**ABSENT:**

Jim Thompson	Councillor
--------------	------------

**ADMINISTRATION:**

William (Bill) Kostiw	Chief Administrative Officer
Carol Gabriel	Executive Assistant
Jouliia Whittleton	Director of Corporate Services
Paul Driedger	Director of Planning & Emergency Services
John Klassen	Manager of Utilities & Facilities
Mark Schonken	Director of Public Works

**ALSO PRESENT:**

Minutes of the Regular Council meeting for Mackenzie County held on August 29, 2007 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER:**

**1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:10 a.m.

**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 07-08-725**

**MOVED** by Councillor Braun

That the agenda be adopted as amended with the addition of:

- 5. b) DCL Siemens – Delegation
- 11. q) Sewer Lift Station for Northeast Part of La Crete
- 12. e) Reinland Christian Academy
- 12. f) Fort Vermilion Water Treatment Plant & Lift Station Upgrade
- 13. k) Fidler Gravel Pit

**CARRIED**

**ADOPTION OF THE  
PREVIOUS MINUTES:**

**3. a) Minutes of the August 14, 2007 Regular Council  
Meeting**

**MOTION 07-08-726**

**MOVED** by Councillor Watson

That the minutes of the August 14, 2007 Regular Council meeting be adopted as amended.

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 07-08-727**

**MOVED** by Councillor Wardley

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 10:18 a.m.

- 13. a) Town of High Level Negotiations
- 13. b) Personnel
- 13. c) Special Project Development
- 13. d) Highway 88
- 13. e) Road Negotiations High Level Rural
- 13. f) Tompkins Landing Ice Bridge
- 13. g) Mackenzie Housing Management Board
- 13. h) Samlan Enterprises Inc
- 13. i) High Level Industrial Development
- 13. j) DCL Engineering (Zama)
- 13. k) Fittler Gravel Pit

**CARRIED**

Deputy Reeve Sarapuk left the meeting at 12:33 p.m.

**MOTION 07-08-728**

**MOVED** by Councillor Driedger

That Council move out of camera at 2:24 p.m.

**CARRIED**

**13. a) Town of High Level Negotiations**

**MOTION 07-08-729**

**MOVED** by Councillor Watson

That a letter be sent to the Town of High Level in regards to the cost sharing services as discussed.

**CARRIED**

**13. b) Personnel**

**MOTION 07-08-730**

**MOVED** by Councillor Driedger

That the resignation from Paul Driedger, Director of Planning and Emergency Services be accepted with regret and that an appropriate farewell be held.

**CARRIED**

**13. e) Road Negotiations High Level Rural**

**MOTION 07-08-731**

**MOVED** by Councillor Watson

That Mackenzie County consider including the three half mile roads as per attached diagram in the 2008 budget subject to land purchase agreements with the affected land owners.

**CARRIED**

**13. f) Tompkins Landing Ice Bridge**

**MOTION 07-08-732**

**MOVED** by Councillor Braun

That Mackenzie County accept the Tompkins Landing ice bridge contract with Alberta Infrastructure and Transportation as negotiated.

**CARRIED**

**13. g) Mackenzie Housing Management Board**

**MOTION 07-08-733**

**MOVED** by Councillor Wardley

That Mackenzie County accept option 1 as presented regarding the Mackenzie Housing Management Board.

**CARRIED**

**13. h) Samlan Enterprises Inc**

**MOTION 07-08-734**

**MOVED** by Councillor Braun

That the request from Samlan Enterprises Inc. be received for information.

**CARRIED**

**13. i) High Level Industrial Development**

**MOTION 07-08-735**

**MOVED** by Councillor Driedger

That the Chief Administrative Officer and Councillor Driedger be authorized to make an offer to purchase three quarters of land in the High Level industrial area with funding coming from the general capital reserve.

**CARRIED**

**13. k) Fidler Gravel Pit**

**MOTION 07-08-736**

**MOVED** by Councillor Froese

That the Fidler gravel pit be accepted for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 2:31 p.m. and reconvened the meeting at 2:46 p.m.

**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES:**

**11. a) Bylaw 506/05 Municipal Parks Bylaw**

**MOTION 07-08-737**

**MOVED** by Councillor Driedger

That Bylaw 506/05, being the Municipal Parks Bylaw, be tabled to the next meeting.

**CARRIED**

**11. b) Ambulance Services Bylaw 538/05**

**MOTION 07-08-738**

**MOVED** by Councillor Driedger

That Mackenzie County invoice for emergency calls outside County boundaries at the level of service responding using the Alberta Blue Cross rate.

**CARRIED**

- 11. c) Bylaw 645/07 – Land Use Bylaw Amendment to Rezone Plan 188TR, Block 5, Lot 23 from Hamlet Residential District 1 (HR1) to Public/Institutional District (HP) (Fort Vermilion)**

**MOTION 07-08-739**

**MOVED** by Councillor Newman

That first reading be given to Bylaw 645/07 being a Land Use Bylaw amendment to rezone plan 188TR, Block 5, Lot 23 from Hamlet Residential District 1 (HR1) to Public/Institutional District (HP) in Fort Vermilion.

**CARRIED**

- 11. d) Bylaw 646/07 – Land Use Bylaw Amendment to Rezone Part of NE 10-106-15-W5M from Hamlet Industrial District 1 (HI1) to Hamlet Industrial District 3 (HI3) (La Crete)**

**MOTION 07-08-740**

**MOVED** by Councillor Braun

That first reading be given to Bylaw 646/07 being a Land Use Bylaw amendment to rezone Part of NE 10-106-15-W5M from Hamlet Industrial District 1 (HI1) to Hamlet Industrial District 3 (HI3).

**CARRIED**

- 11. e) Town of High Level Referrals Part of NW 5-110-19-W5M (High Level)**

**MOTION 07-08-741**

**MOVED** by Councillor Driedger

That the Town of High Level referrals – part of NW 5-110-19-W5M be received for information.

**CARRIED**

- 11. f) Town of High Level Referrals Plan 062-0096, Block 9, Lot 8 (High Level)**

**MOTION 07-08-742**

**MOVED** by Councillor Wardley

That Mackenzie County has no concerns for Development Permit

07-51 on Plan 062-0096, Block 9, Lot 8 within the Town of High Level in name of Maltais Geomatics Inc. for the construction of a garage/storage building.

**CARRIED**

**11. g) Town of High Level Referrals Plan 6012NY, Block 24, Lot 10A (High Level)**

**MOTION 07-08-743**

**MOVED** by Councillor Braun

That Mackenzie County has no concerns for Development Permit 07-50 on Plan 6102NY, Block 24, Lot 10A within the Town of High Level in the name of RCMP "K" Division, for a Modular Office Unit.

**CARRIED**

**11. h) Town of High Level Referrals Plan 832-3083, Block 6, Lot 14 (High Level)**

**MOTION 07-08-744**

**MOVED** by Councillor Driedger

That Mackenzie County has no concerns for Development Permit 07-55 on Plan 832-3083, Block 6, Lot 14 within the Town of High Level, in the name of Wolf Carpentry Inc. for the construction of a shop.

**CARRIED**

**11. i) Road Name Assignment for Greenwood Acres – SW 13-106-15-W5M (John and Sadie Klassen – 47-SUB-05)**

**MOTION 07-08-745**

**MOVED** by Councillor Braun

That the road naming request for the Greenwood Acres subdivision, Plan 062-4963 (SW 13-106-15-W5M) be received for information.

**CARRIED**

**11. j) Footner Forest Products Ltd. – 1 Mile Buffer**

**MOTION 07-08-746**

**MOVED** by Councillor Froese

That administration discuss direct control with Footner Forest Products.

**CARRIED**

**11. k) Municipal Development Plan and Land Use Bylaw  
Work Program and Budget**

**MOTION 07-08-747**

**MOVED** by Councillor Wardley

That the proposed budget and work program/timeline with Urban Systems for the review and revision of the Municipal Development Plan and the Land Use Bylaw be approved as presented and apply for the 2007 Municipal Sponsorship Funding.

**CARRIED**

**11. l) Harold Torkelson – Request to Waive Fire Invoice**

**MOTION 07-08-748**

**MOVED** by Councillor Wardley

That fire invoice 4469 be reduced by \$3,469.85 and the property owner pay the balance of \$6,256.00.

**CARRIED**

**11. m) Allan Flett – Request to Waive Fire Invoice**

**MOTION 07-08-749**

**MOVED** by Councillor Braun

That fire invoice 4319 be reduced by \$1,912 and the property owner pay the balance of \$1,432.54.

**CARRIED**

**11. n) Simon Froese – Request to Waive Fire Invoice**

**MOTION 07-08-750**

**MOVED** by Councillor Newman

That fire invoice 5903 be reduced by \$2,820.00 and the property owner pay the balance of \$4,636.63.

**CARRIED**

**11. o) Herman & Trudy Banman**

**MOTION 07-08-751**

**MOVED** by Councillor Wardley

That fire invoice 5375 be reduced by \$266.67 and the property owner pay the balance of \$393.33.

**CARRIED**

**11. p) Rainbow Lake Fine Revenue**

**MOTION 07-08-752**

**MOVED** by Councillor Wardley

That the fine revenue received from the Husky Oil Enforcement Services contract between October 11, 2005 and July 17, 2007 totaling \$9,544.00 be forwarded to the Rainbow Lake Community Health Council.

**CARRIED**

**11. q) Sewer Lift Station for Northeast Part of La Crete**

**MOTION 07-08-753**

**MOVED** by Councillor Driedger

That the sewer lift station for Northeast part of La Crete be tabled for further information.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**12. a) Zama Groundwater Supply and Supply Line –  
Contract # 2**

**MOTION 07-08-754**

**MOVED** by Councillor Newman

That Mackenzie County award the Zama Groundwater Supply and Supply Line contract to the low bidder subject to AIT approval.

**CARRIED**

Reeve Neufeld recessed the meeting at 3:48 p.m. and reconvened the meeting at 4:01 p.m.

**12. b) Zama Groundwater Supply and Supply Line –  
Bylaw 647/07**

**MOTION 07-08-755**  
(Requires 2/3)

**MOVED** by Councillor Newman

That the Zama Water Treatment System Upgrade project be amended to include the Groundwater Supply and Supply Line component with total project cost of \$12,791,729.



**CARRIED**

**MOTION 07-08-756**  
(Requires 2/3)

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 647/07, being a bylaw authorizing a debenture in the amount of \$549,407 for the Zama Groundwater Supply and Supply Line.

**CARRIED UNANIMOUSLY**

**MOTION 07-08-757**  
(Requires 2/3)

**MOVED** by Councillor Braun

That second reading be given to Bylaw 647/07, being a bylaw authorizing a debenture in the amount of \$549,407 for the Zama Groundwater Supply and Supply Line.

**CARRIED UNANIMOUSLY**

**MOTION 07-08-758**  
(Requires unanimous)

**MOVED** by Councillor Driedger

That consideration be given to go to third reading of Bylaw 647/07, being a bylaw authorizing a debenture in the amount of \$549,407 for the Zama Groundwater Supply and Supply Line.

**CARRIED UNANIMOUSLY**

**MOTION 07-08-759**  
(Requires 2/3)

**MOVED** by Councillor Newman

That third reading be given to Bylaw 647/07, being a bylaw authorizing a debenture in the amount of \$549,407 for the Zama Groundwater Supply and Supply Line.

**CARRIED UNANIMOUSLY**

**12. c) Blumenort Old Colony Cemetery**

**MOTION 07-08-760**

**MOVED** by Councillor Newman

That a culvert be installed and look at a long term solution for the drainage issues at the Blumenort Old Colony Cemetery.

**CARRIED**

**12. d) Tompkins Landing Ice Bridge**

**MOTION 07-08-761**

**MOVED** by Councillor Wardley

That administration be authorized to prepare and issue request for proposals for the Tompkins Landing three-year ice bridge contract.

**CARRIED**

**12. e) Reinland Christian Academy**

**MOTION 07-08-762**

**MOVED** by Councillor Braun

That Mackenzie County repair the Reinland Christian Academy's basement flood damage and that the County invoice the engineer ~~(DCL-Simons)~~ <sup>(for the estimate)</sup> and the contractor each for one third of the cost with funding coming from the Transportation Department Operating budget.

**CARRIED**

**12. f) Fort Vermilion Water Treatment Plant & Lift Station Upgrade**

**MOTION 07-08-763**

Requires Unanimous

**MOVED** by Councillor Wardley

That the 2007 Capital Budget be amended to include the \$600,000 Fort Vermilion Water Treatment Plant and Lift Station upgrade project with funding coming from the Water Treatment Plant Reserve.

**CARRIED UNANIMOUS**

**MOTION 07-08-764**

Requires Unanimous

**MOVED** by Councillor Braun

That administration proceed with tendering the Fort Vermilion Water Treatment Plant and Lift Station upgrade project.

**CARRIED UNANIMOUSLY**

Councillor Newman left the meeting at 4:24 p.m.

Paul Driedger, Director of Planning & Emergency Services presented his report.

**DELEGATIONS:**

**5. a) Health Services Plan – Denise Blackwell, Blackwell Management Group**

**MOTION 07-08-765**

**MOVED** by Councillor Froese

That the presentation by Denise Blackwell, Blackwell Management Group, regarding the Health Services Plan be received for information.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:**

4. a) **None**

**GENERAL REPORTS:**

6. a) **Action List**

**MOTION 07-08-766**

**MOVED** by Councillor Wardley

That the action list be received for information.

**CARRIED**

**PUBLIC HEARINGS:**

7. a) **None**

**TENDERS:**

8. a) **None**

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS  
REPORTS:**

9. a) **Council Committee Reports**

Councillor Braun reported on the Mackenzie Housing Management Board meetings, Municipal Planning Commission meetings, Regional Economic Development Initiative teleconferences, Alberta Association of Municipal Districts & Counties zone meeting, La Crete Recreation board meeting, and a Mackenzie Waste Management meeting.

Councillor Froese reported on Municipal Planning Commission meetings.

Councillor Wardley reported on a meeting with a potential developer, Urban Systems, and the Zama Recreation Board meeting.

Councillor Watson reported on the Agriculture Service Board meeting, Mackenzie Waste Management meeting, meeting with Footner, and a road access concern.

Councillor Driedger reported on the Alberta Association of Municipal Districts & Counties zone meeting and the Mackenzie Economic Development Corporation.

Reeve Neufeld reported on the Alberta Association of Municipal Districts & Counties zone meeting, and the Municipal Sustainability Initiative information session.

**MOTION 07-08-767**

**MOVED** by Councillor Watson

That the Council Committee verbal reports be accepted as information.

**CARRIED**

**9. b) CAO & Director Reports**

**MOTION 07-08-768**

**MOVED** by Councillor Froese

That the Director of Corporate Services, Director of Planning & Emergency Services, Manager of Utilities & Facilities, Director of Public Works and the Chief Administrative Officer reports be accepted for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 5:59 p.m. and reconvened the meeting at 6:09 p.m.

**CORPORATE  
SERVICES:**

**10. a) 2008 Operating and Capital Budget Development**

**MOTION 07-08-769**

**MOVED** by Councillor Driedger

That Council's 2008 budget planning session be set for October 1, 2007 at 10:00 a.m. in the Fort Vermilion Council Chambers.

**CARRIED**

**MOTION 07-08-770**

**MOVED** by Councillor Driedger

That the following dates be set for road tour meetings for each hamlet and for rural roads with Council, administration and engineers:

October 2, 2007 – Fort Vermilion & La Crete at 9:00 a.m.  
October 3, 2007 – Fort Vermilion North at 9:00 a.m.

**CARRIED**

**10. b) Organizational Meeting & Appointments**

**MOTION 07-08-771**

**MOVED** by Councillor Wardley

That the Organizational meeting date be changed from October 22, 2007 to October 24, 2007.

**CARRIED**

**10. c) Regular Council Meeting**

**MOTION 07-08-772**

**MOVED** by Councillor Braun

That the Regular Council meeting date be changed from October 24, 2007 to October 25, 2007 at 10:00 a.m. at the Fort Vermilion Council Chambers to accommodate our two engineers.

**CARRIED**

**10. d) Orientation Session  
Activation Analysis**

**MOTION 07-08-773**

**MOVED** by Councillor Driedger

That the Orientation Session with Activation Analysis be rescheduled to October 24 and 25, 2007.

**CARRIED**

**10. e) July 31, 2007 Income Statement and Term Deposits  
Report**

**MOTION 07-08-774**

**MOVED** by Councillor Wardley

That the operating revenues and expenditures, term deposits and capital projects progress report for the period ended July 31, 2007 be received for information.

**CARRIED**

**10. f) Information/Correspondence Items**

**MOTION 07-08-775**

**MOVED** by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**13. j) Zama Water Treatment Plant/DCL Siemens Engineering**

Whereas, the Zama Water Treatment Plant proposal to Alberta Infrastructure and Transportation has been denied because of Protocol; and, whereas, DCL Siemens Engineering has been working on the Zama Water Treatment Plant project over the last three years; and, whereas, Mackenzie County paid \$526,904.93 to DCL Siemens Engineering in the period of three years for the Zama Water Treatment Plant engineering services.

Therefore, DCL Siemens Engineering has been requested to attend the Council meeting to discuss remedial action or other options available to Council.

**MOTION 07-08-776**

**MOVED** by Councillor Watson

That, as DCL Siemens Engineering stated they will not work with Mackenzie County's project manager, William Kostiw (CAO), on the Zama projects, Council accepts this statement as DCL Siemens' resignation as the County's engineers for the Zama projects.

**CARRIED UNANIMOUSLY**

**MOTION 07-08-777**

**MOVED** by Councillor Wardley

That due to DCL Siemens' position in refusing to work with the County's project manager and in order to mitigate further delays in completing the Zama projects, an alternate engineering firm be secured to complete the Zama projects.

**CARRIED UNANIMOUSLY**

**NEXT MEETING DATE:**

**14. a) Regular Council Meeting**

Regular Council Meeting  
Tuesday, September 11, 2007  
10:00 a.m.  
Council Chambers, Fort Vermillion, AB

**ADJOURNMENT:**

**15. a) Adjournment**

**MOTION 07-08-778**

**MOVED** by Councillor Driedger

That the Regular Council meeting be adjourned at 6:56 p.m.

**CARRIED**

These minutes will be presented to Council for approval on Tuesday, September 11, 2007.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant





**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, August 29, 2007**

**10:00 a.m.**

**Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Peter Braun	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Greg Newman	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

**ABSENT:**

Jim Thompson	Councillor
--------------	------------

**ADMINISTRATION:**

William (Bill) Kostiw	Chief Administrative Officer
Carol Gabriel	Executive Assistant
Joulia Whittleton	Director of Corporate Services
Paul Driedger	Director of Planning & Emergency Services
John Klassen	Manager of Utilities & Facilities
Mark Schonken	Director of Public Works

**ALSO PRESENT:**

Minutes of the Regular Council meeting for Mackenzie County held on August 29, 2007 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER:**

**1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:10 a.m.

**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 07-08-725**

**MOVED** by Councillor Braun

That the agenda be adopted as amended with the addition of:

- 5. b) DCL Siemens – Delegation (2:00 pm)
- 11. q) Sewer Lift Station for Northeast Part of La Crete
- 12. e) Reinland Christian Academy
- 12. f) Fort Vermilion Water Treatment Plant & Lift Station Upgrade
- 13. k) Fidler Gravel Pit

**CARRIED**

**ADOPTION OF THE  
PREVIOUS MINUTES:**

**3. a) Minutes of the August 14, 2007 Regular Council Meeting**

**MOTION 07-08-726**

**MOVED** by Councillor Watson

That the minutes of the August 14, 2007 Regular Council meeting be adopted as amended.

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 07-08-727**

**MOVED** by Councillor Wardley

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 10:18 a.m.

- 13. a) Town of High Level Negotiations
- 13. b) Personnel
- 13. c) Special Project Development
- 13. d) Highway 88
- 13. e) Road Negotiations High Level Rural
- 13. f) Tompkins Landing Ice Bridge
- 13. g) Mackenzie Housing Management Board
- 13. h) Samlan Enterprises Inc
- 13. i) High Level Industrial Development
- 13. j) DCL Engineering (Zama)
- 13. k) Fidler Gravel Pit

**CARRIED**

Deputy Reeve Sarapuk left the meeting at 12:33 p.m.

**MOTION 07-08-728**

**MOVED** by Councillor Driedger

That Council move out of camera at 2:24 p.m.

**CARRIED**

**13. a) Town of High Level Negotiations**

**MOTION 07-08-729**

**MOVED** by Councillor Watson

That a letter be sent to the Town of High Level in regards to the cost sharing services as discussed.

**CARRIED**

**13. b) Personnel**

**MOTION 07-08-730**

**MOVED** by Councillor Driedger

That the resignation from Paul Driedger, Director of Planning and Emergency Services be accepted with regret and that an appropriate farewell be held.

**CARRIED**

**13. e) Road Negotiations High Level Rural**

**MOTION 07-08-731**

**MOVED** by Councillor Watson

That Mackenzie County consider including the three half mile roads as per attached diagram in the 2008 budget subject to land purchase agreements with the affected land owners.

**CARRIED**

**13. f) Tompkins Landing Ice Bridge**

**MOTION 07-08-732**

**MOVED** by Councillor Braun

That Mackenzie County accept the Tompkins Landing ice bridge contract with Alberta Infrastructure and Transportation as negotiated.

**CARRIED**

**13. g) Mackenzie Housing Management Board**

**MOTION 07-08-733**

**MOVED** by Councillor Wardley

That Mackenzie County accept option 1 as presented regarding the Mackenzie Housing Management Board.

**CARRIED**

**13. h) Samlan Enterprises Inc**

**MOTION 07-08-734**

**MOVED** by Councillor Braun

That the request from Samlan Enterprises Inc. be received for information.

**CARRIED**

**13. i) High Level Industrial Development**

**MOTION 07-08-735**

**MOVED** by Councillor Driedger

That the Chief Administrative Officer and Councillor Driedger be authorized to make an offer to purchase three quarters of land in the High Level industrial area with funding coming from the general capital reserve.

**CARRIED**

**13. k) Fidler Gravel Pit**

**MOTION 07-08-736**

**MOVED** by Councillor Froese

That the Fidler gravel pit be accepted for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 2:31 p.m. and reconvened the meeting at 2:46 p.m.

**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES:**

**11. a) Bylaw 506/05 Municipal Parks Bylaw**

**MOTION 07-08-737**

**MOVED** by Councillor Driedger

That Bylaw 506/05, being the Municipal Parks Bylaw, be tabled to the next meeting.

**CARRIED**

**11. b) Ambulance Services Bylaw 538/05**

**MOTION 07-08-738**

**MOVED** by Councillor Driedger

That Mackenzie County invoice for emergency calls outside County boundaries at the level of service responding using the Alberta Blue Cross rate.

**CARRIED**

**11. c) Bylaw 645/07 – Land Use Bylaw Amendment to Rezone Plan 188TR, Block 5, Lot 23 from Hamlet Residential District 1 (HR1) to Public/Institutional District (HP) (Fort Vermilion)**

**MOTION 07-08-739**

**MOVED** by Councillor Newman

That first reading be given to Bylaw 645/07 being a Land Use Bylaw amendment to rezone plan 188TR, Block 5, Lot 23 from Hamlet Residential District 1 (HR1) to Public/Institutional District (HP) in Fort Vermilion.

**CARRIED**

**11. d) Bylaw 646/07 – Land Use Bylaw Amendment to Rezone Part of NE 10-106-15-W5M from Hamlet Industrial District 1 (HI1) to Hamlet Industrial District 3 (HI3) (La Crete)**

**MOTION 07-08-740**

**MOVED** by Councillor Braun

That first reading be given to Bylaw 646/07 being a Land Use Bylaw amendment to rezone Part of NE 10-106-15-W5M from Hamlet Industrial District 1 (HI1) to Hamlet Industrial District 3 (HI3).

**CARRIED**

**11. e) Town of High Level Referrals Part of NW 5-110-19-W5M (High Level)**

**MOTION 07-08-741**

**MOVED** by Councillor Driedger

That the Town of High Level referrals – part of NW 5-110-19-W5M be received for information.

**CARRIED**

**11. f) Town of High Level Referrals Plan 062-0096, Block 9, Lot 8 (High Level)**

**MOTION 07-08-742**

**MOVED** by Councillor Wardley

That Mackenzie County has no concerns for Development Permit

07-51 on Plan 062-0096, Block 9, Lot 8 within the Town of High Level in name of Maltais Geomatics Inc. for the construction of a garage/storage building.

**CARRIED**

**11. g) Town of High Level Referrals Plan 6012NY, Block 24, Lot 10A (High Level)**

**MOTION 07-08-743**

**MOVED** by Councillor Braun

That Mackenzie County has no concerns for Development Permit 07-50 on Plan 6102NY, Block 24, Lot 10A within the Town of High Level in the name of RCMP "K" Division, for a Modular Office Unit.

**CARRIED**

**11. h) Town of High Level Referrals Plan 832-3083, Block 6, Lot 14 (High Level)**

**MOTION 07-08-744**

**MOVED** by Councillor Driedger

That Mackenzie County has no concerns for Development Permit 07-55 on Plan 832-3083, Block 6, Lot 14 within the Town of High Level, in the name of Wolf Carpentry Inc. for the construction of a shop.

**CARRIED**

**11. i) Road Name Assignment for Greenwood Acres – SW 13-106-15-W5M (John and Sadie Klassen – 47-SUB-05)**

**MOTION 07-08-745**

**MOVED** by Councillor Braun

That the road naming request for the Greenwood Acres subdivision, Plan 062-4963 (SW 13-106-15-W5M) be received for information.

**CARRIED**

**11. j) Footner Forest Products Ltd. – 1 Mile Buffer**

**MOTION 07-08-746**

**MOVED** by Councillor Froese

That administration discuss direct control with Footner Forest Products.

**CARRIED**

**11. k) Municipal Development Plan and Land Use Bylaw  
Work Program and Budget**

**MOTION 07-08-747**

**MOVED** by Councillor Wardley

That the proposed budget and work program/timeline with Urban Systems for the review and revision of the Municipal Development Plan and the Land Use Bylaw be approved as presented and apply for the Municipal Sponsorship Funding.

**CARRIED**

**11. l) Harold Torkelson – Request to Waive Fire Invoice**

**MOTION 07-08-748**

**MOVED** by Councillor Wardley

That fire invoice 4469 be reduced by \$3,469.85 and the property owner pay the balance of \$6,256.00.

**CARRIED**

**11. m) Allan Flett – Request to Waive Fire Invoice**

**MOTION 07-08-749**

**MOVED** by Councillor Braun

That fire invoice 4319 be reduced by \$1,912 and the property owner pay the balance of \$1,432.54.

**CARRIED**

**11. n) Simon Froese – Request to Waive Fire Invoice**

**MOTION 07-08-750**

**MOVED** by Councillor Newman

That fire invoice 5903 be reduced by \$2,820.00 and the property owner pay the balance of \$4,636.63.

**CARRIED**

**11. o) Herman & Trudy Banman**

**MOTION 07-08-751**

**MOVED** by Councillor Wardley

That fire invoice 5375 be reduced by \$266.67 and the property

owner pay the balance of \$393.33.

**CARRIED**

**11. p) Rainbow Lake Fine Revenue**

**MOTION 07-08-752**

**MOVED** by Councillor Wardley

That the fine revenue received from the Husky Oil Enforcement Services contract between October 11, 2005 and July 17, 2007 totaling \$9,544.00 be forwarded to the Rainbow Lake Community Health Council.

**CARRIED**

**11. q) Sewer Lift Station for Northeast Part of La Crete**

**MOTION 07-08-753**

**MOVED** by Councillor Driedger

That the sewer lift station for Northeast part of La Crete be tabled for further information.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**12. a) Zama Groundwater Supply and Supply Line –  
Contract # 2**

**MOTION 07-08-754**

**MOVED** by Councillor Newman

That Mackenzie County award the Zama Groundwater Supply and Supply Line contract to the low bidder subject to AIT approval.

**CARRIED**

Reeve Neufeld recessed the meeting at 3:48 p.m. and reconvened the meeting at 4:01 p.m.

**12. b) Zama Groundwater Supply and Supply Line –  
Bylaw 647/07**

**MOTION 07-08-755**  
(Requires 2/3)

**MOVED** by Councillor Newman

That the Zama Water Treatment System Upgrade project be amended to include the Groundwater Supply and Supply Line component with total project cost of \$12,791,729.



**CARRIED**

**MOTION 07-08-756**  
(Requires 2/3)

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 647/07, being a bylaw authorizing a debenture in the amount of \$549,407 for the Zama Groundwater Supply and Supply Line.

**CARRIED UNANIMOUSLY**

**MOTION 07-08-757**  
(Requires 2/3)

**MOVED** by Councillor Braun

That second reading be given to Bylaw 647/07, being a bylaw authorizing a debenture in the amount of \$549,407 for the Zama Groundwater Supply and Supply Line.

**CARRIED UNANIMOUSLY**

**MOTION 07-08-758**  
(Requires unanimous)

**MOVED** by Councillor Driedger

That consideration be given to go to third reading of Bylaw 647/07, being a bylaw authorizing a debenture in the amount of \$549,407 for the Zama Groundwater Supply and Supply Line.

**CARRIED UNANIMOUSLY**

**MOTION 07-08-759**

**MOVED** by Councillor Newman

That third reading be given to Bylaw 647/07, being a bylaw authorizing a debenture in the amount of \$549,407 for the Zama Groundwater Supply and Supply Line.

**CARRIED**

**12. c) Hillcrest Cemetery**

**MOTION 07-08-760**

**MOVED** by Councillor Newman

That a culvert be installed and look at a long term solution for the drainage issues at the Hill Crest Cemetery.

**CARRIED**

**12. d) Tompkins Landing Ice Bridge**

**MOTION 07-08-761**

**MOVED** by Councillor Wardley

That administration be authorized to prepare and issue request for proposals for the Tompkins Landing three-year ice bridge contract.

**CARRIED**

**12. e) Reinland Christian Academy**

**MOTION 07-08-762**

**MOVED** by Councillor Braun

That Mackenzie County repair the Reinland Christian Academy's basement flood damage and that the County invoice the engineer (DCL Siemens) and the contractor each for one third of the cost with funding coming from the Transportation Department Operating budget.

**CARRIED**

**12. f) Fort Vermilion Water Treatment Plant & Lift Station Upgrade**

**MOTION 07-08-763**

Requires Unanimous

**MOVED** by Councilor Wardley

That the 2007 Capital Budget be amended to include the \$600,000 Fort Vermilion Water Treatment Plant and Lift Station upgrade project with funding coming from the Water Treatment Plant Reserve.

**CARRIED UNANIMOUS**

**MOTION 07-08-764**

Requires Unanimous

**MOVED** by Councillor Braun

That administration proceed with tendering the Fort Vermilion Water Treatment Plant and Lift Station upgrade project.

**CARRIED UNANIMOUSLY**

Councillor Newman left the meeting at 4:24 p.m.

Paul Driedger, Director of Planning & Emergency Services presented his report.

**DELEGATIONS:**

**5. a) Health Services Plan – Denise Blackwell, Blackwell Management Group**

*Denise Blackwell of the Blackwell Management Group attended the meeting to discuss the process of the preparation of a Health*

*Services Plan for the west side of the region. A tentative date has been set for September 12<sup>th</sup> for further discussions with Council.*

**BUSINESS ARISING  
OUT OF THE MINUTES:**

4. a) None

**GENERAL REPORTS:**

6. a) Action List

**MOTION 07-08-765**

**MOVED** by Councillor Wardley

That the action list be received for information.

**CARRIED**

**PUBLIC HEARINGS:**

7. a) None

**TENDERS:**

8. a) None

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS  
REPORTS:**

9. a) Council Committee Reports

Councillor Braun reported on the Mackenzie Housing Management Board meetings, Municipal Planning Commission meetings, Regional Economic Development Initiative teleconferences, Alberta Association of Municipal Districts & Counties zone meeting, La Crete Recreation board meeting, and a Mackenzie Waste Management meeting.

Councillor Froese reported on Municipal Planning Commission meetings.

Councillor Wardley reported on a meeting with a potential developer, Urban Systems, and the Zama Recreation Board meeting.

Councillor Watson reported on the Agriculture Service Board meeting, Mackenzie Waste Management meeting, meeting with Footner, and a road access concern.

Councillor Driedger reported on the Alberta Association of Municipal Districts & Counties zone meeting and the Mackenzie Economic Development Corporation.

Reeve Neufeld reported on the Alberta Association of Municipal Districts & Counties zone meeting, and the Municipal Sustainability Initiative information session.

**MOTION 07-08-766**

**MOVED** by Councillor Watson

That the Council Committee verbal reports be accepted as information.

**CARRIED**

**9. b) CAO & Director Reports**

**MOTION 07-08-767**

**MOVED** by Councillor Froese

That the Director of Corporate Services, Director of Planning & Emergency Services, Manager of Utilities & Facilities, Director of Public Works and the Chief Administrative Officer reports be accepted for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 5:59 p.m. and reconvened the meeting at 6:09 p.m.

**CORPORATE  
SERVICES:**

**10. a) 2008 Operating and Capital Budget Development**

**MOTION 07-08-768**

**MOVED** by Councillor Driedger

That Council's 2008 budget planning session be set for October 1, 2007 at 10:00 a.m. in the Fort Vermilion Council Chambers.

**CARRIED**

**MOTION 07-08-769**

**MOVED** by Councillor Driedger

That the following dates be set for road tour meetings for each hamlet and for rural roads with Council, administration and engineers:

October 2, 2007 – Fort Vermilion & La Crete at 9:00 a.m.  
October 3, 2007 – Fort Vermilion North at 9:00 a.m.

**CARRIED**

**10. b) Organizational Meeting & Appointments**

**MOTION 07-08-770**

**MOVED** by Councillor Wardley

That the Organizational meeting date be changed from October 22, 2007 to October 24, 2007.

**CARRIED**

**10. c) Regular Council Meeting**

**MOTION 07-08-771**

**MOVED** by Councillor Braun

That the Regular Council meeting date be changed from October 24, 2007 to October 25, 2007 at 10:00 a.m. at the Fort Vermilion Council Chambers to accommodate our two engineers.

**CARRIED**

**10. d) Business Planning Session  
Activation Analysis**

**MOTION 07-08-772**

**MOVED** by Councillor Driedger

That the Business Planning Session with Activation Analysis be rescheduled to October 24 and 25, 2007.

**CARRIED**

**10. e) July 31, 2007 Income Statement and Term Deposits  
Report**

**MOTION 07-08-773**

**MOVED** by Councillor Wardley

That the operating revenues and expenditures, term deposits and capital projects progress report for the period ended July 31, 2007 be received for information.

**CARRIED**

**10. f) Information/Correspondence Items**

**MOTION 07-08-774**

**MOVED** by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**13. j) Zama Water Treatment Plant/DCL Siemens  
Engineering**

Whereas, the Zama Water Treatment Plant proposal to Alberta Infrastructure and Transportation has been denied because of Protocol; and, whereas, DCL Siemens Engineering has been working on the Zama Water Treatment Plant project over the last three years; and, whereas, Mackenzie County paid \$526,904.93 to DCL Siemens Engineering in the period of three years for the Zama Water Treatment Plant engineering services.

Therefore, DCL Siemens Engineering has been requested to attend the Council meeting to discuss remedial action or other options available to Council.

**MOTION 07-08-775**

**MOVED** by Councillor Watson

That, as DCL Siemens Engineering stated they will not work with Mackenzie County's project manager, William Kostiw (CAO), on the Zama projects, Council accepts this statement as DCL Siemens' resignation as the County's engineers for the Zama projects.

**CARRIED UNANIMOUSLY**

**MOTION 07-08-776**

**MOVED** by Councillor Wardley

That due to DCL Siemens' position in refusing to work with the County's project manager and in order to mitigate further delays in completing the Zama projects, an alternate engineering firm be secured to complete the Zama projects.

**CARRIED UNANIMOUSLY**

**NEXT MEETING DATE:**

**14. a) Regular Council Meeting**

Regular Council Meeting  
Tuesday, September 11, 2007  
10:00 a.m.  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:**

**15. a) Adjournment**

**MOTION 07-08-777**

**MOVED** by Councillor Driedger

That the Regular Council meeting be adjourned at 6:56 p.m.

**CARRIED**

These minutes will be presented to Council for approval on Tuesday, September 11, 2007.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

DRAFT







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	September 11, 2007
<b>Presented By:</b>	Paul Driedger, Director of Planning and Emergency Services
<b>Title:</b>	<b>PUBLIC HEARING</b> Bylaw 637/07- Land Use Bylaw Amendment to replace Land Use Bylaw 462/04 Section 7.3 Agricultural District 1 "A1" section "C" and "E" as amended.

### BACKGROUND / PROPOSAL:

Bylaw 637/07 was given first reading at the June 25<sup>th</sup>, 2007 Council meeting. There has been some concern expressed by the public at the Ratepayers meeting as well as to the Municipal Planning Commission that the restrictions for subdivisions in the Land Use Bylaw are too stringent and that if two subdivisions are allowed on a quarter section the criteria on what kind of subdivisions those are should be removed.

### OPTIONS & BENEFITS:

Currently the Land Use Bylaw allows for the following:

#### **C. PARCEL DENSITY**

Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property being one of the parcels; with the subdivided parcels being any two of the following:

- a. Existing farmstead or homestead,
- b. Vacant parcel
- c. Fragmented parcel

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:** \_\_\_\_\_

**CAO**

**E. NUMBER OF DWELLING UNITS**

A maximum of one dwelling unit shall be permitted on each of the following:

- a. a rural subdivision, and
- b. a rural subdivision that is a farmstead or homestead separation, and
- c. the balance of the quarter section

to a maximum of three dwellings on a quarter section, river lot or original titled property.

An additional dwelling unit may be allowed in this land use district if it is a Garden Suite or in accordance with Section 4.9 (Dwelling Units Per Parcel).

The requested amendment is that Land Use Bylaw 462/04 Section 7.3 Agricultural District "A1" section "C" and "E" be replaced with the following:

**C. PARCEL DENSITY**

Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property being one of the parcels.

All Other Uses: At the discretion of the Subdivision Authority.

**E. NUMBER OF DWELLING UNITS**

A maximum of one dwelling unit shall be permitted on a subdivision and a maximum of two residences shall be permitted on the balance of the quarter section.

An additional dwelling unit may be allowed in this land use district if it is a Garden Suite or in accordance with Section 4.9 (Dwelling Units Per Parcel).

The allowance of a maximum of two subdivisions per quarter section regardless of the type (farmstead/homestead, vacant parcel or fragmented parcel) would not serve to increase the number of subdivisions per quarter section but instead allow a landowner to subdivide two parcels out of the quarter section while leaving the developed yard site with the balance of the quarter. This may be favourable as many yard sites have been developed in conjunction with farming uses and therefore might be better utilized or sold if joined with the balance of the quarter.

Author: Eva Schmidt,  
Planning Supervisor

Reviewed by:

CAO

The allowance of a second residence on a quarter section was originally included in the Land Use Bylaw until the review and revision in 2004 at which time it was removed. In the past few years several members of the public have expressed their desire to have the second residence put back into the Land Use Bylaw. The request brought forth is to allow two residences on the balance of the quarter section while maintaining one residence per subdivided parcel.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

**MOTION 1**

That second reading be given to Bylaw 637/07 being a Land Use Bylaw Amendment to replace Land Use Bylaw 462/04 Section 7.3 Agricultural District 1 "A1" section "C" and "E" as amended.

**MOTION 2**

That third reading be given to Bylaw 637/07 being a Land Use Bylaw Amendment to replace Land Use Bylaw 462/04 Section 7.3 Agricultural District 1 "A1" section "C" and "E" as amended.

*Has it / should it be sent to the town of H.C.?*

*No.*

*Is this part of the public meetings for the LUB  
AM DP.*

*Yes, but we must move on. The LUB is  
a long process. Must continue*

*Table 3rd reading.*

Author: Eva Schmidt,  
Planning Supervisor

Reviewed by: \_\_\_\_\_

CAO



**BYLAW NO. 637/07**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE AGRICULTURAL DISTRICT IN THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

**WHEREAS**, Mackenzie County has a General Municipal Plan adopted in 1995, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Agricultural District 1 "A1" in the Mackenzie County Land Use Bylaw.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

That Land Use Bylaw 462/04 Section 7.3 Agricultural District "A1" section "C" and "E" be replaced with the following:

**C. PARCEL DENSITY**

Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property being one of the parcels.

All Other Uses: At the discretion of the Subdivision Authority.

**E. NUMBER OF DWELLING UNITS**

A maximum of one dwelling unit shall be permitted on a subdivision and a maximum of two residences shall be permitted on the balance of the quarter section.

An additional dwelling unit may be allowed in this land use district if it is a Garden Suite or in accordance with Section 4.9 (Dwelling Units Per Parcel).

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW \_\_\_\_\_**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**

**High Level IDA**  
10204 - 100<sup>th</sup> Ave.  
For All Your  
Prescription & Health Needs.  
(780) 926-3516

**APARTMENTS FOR RENT**  
Linbud Manor  
Free Heat, Free Hot Water, Free Cable.  
GREAT VALUE!  
Call 926-5687 or 821-0275

**EMPLOYMENT OPPORTUNITIES**  
Coconut Joe's is now accepting resumes  
for the following positions:  
**Retail Cashier &  
Sales Person**  
Drop off resumes at  
**Coconut Joe's**

**ACCREDITED SUPPORTIVE LIVING  
SERVICES LIMITED**

**JOB OPPORTUNITIES**

We are currently recruiting a fun-loving, energetic employee for a young woman with an intellectual disability living in the Town of High Level. If you have a passion for working with people and enjoy helping others, this is the job for you.

Duties include assisting the young woman to increase her ability to cook her own meals, make healthy decisions, and learn how to have fun safely. This is a full-time position working Monday to Friday (hours per day will vary).

We are also currently recruiting for a casual position. The hours would be anywhere from 8:30 - 4:30pm, Monday to Friday as needed.

Job requirements for both positions include a clear Criminal Record Check, Standard First Aid Certificate, and basic cooking experience. Experience working with persons with intellectual disabilities, and/or human services experience is preferred.

Please forward resumes to:  
Helen Braun, Acting Program Coordinator  
Accredited Supportive Living Services Limited  
Box 1629 La Crete AB T0H 2H0  
Fax: 780-928-4442  
Email: lcofficecoor@asslslimited.org

**EMPLOYMENT OPPORTUNITY**

High Level R.C.M.P. Detachment  
**GUARD POSITIONS  
AVAILABLE**  
Full-Time and Part-Time  
Weekend and Shift positions,  
\$15.00 per hour.  
Training will be provided.

Applications are available at:  
High Level R.C.M.P. Detachment  
10010-100 Ave. High Level, Alberta  
No Phone Calls Please.

**Commissionaires**

**BUSINESS  
OPPORTUNITY**  
Bowling Alley  
For Lease &  
Commercial Real  
Estate For Lease  
Great Location, Main Street

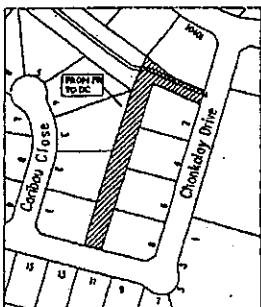
For more information, call  
Josh or Benji Giesbrecht at  
841-9000 or 841-9656

**TOWN OF  
HIGH LEVEL**

**NOTICE OF PUBLIC HEARING  
PROPOSED AMENDMENT TO LAND USE  
BYLAW 661-97**

**PURSUANT TO THE MUNICIPAL GOVERNMENT ACT**, being chapter M-26.1 of the Statutes of Alberta, notice is hereby given that the High Level Town Council is holding a public hearing prior to second reading of Bylaw 856-07, which will amend Land-Use Bylaw 661-97. The proposed change to the Land Use Bylaw is:

1. The rezoning of Part of Lot 10PUL, Block 43, Plan 982 3408 from Public Recreation to Residential District 1C and as shown on the map below.



The Public Hearing is to be held on **September 10, 2007, 7:00PM** in the Town Hall Council Chambers at 10511 - 103<sup>rd</sup> Street. The proposed bylaw may be obtained at the Town Office. Please submit written submissions to the Municipal Secretary prior to 4:30 PM, September 6, 2007. If you have any questions in regards to the hearing, or the bylaw, please call the Development Department at 926-2201.

**MACKENZIE COUNTY**

**Employment Opportunity  
ASSISTANT UTILITY OFFICER**  
Fort Vermillion  
Full Time Permanent Position

Mackenzie County is currently seeking applicants for an Assistant Utility Officer for Fort Vermillion.

Reporting directly to the Senior Utility Officer, the Assistant Utility Officer is responsible for:

- Daily Test and Water Samples as specified by Alberta Environment;
- Maintenance and Operation of water and sewer facilities;
- Perform connections and disconnections to water services;

Qualifications:

- Minimum of Grade 12 Diploma or equivalent;
- Certified Level 1 water treatment & water distribution certificates and Level 1 wastewater;
- Capable of working independently;
- Able to work in a team environment;
- Possess excellent public relation skills;
- Some mechanical experience would be an asset;
- Class 5 driver's license.

Flexible hours, some weekend work, call backs and on-call rotation are a requirement of this position.

Wages: \$17.60 per hour. A comprehensive benefit plan is offered by the County.

For additional information on this position, please contact Dave Crichton, Senior Utility Officer at 780-841-1683.

Interested individuals are invited to submit a detailed resume of their qualifications, experience, education and a listing of business and personal references to:

Eileen Steuernagel, Human Resources  
Mackenzie County  
Box 640  
Fort Vermillion, AB T0H 1Z0  
Phone: 780-927-3718  
Fax: 780-927-4299  
Email: [hr@mackenziecounty.com](mailto:hr@mackenziecounty.com)

Closing Date: 4:30 pm, Monday, September 10, 2007

**MACKENZIE COUNTY**

**NOTICE OF PUBLIC HEARING  
PROPOSED LAND-USE BYLAW NO 637/07**

**PURSUANT TO THE MUNICIPAL GOVERNMENT ACT**, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 637/07 for an amendment to Land-Use Bylaw No.462/04. The proposed amendment is:

That Land Use Bylaw 462/04 Section 7.3 Agricultural District "A1" section "C" and "E" be replaced with the following:

**C. PARCEL DENSITY**

Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property being one of the parcels.

All Other Uses: At the discretion of the Subdivision Authority.


**E. NUMBER OF DWELLING UNITS**

A maximum of one dwelling unit shall be permitted on a subdivision and a maximum of two residences shall be permitted on the balance of the quarter section.

An additional dwelling unit may be allowed in this land use district if it is a Garden Suite or in accordance with Section 4.9 (Dwelling Units Per Parcel).

The Public Hearing is to be held at **1:00 p.m., Tuesday, September 11, 2007** in the Mackenzie County Council Chambers in Fort Vermillion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Development Officer prior to **4:30 p.m., Friday, September 7, 2007**. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 928-3983.



  
**Mackenzie Housing Management**  
 Invites you to join their dedicated team  
**Activity Coordinator**

The activity coordinator will be responsible to develop, implement and supervise life enrichment activities and events that meet the mental, physical, social and spiritual needs of lodge residents. This position entails a high level of interaction with lodge residents and requires some physical endurance.


**Skills and Experience:**

- an understanding of the capabilities and interests of seniors
- organizational and planning skills
- communication skills
- knowledge and past experience working with aboriginal cultures will be an asset
- activity coordinator certificate or relevant training
- experience working with seniors

This is a full-time position; salary will be determined by experience and benefits after successful completion of probationary period.

Please submit resumes to:  
 Mackenzie Housing Management  
 Box 357  
 La Crete, Alberta T0H 2H0  
 Attn: Helen Braun

For more information call Helen Braun at 780-928-4349  
 Applications will be accepted until position is filled.

  
**MACKENZIE COUNTY**

**NOTICE OF PUBLIC HEARING  
 PROPOSED LAND-USE BYLAW NO 637/07**

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 637/07 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

That Land Use Bylaw 462/04 Section 7.3 Agricultural District "A1" section "C" and "E" be replaced with the following:

**C. PARCEL DENSITY**

Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property being one of the parcels.

All Other Uses: At the discretion of the Subdivision Authority.

**E. NUMBER OF DWELLING UNITS**

A maximum of one dwelling unit shall be permitted on a subdivision and a maximum of two residences shall be permitted on the balance of the quarter section.

An additional dwelling unit may be allowed in this land use district if it is a Garden Suite or in accordance with Section 4.9 (Dwelling Units Per Parcel).

The Public Hearing is to be held at **1:00 p.m., Tuesday, September 11, 2007** in the Mackenzie County Council Chambers in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Development Officer prior to **4:30 p.m., Friday, September 7, 2007**. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 928-3983.

  
**QUALITY MOTORS**

*Quality Motors has the following positions available at the High Level Branch.*

**SALES ASSOCIATE - Full-time**  
 This position is to commence immediately and complete training is provided. The ideal candidate should be self motivated, be a team player, enjoy dealing with the public and have a willingness to learn. *Interested applicants may apply in person with confidence to Richard Harder, General Manager at 9901 Rainbow Blvd.*

**SERVICE ADVISOR - Full-time**  
 The ideal candidate will be a team player, have superior customer service skills and be a self starter. Experience with vehicles and RV's are a definite asset. *Please apply in person to 9901 Rainbow Blvd., Attn: Richard Harder, General manager.*

**SPECIAL NEEDS ASSISTANT**  
 Employment Opportunity  
**Rocky Lane School**

**The Position:**  
 The successful candidate will facilitate a 6.0 hr. per day, three-days-per week (Monday, Wednesday & Friday)-assistance program in an E.C.S. classroom.

**Qualifications:**  
 Preference will be given to applicants with the following qualifications:

- Grade 12 Diploma,
- Post-secondary courses (or experience) in Special Needs programming,
- First Aid certification. Medical training and/or experience would be an asset,
- An ability to take direction,
- Willingness to take the initiative and work independently,
- A genuine love for Special Needs children,
- An ability to implement modified programs under the direction of the homeroom and special education teachers,
- Strong communication skills,
- Willingness to learn new skills such as speech language therapy,
- An ability to work cooperatively with School Staff and Parents,

**Wages Offered:**


- \$14.69 - \$24.07 per hour, depending upon qualifications and experience.
- This position does not qualify for benefits.

**Letters of Application Should Include:**

1. A cover letter including current address and telephone number.
2. A resume outlining educational background and prior job experience.
3. A listing of at least 2 recent employer references (if possible).
4. Criminal Record Check

**Application Deadline: September 4, 2007**

Applications can be mailed, faxed or dropped off at the Fort Vermilion School Division Central Office, addressed to:

 Human Resources Department  
 Fort Vermilion School Division No. 52  
 P.O. Bag #1, 5213 River Road  
 Fort Vermilion, AB T0H 1N0  
 Phone: (780)927-3766 Fax: (780)927-4625  
 Email: crystals@fvsd.ab.ca

**FORT VERMILION SCHOOL DIVISION No. 52**

  
**MACKENZIE COUNTY**

**REQUEST FOR ROAD CONSTRUCTION FOR 2008**

Mackenzie County is currently accepting applications for ROAD CONSTRUCTION in 2008. All applications must be submitted by August 31, 2007 and are available at all County offices.

For further information call Connie Friesen, Public Works Administrative Assistant, at (780) 928-3983.

**SCHOOL SECRETARY ASSISTANT**  
 Employment Opportunity  
**Fort Vermilion Public School/  
 St. Mary's Elementary School**

**The Position:**  
 The successful candidate will facilitate at 6 hr. per day, 5 days per week (Instructional Days) secretarial position. This position will involve working cooperatively and caringly with students, teachers, support staff, parents and administration.

Responsibilities will include, but not be limited to:

- Telephone/Reception
- Data Entry in Student Records software
- Editing and publishing of various documents and communication items
- Other duties as assigned by the school administration.
- Microsoft Word, Publisher, Excel, and PowerPoint
- Safe Arrival (Student attendance accountability)

**This position will commence when a suitable candidate is found.**

**Qualifications:**  
 Preference will be given to applicants with the following qualifications:

- Grade 12 Diploma,
- Post-secondary courses (or experience) in Secretarial / Office Assistant training,
- Ability to recognize and respect the need for confidentiality,
- Commitment to our school community,
- Well developed interpersonal skills,
- Well developed organizational skills,
- A high degree of personal maturity and an ability to take direction,
- Willingness to take the initiative and work independently,
- An ability to work cooperatively with School Staff and Parents in a collaborative environment,

**Wages Offered:**


- \$18.13 to \$24.50 per hour, depending upon qualifications and experience.
- Benefits will be provided after the mandatory 3-month probationary period is successfully completed.

**Letters of Application Should Include:**

1. A cover letter including current address and telephone number.
2. A resume outlining educational background and prior job experience.
3. A listing of at least 2 recent employer references (if possible).
4. Criminal Record Check

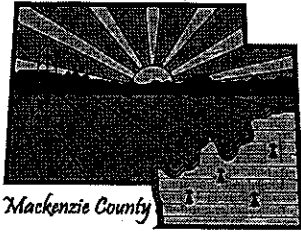
**Application Deadline: September 4, 2007**

Applications can be mailed, faxed or dropped off at the Fort Vermilion School Division Central Office, addressed to:

 Human Resources Department  
 Fort Vermilion School Division No. 52  
 P.O. Bag #1, 5213 River Road  
 Fort Vermilion, AB T0H 1N0  
 Phone: (780)927-3766 Fax: (780)927-4625  
 Email: crystals@fvsd.ab.ca

**FORT VERMILION SCHOOL DIVISION No. 52**





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>John Klassen, Manager of Utilities and Facilities</b>
<b>Title:</b>	<b>Fort Vermilion WTP and Lift Station Upgrading Project</b>

### BACKGROUND / PROPOSAL:

At the August 29<sup>th</sup> Council meeting a motion was made for administration to proceed with tendering the Fort Vermilion water plant and lift station project. The project was advertised and closed September 11, 2007 and to be opened at the regular Council meeting on the same day.

### OPTIONS & BENEFITS:

Benefits are, to bring the facilities up to code and improve the aesthetics of the buildings.

### COSTS & SOURCE OF FUNDING:

Water Treatment Plant Reserve

### RECOMMENDED ACTION:

That Mackenzie County award the Fort Vermilion water treatment plant and sewer lift station upgrading project tender to the lowest bidder.



## TENDER FORMS

## 2.3 UNIT PRICE SCHEDULE

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1		Lump sum		\$ <u>75,000.00</u>
2	Site Occupancy (1.2.21)	<del>40</del> 45 days		\$900.00 Per day		\$ <u>40,500.00</u>
3	Intersection Improvement – Hwy. 697:04 (Special Provisions)	1		Lump sum		\$ <u>150,000.00</u>
4	Culverts – Remove and Dispose (C.S.P) (up to 700 mm dia.) (2.4.4)	29	m	\$ <u>125.00</u>	Per metre	\$ <u>3,625.00</u>
5	Culverts – Remove and Dispose (C.S.P) (over 700 mm dia.) (2.4.4)	23	m	\$ <u>125.00</u>	Per metre	\$ <u>2,875.00</u>
6	Culverts – Supply and Install (600 mm dia. C.S.P) (2.4.4) (5.23.4) (Special Provisions)	50	m	\$ <u>350.00</u>	Per metre	\$ <u>17,500.00</u>
7	Culverts – Supply and Install (800 mm dia. C.S.P) (2.4.4) (5.23.4) (Special Provisions)	30	m	\$ <u>450.00</u>	Per metre	\$ <u>13,500.00</u>
8	Remove and Dispose of Existing Fence (2.12.4)	0.1	km	\$ <u>5000.00</u>	Per kilometre	\$ <u>500.00</u>
9	New Fence – Supply and Install – Chain Link Fence	0.1	km	\$ <u>10,000.00</u>	Per kilometre	\$ <u>1,000.00</u>
10	Approach Removal (Special Provisions)	2	units	\$ <u>2,500.00</u>	Per unit	\$ <u>5,000.00</u>
11	Approach Installation (Special Provisions)	2	units	\$ <u>3,500.00</u>	Per unit	\$ <u>7,000.00</u>
12	Cutting of Pavement (3.40.3)	600	m	\$ <u>12.00</u>	Per metre	\$ <u>7,200.00</u>
13	Cold Milling Asphalt Pavement (3.16.6)	600	m <sup>2</sup>	\$ <u>12.00</u>	Per square metre	\$ <u>7,200.00</u>
14	Subgrade Excavation (3.1.3)	400	m <sup>3</sup>	\$ <u>30.00</u>	Per cubic metre	\$ <u>12,000.00</u>



## TENDER FORMS

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
15	Granular Fill (3.8.5)	800	t	\$ <u>25.00</u>	Per tonne	\$ <u>20,000.00</u>
16	Granular Base Course – Des. 2 Class 25 (3.6.8) (3.2.4)	2,900	t	\$ <u>25.00</u>	Per tonne	\$ <u>72,500.00</u>
17	Asphalt Concrete Pavement – EPS Mix Type M1 (150-200A) (3.50.7) (3.2.4)	1,300	t	\$ <u>120.00</u>	Per tonne	\$ <u>156,000.00</u>
18	Asphalt Concrete Pavement – EPS Mix Type M1 (150-200A) (3.50.7) (3.2.4) – (Deletable) (Special Provisions)	1,300	t	\$ <u>120.00</u>	Per tonne	\$ <u>156,000.00</u>
19	Roadway Lines – Supply Paint and Painting (Directional Dividing & 2 Edge Lines) (7.2.6)(5.20.5) – (Deletable) (Special Provisions)	1	km	\$ <u>1200.00</u>	Per km	\$ <u>1200.00</u>
20	Intersection Lines – Supplying Paint and Painting (5.2.5)	1	intersections	\$ <u>750.00</u>	Per intersection	\$ <u>750.00</u>
21	Pavement Messages – Stop Bar (7.3.5)	2	messages	\$ <u>250.00</u>	Per message	\$ <u>500.00</u>
22	Removal and Reinstallation or Disposal of Existing Signs – One Post (7.7.5)	1	signs	\$ <u>300.00</u>	Per sign	\$ <u>300.00</u>
23	Removal and Reinstallation or Disposal of Existing Signs – Two Posts (7.7.5)	2	signs	\$ <u>400.00</u>	Per sign	\$ <u>800.00</u>
24	Supply and Install Post (100 mm x 150 mm) (7.7.5)	8	posts	\$ <u>150.00</u>	Per post	\$ <u>1200.00</u>
25	Supply of Signs – Aluminum – Reflective Sheeting for Specialized Applications (5.18.3)	3.6	m <sup>2</sup>	\$ <u>350.00</u>	Per square metre	\$ <u>1260.00</u>
26	Install Signs – Less than 1 m <sup>2</sup> (7.7.5)	10	signs	\$ <u>200.00</u>	Per sign	\$ <u>2,000.00</u>
27	Flexible Guide Post/Delineators – Round – Supply and Install (2.19.4) (5.28.3)	12	posts	\$ <u>125.00</u>	Per post	\$ <u>1500.00</u>
<b>TOTAL TENDER</b>						\$ <u>756,910.00</u>





# **Manager of Utilities and Facilities Report For September 11, 2007 Regular Council Meeting**

## **Utilities**

- Attended various meetings pertaining to the Zama WTP project.

## **Parks and Playgrounds:**


- Continuing maintenance at all parks and playgrounds.

## **Solid Waste:**

- The contract for hauling of solid waste expires at the end of this year, and is currently being reviewed for advertising, due to another party indicating interest in bidding; the County's practice has been not to exercise the extension clause.
- The County's lead hand for solid waste will be attending a conference on e-waste at the end of the month.

## **La Crete and Zama Public Works**

- Met with ISL to update the County map and I will meet with them again on September 21<sup>st</sup> to review and confirm the updates.
- Attended a projects meeting with EXH on September 11/07.
- The La Crete south curve project is nearing completion with the exception of asphalt.
- Summer staff has left with the exception of a few that are not returning to school, these will stay for a few more weeks.
- La Crete 99<sup>th</sup> street construction is moving along fairly well.



**John Klassen**  
Manager of Utilities and Facilities  
Mackenzie County



# Mackenzie Regional Waste Management Commission

10511-103<sup>rd</sup> Street, High Level Alberta  
Phone No. (780) 926-2201 Fax No. (780) 926-2899

August 28, 2007

Mackenzie County  
Box 640  
Ft. Vermilion, AB  
T0H 1N0

Town of High Level  
10511-103 Street  
High Level, AB  
T0H 1Z0

Town of Rainbow Lake  
Box 149  
Rainbow Lake, AB  
T0H 2Y0

Dear Sirs:

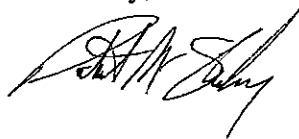
The Mackenzie Regional Waste Management Commission has run into some issues when accepting construction/demolition waste to the landfill by individuals who state that it is from their own house, and therefore residential waste.

Future plans are to put together a policy that will help clarify this situation and will work for both the Commission and each Municipal member. Until that time the Commission, at their August 25<sup>th</sup> meeting, instituted a temporary measure that effective August 27, 2007 all loads over 1,000 kgs will be charged to the generator whether they be private or commercial.

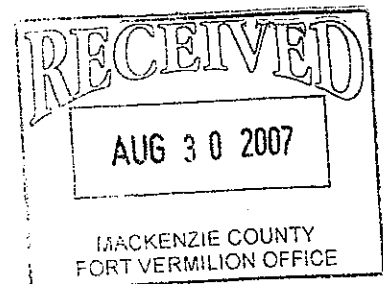
The Mackenzie Regional Waste Management Commission will be sending out a draft of the policy in the near future to each Municipality once the Board has had a chance to put it together.

For further information please call the undersigned.

Yours truly,



Pat Sliworsky  
Manager





**John Klassen**

---

**From:** Chuck Hunt [chunt@islengineering.com]  
**Sent:** Thursday, September 06, 2007 2:18 PM  
**To:** John Klassen  
**Cc:** Bill Tkachuk; Wai Cheung  
**Subject:** Summary of Meeting

Hi John –

Thank you for meeting with us. It was heartening to see a jurisdiction take the time out to ensure the road data on their maps is both current and accurate.

Here are some of the main points from our meeting with you this morning (September 6, 2007) in

regards to the County's land ownership map – specifically related to public works. Outstanding questions for you are shown in red. Where I have mentioned "11x17 base mark-ups" these refer to the collection of hi-lited green and pink maps you brought, of which we made photocopies.

The County would like to see the following added or changed –

- Change the colour of all three digit highways (former secondary highways) to black from the present green
- Change the ward boundary colour from green to another more visible/vibrant colour (it was suggested purple similar to the Clearwater maps)
- Suggested to change the colour of the town boundary (Town of High Level)
- Differentiate "Farm Access Roads" from "All Weather Roads" as hi-lited on 11x17 base mark-ups  
(suggested red and white dash symbology)
- Label all settlements on County Land Ownership Map – ie. Fort Vermilion Smt., North Fort Vermilion Smt.,

Boyer Smt., Tugate Smt.

- All roads running though First Nations land should be turned into All Weather Road symbology from present



"Other Jurisdiction Road" symbology

- Turn present leased road in 108-13/14-W5 to an "All Weather Road" to a point in SW6-108-14-W5
- John will confirm if the continuation of presently shown 'lease' road in 107-15-W5 (continuation of above mentioned road) will continue to be shown as a lease road
- Add road names where shown on 11x17 base mark-ups
- Add "Waste Transfer" (square) and "Water Point" (circle) symbols as shown on 11x17 base mark-up
- John to send legal of all "Waste Transfer" and "Water Point" locations in the County to Chuck

Bill Tkachuk will make changes to roads as reflected on the 11x17 base mark-ups as well as the 2007 construction

projects you indicated.

Thank you -

**Charles (Chuck) Hunt** | *GIS Technologist*

**ISL Engineering and Land Services Ltd.**

#100, 7909 – 51 Avenue NW

Edmonton, AB T6E 5L9

**T: 780.438.9000 F: 780.438.3700**

cahunt@islengineering.com    www.islengineering.com





# September 2007

October 2007

September 2007

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
1 Labour Day (Canada)	2 10:00am Meet with CAO (FV Office) 2:00pm Updated: Managers Meeting (RFD) (Fort Vermillion)	3 1:00pm Meet AIT (La Crete Ferry) 2:00pm Travel to Edmonton	4 Meet with ISL (Edmonton)	5 10:00am Meet with Lawyers (Brownlee) (Edmonton)	6 2 8
7 12:00pm EXH Project Meeting (FV Office)	8 10:00am Council Meeting	9 7:30am Breakfast Meeting (High Level)	10 9:00am Wally Wiebe Subdivision Inspection (La Crete) 11:00am Budget Review (MJ and Connie) (La Crete)	11 10:00am Meet with ISL and Brownlee (Edmonton) 9:00am Special Council Meeting (FV Office)	12 15
13 10:00am Managers Meeting (FV Office)	14 10:00am PW Meeting (FV Office)	15 10:00am Council Meeting (FV Office)	16 Meet with ISL and Brownlee (Edmonton)	17 21	13 16
19 12:00pm PW Meeting (FV Office)	20 10:00am Mackenzie Waste Meeting (High Level (Sardust))	21 10:00am Council Meeting (FV Office)	22 10:00am Mackenzie Waste Meeting (High Level (Sardust))	23 28	24 29
23 10:00am Mackenzie Waste Meeting (High Level (Sardust))	24 10:00am Mackenzie Waste Meeting (High Level (Sardust))	25 10:00am Mackenzie Waste Meeting (High Level (Sardust))	26 10:00am Mackenzie Waste Meeting (High Level (Sardust))	27 10:00am Mackenzie Waste Meeting (High Level (Sardust))	28 30



# October 2007

November 2007

October 2007

S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
October 1 10:00am 2008 Budget Planning Session (FV Office)	2 Council Road Tour (South)	3 Council Road Tour (North)	4	5	6
8 Thanksgiving Day (Canada)	9 12:00pm EXH Projects Meeting (La Crete)	10 10:00am Council Meeting (FV Office)	11	12	13
15	16	17	18 Chandler's Birthday Snack Day (La Crete)	19	20
22	23	24	25	26	27
29 Talaney's Birthday	30 Halloween (Canada)	31	10:00am Council Org Meeting (FV Office)		28



CAO REPORT TO COUNCIL  
September 11, 2007

This report is a brief overview of Mackenzie County business affairs, projects, staffing, and general matters. The past few weeks have been extremely active and this will probably continue until Christmas. My biggest challenge has been to get projects under control and getting our engineering in line with appropriate standards and professional conduct.

I am very confident that the general business affairs of the County are in order, however, we have some partnership issues that need Council resolution so that we can move forward whichever direction Council chooses (ie. High Level, Footner, Mackenzie Housing, etc.)

We have some staff changes and some reorganization and will provide a revised organizational chart for Council's review and approval on September 26, 2007.

In summary, we have some hurdles to overcome but if we stick together as a team all will come together very well.

Thank you and I look forward to working with Council and staff to move the County forward over the next while.

William Kostiw  
CAO

Attachments:

	Page
a. Zama Water System Upgrading Project	3
b. Lac La Biche County	11
c. La Crete Water Supply System Upgrading	13
d. 2007 Regional ASB Conference	17
e. LGAA/AARMA Biannual Meeting	25
f. Arbitration Date	27
g. Road Maintenance – HL Golf & Country Club	29
h. Alberta Sustainable Resource Development – September 5, 2007	31
i. Calgary Herald	33
j. Mackenzie Regional Water	35
k. FCM Walkability and Placemaking Training Seminar	37
l. Northern Alberta Premier’s Dinner	39
m. CAANA	41
n. Correctional Service Canada – Restorative Justice Week 2007	43
o. AMSC Education Sessions on Competitively Priced Electricity and Natural Gas for 2009 and Beyond	45
p. AAMDC Recommendations for the Municipal Sustainability Initiative	49



B R O W N L E E  
L L P  
B a r r i s t e r s & S o l i c i t o r s

Refer to: D.R. Peskett  
Direct Line: (780) 497-4875  
E-mail: dpeskett@brownleelaw.com  
Your File#: Unknown  
Our File#: 71688-0169/DRP

September 10, 2007

VIA E-MAIL

Mackenzie County  
P.O. Box 640  
Fort Vermillion, AB T0H 1N0

**Attention: Bill Kostiw**

Dear Sir:

**Re: Zama Water System Upgrading Project (the "Zama Project")**

Based upon the information we have received to date, it is our understanding that Mackenzie County (the "County") has accepted the repudiation of the Zama Project by DCL Siemens Engineering Ltd. ("DCL"). As a result, it is our understanding that the services DCL was performing for the Zama Project have been brought to an end.

Accordingly, in our opinion the County has the right to retain an engineer other than DCL to assist with the completion of the Zama Project. We are further of the opinion that DCL cannot prevent the County from hiring a different engineer.

Yours truly,

**BROWNLEE LLP**

Per. DANIEL R. PESKETT  
DRP/ne

ESTD 1935

2200 COMMERCE PLACE  
10155 - 102<sup>ND</sup> STREET, EDMONTON, ALBERTA, CANADA T5J 4G8  
TELEPHONE: 780.497.4800 WWW.BROWNLEELAW.COM FACSIMILE: 780.424.3254



B R O W N L E E

L L P

B a r r i s t e r s & S o l i c i t o r s

Refer to: D.R. Peskett  
Direct Line: (780) 497-4875  
E-mail: dpeskett@brownleelaw.com  
Your File#: Unknown  
Our File#: 71688-0169/DRP

September 10, 2007

VIA E-MAIL

Mackenzie County  
P.O. Box 640  
Fort Vermillion, AB T0H 1N0

**Attention: Bill Kostiw**

Dear Sir:

**Re: Zama Water System Upgrading Project (the "Zama Project")**

---

You have inquired as to whether Mackenzie County (the "County") can proceed with retaining an engineer other than DCL Siemens Engineering Ltd. ("DCL") to assist in completing the Zama Project.

Based upon information provided to us, it is our understanding that DCL refused to perform any further services on the Zama Project for the County in light of your involvement as the County's designated manager for the Zama Project. The County considered DCL's representations in this regard to be an abandonment and repudiation of its involvement on the Zama Project. The County communicated its position to DCL pursuant to a letter dated August 31, 2007 whereby the County accepted the repudiation by DCL while reserving the County's right to claim damages.

Accordingly, DCL's involvement in providing services for the Zama Project has been brought to an end. What steps DCL may take in response is unclear. We expect DCL will at least try to recover payment for any outstanding invoices plus their work in progress.

If DCL has any remedies against the County, we are of the opinion their remedies are in relation to seeking payment for their outstanding work to date plus any related damages arising from what they may believe was an unfair termination of their relationship with the County. We are further of the opinion that DCL cannot prevent the County from hiring another engineer to work on the Zama Project.

As you are aware, the rights of the parties in this matter are somewhat unclear because there is no contract in writing setting out the rights and obligations of the County and DCL in relation to the Zama Project. An issue that may arise relates to ownership of the drawings and plans prepared by DCL on the Zama Project to date. In our view, we believe the better argument in this case is that the County owns the physical drawings and plans prepared by DCL once it has paid for them. Whether the County has paid for all of the current drawings and plans is still under investigation by the County to our understanding.

ESTD 1935

2200 COMMERCE PLACE  
10155 - 102ND STREET, EDMONTON, ALBERTA, CANADA T5J 4G8  
TELEPHONE: 780.497.4800 WWW.BROWNLEELAW.COM FACSIMILE: 780.424.3254





B R O W N L E E

L L P

B a r r i s t e r s & S o l i c i t o r s

Although the County probably owns the physical drawings and plans if it has paid for them, we do advise that, based on present information, DCL probably owns the copyright in such plans and drawings. Therefore, the County probably does not have the right to reproduce the plans or repeat the design in any new structure, beyond the proposed Zama Project, without the consent of DCL.

Yours truly,

**BROWNLEE LLP**

Per: DANIEL R. PESKETT  
DRP/ne

ESTD 1935

2200 COMMERCE PLACE  
10155 - 102<sup>ND</sup> STREET, EDMONTON, ALBERTA, CANADA T5J 4G8  
TELEPHONE: 780.497.4800 WWW.BROWNLEELAW.COM FACSIMILE: 780.424.3254

(To be typed on Mackenzie County Letterhead)

September 10, 2007

DCL Siemens Engineering Ltd.  
(address to be provided)

Dear Sir:

**Re: Zama Water Treatment Plant (the "Zama Project")**

---

Further to your letter dated September 6, 2007, Mackenzie County (the "County") confirms the following.

Prior to August 29, 2007, the County was disappointed with the status of the Zama Project and, further, had concerns regarding the conduct of DCL Siemens Engineering Ltd. ("DCL") on the Zama Project. However, the County had not made a decision to end its relationship with DCL on the Zama Project prior to August 29, 2007.

As a result of DCL's representations to the County's Council and to its Reeve on August 29, 2007, the County understood DCL was not prepared to perform any further services for the County on the Zama Project. As such, the County accepted the abandonment and repudiation by DCL of the services that it was performing for the County on the Zama project. This County decision was communicated to DCL by way of a County letter dated August 31, 2007.

The County is moving forward with the Zama Project without any further involvement by DCL. In this regard, the County specifically requests that DCL forward to the County the electronic version of all drawings and plans related to the Zama Project.

Finally, the County is reviewing invoices issued by DCL on the Zama Project and will respond to DCL in due course.

Yours truly,

**MACKENZIE COUNTY**

Per:

**Meeting: Brownly regarding DCL**

**Date: 7 September 2007**

a.) The following points were noted:

1. Why DCL had not formally responded to the letter from the County? It is believed that the fact that they did not formally respond to object the County's acceptance of their resignation as a confirmation of their resignation;
2. DCL payments to be held back until we know exactly what has been paid to date. Various options are currently being considered regarding the payment. The three significant options are:
  - Pay DCL in full and sue them after the fact if overpayment is evident;
  - Make payments in trust pending the review of outstanding work and delivery of other document required to complete the project, like electronic versions of the design; and
  - Simply pay all outstanding invoices and get full release from DCL for any future claims against the County.
3. Issues regarding DCL:
  - Delays in the project which was initiated in October 2003;
  - Significant costs for engineering, which is estimated to be in excess of \$700,000 (currently being reviewed);
  - Bad advise, which relate to locating a feasible water source and cost estimates, which started at approximately \$2.6 million to the current estimate of \$13 million; and
  - Inability to secure Government Funding.
4. Misrepresentations were made to Mackenzie County and AIT;
5. Question regarding DCL's ability with the job completion in respect to ability and time constraints.

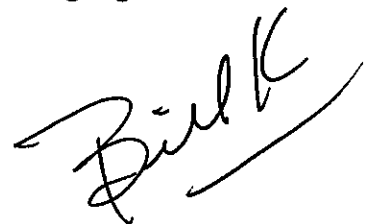
b.) Can the County appoint another engineering firm? Conclude that the County can appoint another engineering firm however, DCL might view it differently.

c.) Brownly will send draft letters to the County which will be sent to Nason and DCL.

- The letter to Nason will be in respect to the costs which they have incurred to date and to assess what their claim might be.
- DCL regarding outstanding work and payment.
- ISL stated that they will be able to act as the County's engineers in respect to this project.

d.) Why did AIT drop the project? It is the County's view that the project was not approved for funding due to the process which was followed by DCL, namely pre-qualification of contractors. The significant increase in cost estimates highlighted AIT's concerns with the pre-qualification process and the lack of a proper tender process.

e.) A single point of communication from the County with DCL was again highlighted during the meeting.



# DCL SIEMENS

DCL Siemens Engineering Ltd.  
101, 10630 - 172 Street  
Edmonton, Alberta T5S 1H8  
Office: (780) 486-2000  
Fax: (780) 486-9090

September 6, 2007

Our File: 23-04-48

Mr. Bill Neufeld  
Mackenzie County  
PO Box 640  
Fort Vermilion, Alberta  
T0H 1N0

Dear Bill:

**RE: ZAMA WATER SYSTEM UPGRADING PROJECT (THE "ZAMA PROJECT")**

We have taken some time to ponder the letter you sent to us on August 31, 2007. We must say that we are disappointed with the position you have taken in this matter.

Upon receiving the Omni-McCann report in February 2007, the Zama Project was put out for pre-qualification in April 2007. Following pre-qualification there are usually a number of submissions and then the project would be put out to tender to those who have pre-qualified. As you know only one contractor pre-qualified and that was Nason Contracting Ltd.

As we were told Bill Kostiw, on behalf of the County, met with AIT and was apparently given authority to try and negotiate a price with Nason. This apparently took place in May 2007.

However we are now advised that AIT told the County last month that it would have to go to competitive tender.

Firstly, it is important to note that we had no participation in this series of events at all. Somehow, there is an attempt to fix us with knowledge of a process where we had no involvement. Secondly, indeed it is clear we had no control over any aspect of this matter following the pre-qualification process.

On August 24, 2007 Bill Kostiw, as CAO and on behalf of the County, came to our offices and met with the writer and Jim Clark. He said a good many things but the important statement was that he was recommending to the County that our contract be terminated. We regarded ourselves as terminated at that point because a CAO's recommendations are usually followed by Council.

When we met with County Council on August 29, 2007, the County certainly had an opportunity to reaffirm our status on this Project but it chose not to do so. Indeed, we were advised that the CAO was specifically placed in the position of project manager for the Zama Project.

We expressed our concerns with this arrangement. Please understand that this is not a personality issue.

*Civil and Municipal Engineers • Development Consultants • Planners*

We are professionally obligated to uphold the safety of the public. It is our professional opinion that the County's project representative should be someone who understands water treatment and accepts responsibility for its production and public safety. During construction, this person would participate with an understanding of the risks of water contamination, the measures taken to mitigate risks, and have sufficient knowledge of the plant to enact shutdown procedures before contaminated water, if any, were sent to distribution. This person should be a senior water plant operator and have over-riding authority on behalf of the County. Obviously, this person could share responsibility in managing schedule and budget, and reporting to Council. In the absence of a participating senior water plant operator having this authority, we consider public safety at risk.

In this opinion, and as discussed at Council, we factor in the remoteness of Zama City and the fact that works are being done in an operating water treatment plant. We understand this project will now go to public tender. For the reasons noted in the paragraph immediately above, we are concerned about the future contractor accepted and designated to do the work.

The good people of Zama City need water. We are quite prepared to meet with County Council and discuss the means by which this project can get back on track on a timely basis.

We do note that there is an account receivable in the sum of \$142,404.00 outstanding at this time plus works in progress to date. We will forward in due course a copy of the account receivable reconciliation.

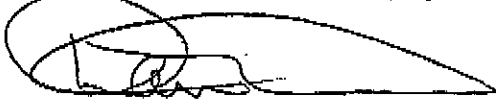
As you know Bill, we have worked well with you before and are reminded of the successful completion of the La Crete WTP in September, 2005.

We have not abandoned the Project and have not repudiated any portion of any contract we have with the County on the Zama Project.

I look forward to hearing from you.

Yours truly,

**DGL SIEMENS ENGINEERING LTD.**



Dan McGuigan

CC: County Council  
John Engleder, AIT

**DGL SIEMENS**





# LAC LA BICHE COUNTY

PO Box 1679 Lac La Biche, AB T0A 2C0

Phone: (780) 623-1747 Fax: (780) 623-2039 (County Centre)

Phone: (780) 623 4323 Fax: (780) 623 3510 (McArthur Place)

email: [main.office@lACLAbichecounty.com](mailto:main.office@lACLAbichecounty.com)

August 30, 2007

Honourable Ed Stelmach, Premier of Alberta  
Room 307 Legislature Building  
10800 97 Avenue  
Edmonton, AB T5K 2B6

Dear Premier Stelmach:

This letter is to advise you that effective August 1, 2007, the Town of Lac La Biche and Lakeland County have been dissolved and a new municipal district has formed in the name of "Lac La Biche County".

At the August 29, 2007 Regular Council Meeting, the Interim Lac La Biche County Council passed a resolution to appoint Mr. Peter Kirylchuk as the Interim Mayor and Mr. Tom Lett as the Interim Deputy Mayor of the newly formed Lac La Biche County.

We look forward to the opportunity that amalgamation presents us with to move forward, improve and to enhance this community. We would like to thank the province and Honourable Minister Danyluk for all the support and assistance provided to us in helping to bring this matter to realization.

Should you have any questions or concerns please contact me at (780)623-1747.

Sincerely,

Peter Kirylchuk, Interim Mayor  
Lac La Biche County

cc: Members of Lac La Biche County Council

Honourable Ray Danyluk, Minister of Municipal Affairs & Housing

Honourable Doug Horner, Minister of Advanced Education & Technology

Honourable George Groeneveld, Minister of Agriculture & Food

Honourable Janis Tarchuk, Minister of Children's Services

Honourable Ron Liepert, Minister of Education

Honourable Iris Evans, Minister of Employment, Immigration & Industry  
Honourable Mel Knight, Minister of Energy  
Honourable Rob Renner, Minister of Environment  
Honourable Lyle Oberg, Minister of Finance  
Honourable Dave Hancock, Minister of Health & Wellness  
Honourable Luke Ouellette, Minister of Infrastructure & Transportation  
Honourable Guy Boutilier, Minister of International, Intergovernmental & Aboriginal  
Relations  
Honourable Ron Stevens, Minister of Justice & Attorney General  
Honourable Lloyd Snelgrove, President of Treasury Board & Minister of Service  
Alberta  
Honourable Greg Melchin, Minister of Seniors & Community Supports  
Honourable Fred Lindsay, Solicitor General & Public Security  
Honourable Ted Morton, Minister of Sustainable Resource Development  
Honourable Hector Goudreau, Minister of Tourism, Parks, Recreation & Culture  
AAMD&C  
AUMA Members





22663 - 110 Avenue NW  
 Edmonton, Alberta T5S 1Y2  
 Telephone: (780) 447-1210  
 Facsimile: (780) 453-2510  
 E-mail: nline@telusplanet.net

September 6, 2007

DCL Siemens Engineering Ltd.  
 101, 10630 - 172 Street  
 Edmonton, Alberta  
 T5S 1H8

Telephone: (780) 486-2000  
 Facsimile: (780) 486-9090

Attention: Haj Oshiki

**Re: Mackenzie County  
 Hamlet of La Crete  
 Water Supply System Upgrading  
 Contract 1 - Raw Water Supply Line  
 Holdback Release Request**

Further to the discussion with Bill Kostew of the Municipal District of McKenzie and Harry Kuypers of In-Line Contracting Ltd. regarding the above-mentioned project, Bill has approved the full release of our holdback. In-Line Contracting Ltd. will have no further claims against this project.

We have enclosed a Statutory Declaration as well as a Workers' Compensation Board Clearance letter for your reference.

Please do not hesitate to contact our office if you require any additional documentation.

Yours truly,

IN-LINE CONTRACTING LTD.

A handwritten signature in cursive script that reads "B. Cemeau".

*for:* John Domino  
 President

JD/bmc

Enclosures

cc: Mr. Bill Kostew, Municipal District of McKenzie, Facsimile: (780) 927-4266

**S T A T U T O R Y   D E C L A R A T I O N**

**TO BE MADE BY THE CONTRACTOR WHEN  
APPLYING FOR RELEASE OF HOLDBACK**

C A N A D A  
Province of Alberta

IN THE MATTER OF THE CONTRACT

between MD of McKenzie  
\_\_\_\_\_, Owner  
and In-Line Contracting Ltd.  
\_\_\_\_\_, Contractor  
Project Hamlet of La Crete  
Water Supply System Upgrading

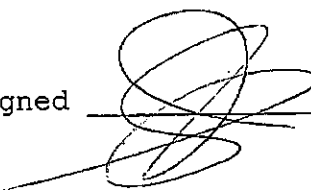
TO WIT:-

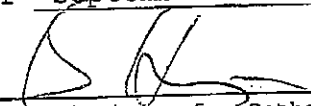
I, John Domino of the City of Edmonton  
in the Province of Alberta do solemnly declare:-

1. That I am President of In-Line Contracting Ltd.  
the contractor named in the contract above mentioned and as such have  
personal knowledge of the facts hereunder declared.
2. All the subcontractors and the labour employed and all amounts for  
material and equipment whatsoever used or entering into the work  
covered by the said contract have been duly paid.
3. No lien has been filed against the owner, contractor,  
subcontractor, nor on the premises or materials mentioned herein,  
for work done or materials furnished in connection with this  
contract.
4. That all assessments and levies under the Unemployment Insurance  
Act, the Workmen's Compensation Act or other Social or Labour  
Legislation in respect of this contract have been paid.

AND I MAKE THIS SOLEMN DECLARATION conscientiously believing it to be  
true and knowing that it is of the same force and effect as if made  
under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the City }  
of Edmonton in the Province }  
of Alberta this 6th day }  
of September 2007 }

Signed 

  
\_\_\_\_\_  
A Commissioner for Oaths, Notary Public, Justice of the Peace

**DARLENE HIRSHMILLER**  
Commissioner for Oaths in and for  
the Province of Alberta.  
Commission Expires November 11, 2009



Workers' Compensation Board

Customer Service

Alberta

9912 - 107 Street  
PO Box 2415  
Edmonton, Alberta T5J 2S5

Email: [ebusiness.support@wcb.ab.ca](mailto:ebusiness.support@wcb.ab.ca)  
Tel: (780) 498-3999 (1-866-922-9221)  
Fax: (780) 498-7999  
WCB website: [www.wcb.ab.ca](http://www.wcb.ab.ca)

September 06, 2007

Reference Number:

MR. HAJ OSHIKI  
MD OF MCKENZIE  
C/O DCL SIEMENS ENG. LTD.  
101, 10630 - 172 STREET  
EDMONTON, AB T5S1H8

Dear Sir or Madam:

Re: IN-LINE CONTRACTING LTD.  
22663 110 AVE NW  
EDMONTON AB T5S1Y2

HAMLET OF LA CRETE

The above named subcontractor has an account with the WCB - Alberta in the following industry(ies):

account	trade name(s)/Industry	effective date	personal coverage holders
2247492	HORIZONTAL/ANGULAR DRILLING/ ROAD CONSTRUCTION	Apr 22, 1982	JOHN W DOMINO PERRY STENBACK

Please accept this letter as a clearance for this subcontractor under Section 126 of the Workers' Compensation Act, for work completed between the effective date of the account and the date of this letter, for the industry(ies) listed. If the subcontractor's account is closed, the clearance is effective for work done up to the close date. If work has not yet begun, obtain a clearance prior to releasing final payment.

Section 126 states that you have a responsibility to ensure that your subcontractors' accounts are in good standing. To ensure this clearance has been issued for the correct subcontractor, please verify the subcontractor's address and industry information listed above.

Any holdback on this account may be released for contracts completed, or for work completed to the date of this letter.

If the subcontractor is performing work for you outside Alberta, contact the WCB in that jurisdiction to determine your clearance and other WCB requirements.

Any alteration of this document is strictly prohibited and subject to a penalty up to \$5,000 on the first offense and \$5,000 for each additional offense, up to a maximum \$25,000.

Yours truly,

eBusiness Support Team (2855445)

GET YOUR CLEARANCES ONLINE - GO TO [DECC.WCB.AB.CA](http://DECC.WCB.AB.CA)



Municipal District of  
**Big Lakes**

Box 239, High Prairie, Alberta, Canada T0G 1E0  
Ph: 780/523-5955 Fax: 780/523-4227 Toll Free Ph: 1-866-523-5955  
E-mail: [biglakes@mdbiglakes.ca](mailto:biglakes@mdbiglakes.ca) Web site: [www.mdbiglakes.ca](http://www.mdbiglakes.ca)

August 30, 2007

Mackenzie County  
ASB Chairman  
Box 640  
Fort Vermillion, AB, T0H 1N0

Attention: Peace Region Agricultural Service Board (ASB) Chairman

**Re: 2007 Regional ASB Conference  
Request for Resolutions**

On behalf of the MD of Big Lakes it gives me great pleasure to invite your Agricultural Service Board members to the 2007 Regional ASB Conference. The Conference takes place in High Prairie on November 6, 2007 at the High Prairie Inn. The Conference is only a day event, and therefore we don't expect much demand for hotel accommodation, however for those needing accommodation a list of better available motels and phone numbers are included.

For those municipalities seeking those with resolutions for this Conference we please ask they forward them to the MD of Big Lakes office as early as possible, but by no later than October 26, 2007. Upon receiving the resolutions I will circulate them immediately to the other Peace regional municipal offices by email to allow the respective municipal ASB board's time to review prior to the Conference. Any resolutions received after this date will be considered late emergent resolutions. A conference registration/resolution/agenda package will be mailed and emailed to the Peace region municipalities on October 29, 2007.

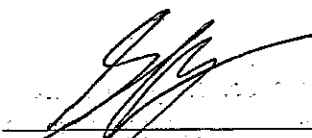
In order to determine catering and the names for printing of name tags, please forward the names of those to attend the conference at your earliest convenience. For your information I have enclosed the Rules of Procedure for the Resolutions.

If you have any questions please call me at 523-5955.

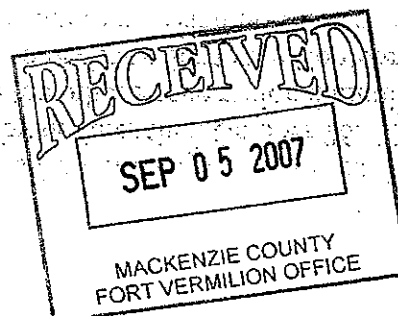
Best Regards

**Accommodations :**

- |                           |          |
|---------------------------|----------|
| 1) High Prairie Inn       | 523-3050 |
| 2) Pomeroy Inn and Suites | 523-2398 |

  
Gary Braithwaite  
Agricultural Fieldman  
MD of Big Lakes - High Prairie

Gb  
Encl:  
Cc: Debbie Oyarzun – AAFRD





**REGIONAL AGRICULTURAL SERVICE BOARD CONFERENCE  
RESOLUTIONS RULES OF PROCEDURE**

**1. Regional Resolution Committee**

- a) Shall consist of:
- 1) A representative or alternate elected at the Regional Conference to sit on the Provincial ASB Committee and to act as the Chairman of the Regional Resolutions Committee.
  - 2) The Agricultural Fieldman or their designate who must be an AAAF member from the hosting Agricultural Service Board as Secretary.
  - 3) Regional Director of the Agricultural Fieldmen's Association.
  - 4) An Agricultural Service Board member from the hosting Board selected by that Board.
  - 5) The ASB Supervisor representing Alberta Agriculture, Food and Rural Development (AAFRD) or their designate.
- b) The representative and alternate elected at the Regional Conference to sit on the Provincial ASB Committee shall be an elected or appointed member of an ASB in that region.

**2. Responsibilities of Regional Resolution Committee Members**

- a) The Chairman shall:
- 1) Chair Regional Resolutions Committee meetings
  - 2) Chair the presentation of Resolutions at the Regional Conference
  - 3) Attend all Provincial ASB Committee meetings
  - 4) Assist in presenting Resolutions at the Provincial Conference
- b) The Secretary shall:
- 1) Advise Agricultural Service Boards that Resolutions must be forwarded four weeks prior to the Regional Conference
  - 2) In conjunction with the Regional Resolutions Committee, review, seek clarification if necessary, compile, and distribute resolutions to Agricultural Service Boards in the Region, at least one week prior to the Regional Conference
  - 3) Record proceedings of Regional Resolutions Committee meetings, and the presentation and voting on resolutions at the Regional Conference
  - 4) Forward all approved resolutions to the Provincial ASB Committee Secretary.
- c) All other members shall:
- 1) Assist with presentation of resolutions at the Regional Conference
- d) All costs incurred by the members of the committee for attending meetings will be reimbursed by each individual member's employer.

**3. Resolutions**

- a) Resolutions shall be submitted in an approved format and shall follow the procedures for selecting, preparing and drafting resolutions as set out in Appendix "A" attached to this document.

- b) Resolutions, regional or provincial in scope, and having been passed by a majority at a local Agricultural Service Board meeting shall be forwarded to the Secretary of the Regional Resolutions Committee four weeks prior to the Regional Conference. Late resolutions must be submitted to the Regional Conference with sufficient copies for all voting delegates and attendants (approx. 125) and accepted by a simple majority of the assembly.

**4. Procedures**

- a) Resolutions submitted to the Regional Conference shall be handled in the numerical order assigned by the Chairman unless 3/5 of the voting delegates on the floor agree to accept a resolution out of numerical order.
- b) Each resolution must have a Mover and a Secunder.
- c) Only the Therefore Be It Resolved section will be read.
- d) The Chairman shall call on the Mover and Secunder to speak to the resolution and then immediately call for anyone else wishing to speak in opposition.
  - 1) If there is no one to speak in opposition, the question shall be called.
  - 2) If there are speakers in opposition, the Chairman shall at his/her discretion call for anyone other than the Mover or Secunder to speak to the resolution before the debate is closed.
- e) Anyone wishing to amend a resolution must then speak in opposition to the resolution as written, or anyone wishing clarification must speak up. All amendments must have a Mover and a Secunder.
- f) Only one amendment will be accepted at a time and only one amendment to the amendment will be accepted on any Resolution.
- g) The Chairman has the discretion to request a written amendment.
- h) The Mover and Secunder are allowed five (5) minutes in total to speak to the resolution or amendment. The Secunder may waive his right to speak and the Mover would be allowed the full five minutes.
- i) The Mover has the right to close the debate and a maximum of two minutes will be allowed for this.
- j) All other speakers, for or against the resolution, are allowed a maximum of two minutes.

**5. Voting and Speaking**

- a) Voting members of Agricultural Service Boards/Agricultural Committees shall be recognized voters on any resolution.
  - 1) In the South Region, each ASB shall select two voting delegates to the Regional Conference who shall display the voting credentials and be recognized voters on any resolution (Oct. 97).



## Regional ASB Conference Resolution Rules of Procedure

- b) An Agricultural Service Board member may have any person speak to a resolution by their request.
  - c) All resolutions are passed or defeated by simple majority.
- 6. Procedures for Approved Resolutions**
- a) Secretaries of the Regional Resolutions Committee shall:
    - 1) Submit Regional Resolutions to the appropriate agencies as soon as possible following the Regional Conference.
    - 2) Regional Resolutions shall also be submitted to the Provincial ASB Committee for information.
    - 3) Submit Provincial Resolutions to the Provincial ASB Committee Secretary by December 1<sup>st</sup> following the Regional Conference.
- 7. Amendments to Regional Rules of Procedures**
- a) An amendment to Regional Rules of Procedure may be made by simple motion from:
    - 1) The Provincial ASB Committee
    - 2) Any Voting Delegate at the Provincial Conference
    - 3) The Regional Resolutions Committee if the proposed amendment were to affect only that Region, subject to ratification by the Provincial ASB Committee
    - 4) Any Voting Delegate at a Regional Conference if the proposed amendment were to affect only that Region, subject to ratification by the Provincial ASB Committee.
  - b) Amendments that are carried will take effect at the next Regional Conference.

**APPENDIX "A" - AGRICULTURAL SERVICE BOARDS  
REGIONAL PROCEDURES FOR SELECTING, PREPARING AND WRITING RESOLUTIONS**

- 1) Well in advance of the regional conference, discuss as a board the concerns of your farmers. Determine the factors affecting their economic well-being as well as those limiting their capability to maintain or improve agricultural production.
- 2) Make a list of concerns and rate each as to its level of importance.
- 3) Divide your concerns into the following categories:
  - Concerns, which are local in nature. Your board has the authority and capability to deal with these concerns. If local or provincial finances are available you may wish to initiate programs or projects or policy to satisfy these concerns.
  - Concerns, which are regional in nature. You have the authority and capability to deal with these concerns but wish to request the support (cooperative action) of bordering Agricultural Service Boards, government departments or other agencies. Note: These concerns may be taken to the regional conference with a request for action at the regional level. e.g. You may be concerned about scentless chamomile, its movement and spread in hay, crop seed in the region, etc. You would like the support of all boards in the region as well as government agencies in slowing down spread and in working towards common objectives. If such a resolution was passed at the regional conference, your regional resolutions would forward the request for support to all boards in the region plus the appropriate government agency.
  - Concerns, which are provincial in nature. In order to deal with these concerns at the local level, you require a change in provincial policy. Note: When writing your resolutions make certain you do not ask the province to do something that you already have authority at the local level to do. Because most concerns will ultimately need to be dealt with locally, ask for a change in provincial policy that would enable you as a board to take the necessary action. Resolutions that are provincial in scope, if passed by the regional conference, could be forwarded to the provincial conference for action.
- 4) Conduct some research on your regional and provincial concerns to:
  - Ensure that these concerns were not submitted as resolutions previously and that action has already been taken regionally or provincially.
  - Check with those agencies that you expect to respond to your concern (resolution). Determine if they are aware of the need and whether any action is being considered.
  - Obtain sufficient background information to be able to write and defend your resolution.
- 5) Write your resolutions with sufficient "whereas" statements to ensure that those reading the resolution will be able to understand your request. All "whereas" statements should relate specifically to your request. There should be only one "therefore be it resolved" statement. If you wish to make an additional request for action, it is appropriate to write another resolution.
- 6) Each resolution submitted for consideration must be accompanied by background information consisting of the history of the issue and potential impacts for the sponsoring municipality and the province-wide impacts for municipalities.
- 7) The resolution shall be presented in the approved format as indicated on the following page.

**REGIONAL RESOLUTIONS FORMAT**

(Title) \_\_\_\_\_

WHEREAS

WHEREAS

WHEREAS

THEREFORE BE IT RESOLVED  
THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST

Sponsored By: \_\_\_\_\_

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Carried By:

Defeated:

\_\_\_\_\_

Status:

\_\_\_\_\_

Department:

**Background information**

Background information should include the history of the issue, potential impacts for the sponsoring municipality and the province-wide impacts for municipalities.



**Carol Gabriel**

---

**From:** Bill Rogan [brogan1@countyp.ab.ca]

**Sent:** Monday, September 10, 2007 9:27 AM

**To:** Acting Municipal Manager, MD 16; Ben Boettcher, CAO, MD 136; Bill Kostiw; Bill Newell, Regional Manager, Wood Buffalo; Bob Miles, CAO, Northern Sunrise County; Dwayne Calliou, Manager, MD 17; Irene Cooper, CAO, Birch Hills County; Jeff Renaud, Acting CAO, MD of Big Lakes; Lucien Turcotte, Administrator, MD #130; Lyle McKen, Administrator, MD 135; Monique Jeffrey, Administrator, MD 133; Ray Coad, CAO, Clear Hills County; Tarolyn Aaserud-Peach, CAO, Saddle Hills County; Theresa McKelvie, CAO, MD 22

**Subject:** meeting

Folks we are scheduled for our biannual meeting of Igaa/aarma on October 19th in High Prairie. Any topics you would like to see included on the agenda?



B.R.

**Carol Gabriel**

**From:** Connors, Steve [SCONNORS@brownleelaw.com]  
**Sent:** Monday, September 10, 2007 10:16 AM  
**To:** cgabriel@md23.ab.ca  
**Subject:** Judd

Carol, please pass this on to Bill

Bill, in speaking with the Arbitrator he has advised of his availability for December 10-12,2007, January 14-15,2008 and Feb 19-22,2008. He wants to set aside 3 days. The hearing will likely proceed in High Level, I presume that is your preference. Please let me know if any of these dates present a problem though from our discussion last week, I understand that the dates are likely fine.

Steve

Steve Connors | Partner | Brownlee LLP | Edmonton | Labour and Employment, Litigation

**Calgary Office:**  
Suite 2000,  
Watermark  
Tower,  
530 8th Ave.  
SW,  
Calgary,  
Alberta  
T2P 3S8



B R O W N L E E

tel. 780 497-4800 | dir. 780 497-4842 | fax. 780 424-3254  
SCONNORS@brownleelaw.com | www.brownleelaw.com

**+ Brownlee LLP Municipal Helpline™**

**Edmonton Office:**  
Suite 2200,  
Commerce  
Place,  
10155 102nd St.  
Edmonton,  
Alberta  
T5J 4G8



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this e-mail may contain viruses that could damage your computer system. Whilst we take reasonable precautions to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.

**Carol Gabriel**

**From:** Hobson, Sue [SHOBSON@brownleelaw.com]  
**Sent:** Tuesday, August 14, 2007 10:06 AM  
**To:** Carol Gabriel  
**Subject:** Arbitration - Marty Judd

Good morning Carol. Mr. Connors has asked me to determine the availability of Mr. Kostiw and Ms. Whittleton for the Marty Judd arbitration. Would you kindly advise of their availability during the next six months. Thanks very much.

Sue  
Assistant to Steve Connors

Sue Hobson | Assistant to Steve Connors and Kirsten Leger | Brownlee LLP | Edmonton | Labour and Employment

**Calgary Office:**  
Suite 2000,  
Watermark  
Tower,  
530 8th Ave.  
SW,  
Calgary,  
Alberta  
T2P 3S8



B R O W N L E E  
L L P

tel. 780 497-4800 | dir. 780 497-4870 | fax. 780-424-3254  
SHOBSON@brownleelaw.com | www.brownleelaw.com

**+ Brownlee LLP Municipal Helpline™**

**Edmonton Office:**  
Suite 2200,  
Commerce  
Place,  
10155 102nd St.  
Edmonton,  
Alberta  
T5J 4G8



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this e-mail may contain viruses that could damage your computer system. Whilst we take reasonable precautions to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.



September 10, 2007

High Level Golf & Country Club  
Box 309  
High Level, Alberta  
T0H 1Z0

Attention: Ian Hostler



Dear Sir,

Referring to your letter dated August 16, 2007 regarding road maintenance, I would like to inform you accordingly.

The road condition and maintenance schedule for 2008 is currently being reviewed by the County. We do appreciate the need to ensure adequate maintenance on the road leading to the golf club. As a result, we will be considering the County's maintenance options in respect to the stated road for our 2008 planning.

However, no additional maintenance except grading will be performed on the road to the golf course for the current year since winter is already upon us.

Notwithstanding the above, we will supply our council with your letter for their information, consideration and hopefully comply with your request in 2008.

We appreciate you communication with the County.

Yours sincerely,

Bill Kostiw  
CAO  
Mackenzie County

*Note:  
We are also reviewing  
your property tax concerns,  
and will advise you  
later this Mon.*



# High Level Golf & Country Club

P.O. Box 309  
High Level, Alberta T0H 1Z0  
(780) 926-3005 Fax: (780) 926-3622

August 16, 2007

Mackenzie County  
PO Box 640  
Ft. Vermilion, Alberta T0H 2Y0

ATTENTION: Reeve & Council

Dear Reeve Neufeld:

RE: Road maintenance, Township Road 110 – 2, Range 19-3

Please accept this letter as a formal request for a maintenance schedule (including oiling) of the aforementioned County road. As you know, the portion of this road leading to the High Level Golf & Country Club endures an above normal amount of traffic compared to other County roads.

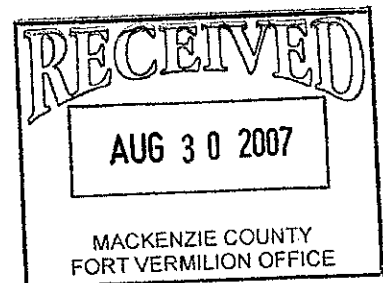
While we appreciate the occasional grading, it is apparent it is not sufficient. The "washboards" created within a very short period of time are not only disconcerting to the traveler but taxing on the vehicles.

We thank you in advance for your quick attention to this request.

Sincerely,

Ian Hostler  
Vice President  
High Level Golf & Country Club

cc: Stuart Watson, Councilor, Mackenzie County



BR



Peace/Upper Hay Management Area  
Bag 900-37  
9621-96 Avenue  
Peace River, Alberta  
T8S 1T4  
(780) 624-6541

September 5, 2007

Dear Sir/Madame :

Ken McCrac, Area Manager for Sustainable Resource Development (SRD) in the Peace/Upper Hay Area retired effective August 31<sup>st</sup>, 2007. Ken's career with SRD spanned some 37 years, most of which was spent in the Peace River area. His leadership, professionalism, and commitment will be greatly missed.

Effective September 4<sup>th</sup>, 2007 I took over the reins as Area Manager for the Peace/Upper Hay Area. I've been with SRD (and variations of this department) for over 25 years, the past five of which have been in Peace River.

The delivery of our programs and the manner in which business is conducted remains unchanged. SRD will continue to offer integrated program delivery of all programs and local decision-making responsibilities under the Area Management concept. Efforts will continue to be focused on three core business programs-which is the management of Forests, Lands, and Fish and Wildlife.

The Peace/Upper Hay Area management team is a highly skilled and committed group. I encourage you to continue to work with these managers and their respective staff for all your business needs. Listed below, please find the managers, contact phone numbers and e-mail addresses should you have any questions regarding the management of Alberta's forests, wildlife and public lands in our area.

On behalf of the managers and staff in Peace/Upper Hay, I would like to thank you for your continued support in managing Alberta's unprecedented industrial, recreational, and residential activity on our landscape.

Cheers,

A handwritten signature in cursive script, appearing to read "Darcy Beach".

Darcy Beach  
Area Manager  
Sustainable Resource Development  
Peace/Upper Hay Management Area



**Alberta**  
SUSTAINABLE RESOURCE  
DEVELOPMENT

Peace/Upper Hay Area Manager: **Darcy Beach**  
(780) 624-6541 [darcy.beach@gov.ab.ca](mailto:darcy.beach@gov.ab.ca)

Peace/Upper Hay Business Services Manager: Norman Brownlee  
(780)624-6205 [norman.brownlee@gov.ab.ca](mailto:norman.brownlee@gov.ab.ca)

### Area Program Managers:

Peace Forestry – Tom Archibald (780) 624-6406 [tom.archibald@gov.ab.ca](mailto:tom.archibald@gov.ab.ca)

Peace Lands – Glen Gache (780) 836-7307 [glen.gache@gov.ab.ca](mailto:glen.gache@gov.ab.ca)

Peace/Upper Hay Fish and Wildlife – Dave Walty (780) 624-6248 [dave.walty@gov.ab.ca](mailto:dave.walty@gov.ab.ca)

Upper Hay Forestry – Jamie Yee (780) 926- 5412 [jamie.yee@gov.ab.ca](mailto:jamie.yee@gov.ab.ca)

Upper Hay Lands – Gail Tucker (780) 926-7010 [gail.tucker@gov.ab.ca](mailto:gail.tucker@gov.ab.ca)

Peace/Upper Hay First Nation Consultation – Colin Needham (780) 624-7147 [colin.needham@gov.ab.ca](mailto:colin.needham@gov.ab.ca)

### Area Offices

**Peace River**  
(780) 624-6221

**Manning**  
(780) 836-2881

**Fairview**  
(780) 835-7200

**High Level**  
(780) 841-0132

**Fort Vermillion**  
(780) 927-3235

**Rainbow Lake**  
(780) 956-3919

B.R.

# CALGARY SINCE 1883 HERALD

A Division of CanWest MediaWorks Publications Inc.

215 - 16 Street S.E., P.O. Box 2400 Stn. M Calgary, Alberta T2P 0W8  
ONLINE [www.calgaryherald.com](http://www.calgaryherald.com) PHONE (403) 235-7100

August 20, 2007

Good day.

I'm writing you today to invite you to participate in a Calgary Herald project that explores Alberta's many special places. The Herald is celebrating those places in a six-part magazine series, Discovering Alberta, that is being distributed with the newspaper for six Sundays, starting Sept. 9.

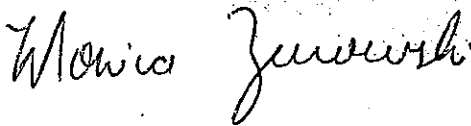
At the same time, we have a related "citizen journalism" component on our website, [www.calgaryherald.com](http://www.calgaryherald.com). We are asking Albertans from right across the province to send us a photo, along with a brief caption, that describes why their community is the best place to live in the province. We would love for you, or someone from your community, to participate. You can send us any kind of photo — an image of a striking feature in your community, a beautiful landscape or anything that best captures your home. There is no limit to the number of entries we'll publish on our website. We'll also be publishing a select number of these photos in the Herald later in the fall.

The upside for you is that your community will be part of our biggest journalism project of the year, giving it great exposure to the rest of the province.

Just send your photo, and a caption explaining why the photo shows your slice of Alberta is the best, to [submit@theherald.canwest.com](mailto:submit@theherald.canwest.com). Please put Discovering Alberta in the subject line.

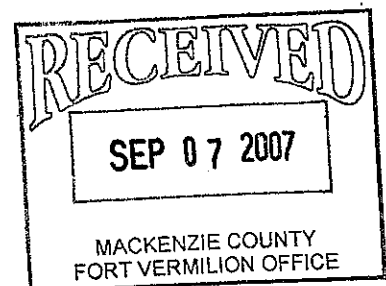
After Sept. 9, you'll start seeing these photos on our website. Just go to [www.calgaryherald.com](http://www.calgaryherald.com) and click on the Discovering Alberta button.

Regards,



Monica Zurowski  
Managing Editor / Calgary Herald  
215 - 16th Street S.E.  
Calgary, Alberta T2E 7P5

(403) 235-7291 (office)  
(403) 235-7521 (fax)  
e-mail: [mzurowski@theherald.canwest.com](mailto:mzurowski@theherald.canwest.com)





B.R.

**Carol Gabriel**

---

**From:** Deon Wilner [dwilner@islengineering.com]  
**Sent:** Monday, September 10, 2007 10:46 AM  
**To:** Glenn Perolino  
**Cc:** Chris Smith; Dan Cote; Bill Kostiw; Ashraf Rayyan  
**Subject:** Mackenzie County Regional Water - FFP Site Review

**Categories:** 12366 Mackenzie Regional Water

Glenn,

As per prior communication, Ashraf Rayyan and I will be at the FFP plant on Wednesday, September 12, 2007. Due to a breakfast meeting that morning, we would like to schedule a meeting with you (and others that may be interested, Chris Smith, etc.) at 09h30. Please be so kind as to assemble a data package for us. This package to include plant process and instrumentation diagrams (related to water in particular, but the more information the better), water consumption records for individual processes and overall, plant expansion plans and water consumption projections. Record drawings of the existing water system (including ponds, pipes, pumps, etc.).

After our meeting, we would like to have someone knowledgeable take us around the plant site to show us the complete water cycle through the plant.

Look forward to meeting you at 09h30 on Wednesday.

Regards,

**Deon H.J. Wilner, P.Eng., CCCA** | *Manager, Water and Wastewater Process*

**ISL Engineering and Land Services Ltd.**

#100, 7909 – 51 Avenue NW

Edmonton, AB T6E 5L9

**T: 780.438.9000 F: 780.438.3700 C: 780.232.1234**

[dwilner@islengineering.com](mailto:dwilner@islengineering.com) [www.islengineering.com](http://www.islengineering.com)





B.R.

**Carol Gabriel**

**From:** sustainable@fcm.ca  
**Sent:** Monday, September 10, 2007 1:46 PM  
**To:** Bill Kostiw  
**Subject:** FCM walkability and Placemaking Training Seminar for Elected Municipal Officials

Placemaking for Communities



**FCM** | Centre for Sustainable  
Community Development

[le français suit]

## **FCM Walkability and Placemaking training seminar for elected municipal officials**

The public spaces of Canadian cities, towns and villages – including streets and roads, parks and plazas, waterfronts and commercial districts – are the source of the country’s greatest potential to create livable, walkable, healthy and sustainable communities.

The Federation of Canadian Municipalities’ Centre for Sustainable Community Development is bringing Project for Public Spaces Inc. (PPS) to Toronto to deliver a one day Walkability and Placemaking training seminar. This session is designed specifically for elected officials from Canadian municipalities as part of the Walk 21 Toronto 2007 Conference.

### **Seminar details:**

**Who:** Elected municipal officials from across Canada  
**What:** Walkability and Placemaking training seminar  
**When:** Monday, October 1, 2007, 8:00 am – 5:00 pm  
**Where:** Metro Hall, Toronto, Ontario  
**Cost:** Free. The normal \$475 that PPS charges for this executive training will be paid by FCM.

The City of Toronto invites seminar participants to attend the Walk 21 opening reception. This event is an excellent networking opportunity that will be attended by a number of elected officials.

**Walk 21 opening reception:** Monday October 1st, 2007, 6:00 pm - 8:00 pm, City Hall

### **Seminar overview:**

The Walkability and Placemaking seminar will introduce elected officials to new ways of thinking about cities and towns and their public spaces. It will identify themes and principles of walkability and street design in town centers across Canada, and help address and resolve issues through the principles of Placemaking. The diverse, multidimensional training session will include guided walks and on-site exercises as well as seminar-style lectures and dialogues which will allow participants to gain valuable knowledge while expressing their own creative ideas. PPS will help participants understand the delicately balanced elements that create both a thriving business and social environment in Canada’s downtowns and neighborhood centers. Attention to walkability, accessibility, and

livability can help the public spaces of many Canadian cities achieve their enormous potential.

## Facilitators:

The seminar will be facilitated by two senior PPS staff: Fred Kent, President, and Cynthia Nikitin, Vice President.

## Registration:

Spaces are limited and will be allocated on a first come first serve basis. To register go to:

<http://www.walk21torontoreg.com/public/Registration.aspx>

If you have any questions please do not hesitate to contact Elizabeth Allingham, FCM Program Officer, Capacity Building at [eallingham@fcm.ca](mailto:eallingham@fcm.ca) or 613-907-6334.

---

## Séminaire de formation de la FCM sur l'aménagement d'espaces publics accueillants pour les piétons à l'intention des représentants municipaux élus

Les espaces publics des villes et des villages canadiens – notamment les rues et les routes, les parcs et les places, les secteurs riverains et les zones commerciales – constituent un excellent moyen de créer des collectivités saines et durables où il fait bon vivre et où il est possible de se déplacer à pied.

Le Centre pour le développement de collectivités viables de la Fédération canadienne des municipalités a invité Project for Public Spaces Inc. (PPS) à présenter à Toronto un séminaire d'une journée sur l'aménagement des espaces publics et la possibilité de s'y déplacer à pied (« marchabilité »). Cette séance s'adresse spécialement aux représentants élus des municipalités canadiennes dans le cadre de la Conférence Walk 21 Toronto 2007.

### Précisions sur le séminaire :

Public visé : Représentants municipaux élus du Canada  
Objet : Séminaire de formation sur l'aménagement d'espaces publics accueillants pour les piétons  
Date : Lundi 1<sup>er</sup> octobre 2007, de 8 heures à 17 heures  
Lieu : Metro Hall, Toronto (Ontario)  
Coût : Gratuit. La FCM paiera les frais de 475 \$ facturés par PPS pour cette formation.

(Le séminaire sera tenu en anglais)

La ville de Toronto invite les participants au séminaire à assister à la réception d'ouverture de la Conférence Walk 21 qui offrira une excellente occasion d'entrer en contact avec bon nombre des représentants élus présents à cette activité.

**Réception d'ouverture de la Conférence Walk 21** : Lundi 1<sup>er</sup> octobre 2007, de 18 heures à 20 heures, Hôtel de ville.

### Aperçu du séminaire :

Le séminaire sur l'aménagement d'espaces publics accueillants pour les piétons présentera aux représentants élus

**The 2007 Grande Prairie Premier's Dinner**

# Fax

*FROM*  
**To:** Linda Cerra **From:** Bill Kostiw

**Fax:** 780-423-1634 **Phone:**

**Phone:** 1-800-461-4443 **Date:**

**Re:** Northern Alberta Premier's Dinner Tickets **Pages:**

**Urgent**     **For Review**     **Please Comment**     **Please Reply**

Please reserve \_\_\_\_\_ ticket(s) for the 2007 Grande Prairie Premier's Dinner, The Grande Prairie Inn, Thursday, October 4, 2007.

Ticket Price \$225.00    Tables of 8 \$1,800.00    Official Tax Receipts for \$200.00/ticket will be issued.

Name (for tax receipt) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Method of Payment: \_\_\_\_\_ Cheque \_\_\_\_\_ Visa \_\_\_\_\_ Mastercard

Card# \_\_\_\_\_

Expiry: \_\_\_\_\_ Amount \_\_\_\_\_ Signature \_\_\_\_\_

Name of cardholder \_\_\_\_\_

Guest List \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Please make cheques payable to PC Alberta and mail this form with payment to: Grande Prairie Premier's Dinner 9919 106 ST NW, EDMONTON, AB T5K 1E2.



**Carol Gabriel**

B.R.

**From:** Anna Chandra [anna.chandra@aagi.ca]  
**ant:** Monday, September 10, 2007 2:43 PM  
**To:** John Szumlas; Mary-Anne Stanway; Eugene Wauters; Wayne Ayling; Julian Koziak; George deRappard; Shaun Miles; Lloyd Johnston; Gary Friedel; Paul Gervais; Gordon Hay; Jane Hettinger; Mike Mihaly; Sylvia Kennedy; John Brodrick; Bob McEwen; Jenny Wallace; Radjko Dodic; Denis Shigematsu; Bernadette Hebert; Ray Danyluk; Randy Hodgkinson; Don Good; Michele Baldwin; Tim Stone; John Watt; Jim Spalding; Melissa Blake; Barry Robinson; Peter Kiryichuk; Paul Chalifoux; Roger Jackson; Allan Romeril; Diane Slater; Bob Miles; John Chadi; Neil Shelley; Graham Kedgley; Rene Bernier; Mike Rodzick; Luc Mercier; Ralph Henderson; Dale Monaghan; Rob King; Bob Hall; Leanne Beaupre; Bill Neufeld; Bill Kostiw; Mr. Denis Ducharme; Lorne Hickey; Don Grimble; Karon Kosof; Dan Dibbelt; Allen Geary  
**Subject:** To All CAANA Members  
**Attachments:** Letter of Invite Sept 18, 2007 event.pdf



Letter of Invite  
Sept 18, 2007...

\*Re: A Special Invitation \*

On behalf of the Kingsway Business Association and the Commuter Air Access Network of Alberta, we are pleased to invite you to participate in "Opening Alberta's Skies," welcoming three new scheduled commuter air carriers, Northern Air, NorAlta Flights Inc., and Swanberg Air Inc. who join Air Mikisew in providing service to Alberta's north from the City Centre Airport -- the Heart of the Capital Region.

Residents of Northern Alberta and the Capital Region will again have direct commuter air passenger access with daily scheduled service to Fort Chipewyan, Fort McMurray, High Level, Peace River and Grande Prairie from the heart of the Capital City.

Please join us in welcoming our Northern commuter air carriers. Enjoy a light breakfast and hear first hand the opportunities that "Opening Alberta's Skies" has for our Province.

\*Tuesday September 18, 2007  
Edmonton City Centre Airport: Flying Club Hanger  
49 Airport Road\*

\*Proposed Program\*  
7:45 AM - Light Breakfast served  
8:00 AM to 8:45 AM - Our Commuter Carriers arrive 9:00 AM - Program Commences 9:30 AM - Our Commuter Carriers Depart\*

We look forward to seeing you!

Please RSVP to Anna Chandra Telephone: (780) 415-5172  
Email: anna.chandra@aagi.ca Fax: (780) 463-5280

Paul Gervais

Mayor Wayne Ayling  
President Chairman  
Kingsway Business Association Commuter Air Access of Alberta



September 10, 2007

Dear Member:

**Re: A Special Invitation**

On behalf of the Kingsway Business Association and the Commuter Air Access Network of Alberta, we are pleased to invite you to participate in "Opening Alberta's Skies," welcoming three new scheduled commuter air carriers, Northern Air, NorAlta Flights Inc., and Swanberg Air Inc. who join Air Mikisew in providing service to Alberta's north from the City Centre Airport -- the Heart of the Capital Region.

Residents of Northern Alberta and the Capital Region will again have direct commuter air passenger access with daily scheduled service to Fort Chipewyan, Fort McMurray, High Level, Peace River and Grande Prairie from the heart of the Capital City.

Please join us in welcoming our Northern commuter air carriers. Enjoy a light breakfast and hear first hand the opportunities that "Opening Alberta's Skies" has for our Province.

**Tuesday September 18, 2007  
Edmonton City Centre Airport: Flying Club Hanger  
49 Airport Road**

**Proposed Program\***  
**7:45 AM – Light Breakfast served**  
**8:00 AM to 8:45 AM - Our Commuter Carriers arrive**  
**9:00 AM - Program Commences**  
**9:30 AM – Our Commuter Carriers Depart**

We look forward to seeing you!

Please RSVP to Anna Chandra  
Email: [anna.chandra@aagi.ca](mailto:anna.chandra@aagi.ca)

Telephone: (780) 415-5172  
Fax: (780) 463-5280

*Paul Gervais*  
Paul Gervais  
President  
Kingsway Business Association

*Wayne Ayling*  
Mayor Wayne Ayling  
Chairman  
Commuter Air Access of Alberta

(\* Actual Times may vary.)



*B.R.*

Your file / Votre référence

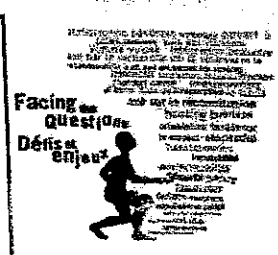
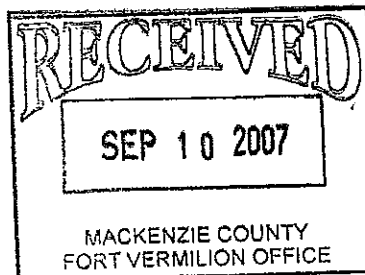
Our file / Notre référence

It is with great pleasure that I call upon all mayors, reeves, councillors and community leaders from across Canada to proclaim Restorative Justice Week 2007. The Correctional Service of Canada (CSC) has been an active partner in the restorative justice community for more than a decade and has been proud to provide leadership to the annual celebration since 1996.

Restorative Justice Week 2007 will be held within Canada and throughout the world from November 18-25. This year's theme, "**Facing the Questions**", focuses on sharing best practices and lessons learned from those who are involved in restorative justice. In the past, a growing number of communities have responded to this challenge. In 2005, for example, 111 towns and cities across Canada proclaimed Restorative Justice Week.

Here are some suggested steps you can take as leaders in your community:

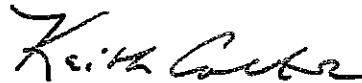
- Declare/proclaim Restorative Justice Week 2007. Please visit [www.csc-scc.gc.ca/text/portals/rj/index\\_e.shtml](http://www.csc-scc.gc.ca/text/portals/rj/index_e.shtml) for a printable proclamation form.
- Host a town hall meeting to promote awareness of restorative justice in your community.
- To help nurture the healing process, promote open, respectful dialogue regarding issues such as public safety and the effects of conflict in your community.
- Challenge your community partners to create a local planning committee for Restorative Justice Week 2007 activities.
- Invite a guest speaker from your community who is involved in restorative justice to share his or her perspective. Speakers are available through CSC's Chaplaincy/Restorative Justice Branch at: [RestorativeJustice@csc-scc.gc.ca](mailto:RestorativeJustice@csc-scc.gc.ca)



Municipal participation in previous years has been a great success and we are hoping to build on that this year. If your city, town or village is planning an event or proclaiming Restorative Justice Week 2007, please fax a copy of the proclamation with your contact information to Carol-Anne Grenier at (613) 943-2171. Your participation in this initiative will be recognized in our national report.

I hope that you will support this initiative in your community.

Sincerely,



Keith Coulter





B.R.

**Carol Gabriel**

---

**From:** Rachel Morgan [rmorgan@auma.ab.ca]  
**Sent:** Monday, September 10, 2007 3:10 PM  
**To:** undisclosed-recipients:  
**Subject:** URGENT: OPPORTUNITY TO LOCK IN POWER AND NATURAL GAS PRICES FROM 2009 Onwards  
**Importance:** High

**AMSC Education Sessions on Competitively priced electricity and natural gas for 2009 and**

**Beyond**

Sessions are scheduled as follows for anyone interested in the AMSC Electricity and Natural Gas Aggregation Program. Please respond by **Wednesday September 12, 2007** if you are interested in attending any of these workshops by responding to this Email, calling Rachel Morgan at 780-431-4541 or [Click here to register and view the agenda.](#)

[Click here to view the agenda.](#)

If confirmed attendance is not sufficient, we may cancel and/or combine sessions.

Date	Municipality	Location	Street Address
Sept 25	Fort McMurray	Quality Hotel & Conference Center	424 Gregoire Dr
Sept 26	Grande Prairie	Quality Hotel & Conference Centre	11201 - 100 Ave
Sept 27	Red Deer	Red Deer Lodge	4311-49 Ave
Sept 28	Edmonton	Executive Royal in West Edmonton	10010 178 Street
Oct 23	Lloydminster	Best Western Wayside Inn & Suites	5411 - 44th Street
Oct 24	Calgary	Holiday Inn – Calgary Airport	1250 McKinnon Drive NE
Oct 25	Lethbridge	Holiday Inn Express Hotel & Suites	120 Stafford Dr. S

The AMSC Energy Aggregation Program was introduced in 2001 to provide competitive and stable pricing, energy management and environmental leadership through advocacy and renewable energy. Since then it has evolved into 516 participants in the program.

The program provides long term contracts for electricity and natural gas. The current contract ends Dec 31, 2008 and the 2009 program is being restructured to deliver outstanding value and continued improvement in service levels to members. Our objective is to improve the program and ensure we are meeting the members' needs.

We are pleased to announce that the Energy Aggregation program will evolve to an unbundled value-added model; meaning that beginning in 2009, we will go directly to the market to purchase energy and manage various other retail requirements of the program.

Learn more about this opportunity and how you can participate in the Program by attending the above workshops.

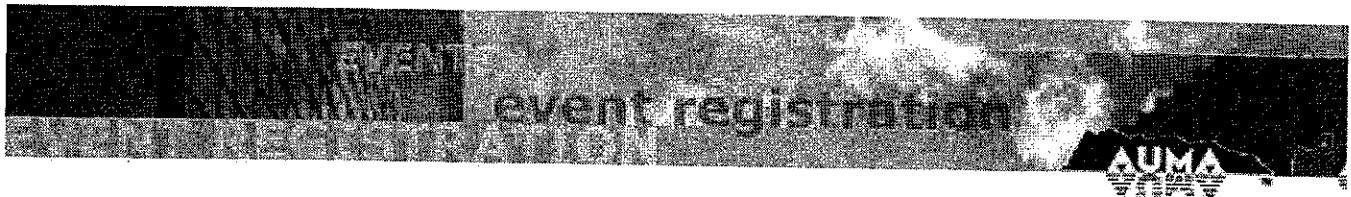
[Click here to register and view the agenda.](#)

Thank you,

**Joel DeBlock, Sr. Director, Energy & E-Financial Services**  
**Phone: (780) 409-4316, Fax: (780) 433-4454**

**Alberta Urban Municipalities Association, [www.amsca.ca](http://www.amsca.ca)**

*The information transmitted in this e-mail is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon this information, by persons or entities other than the intended recipient is prohibited. If you have received this e-mail in error, please contact the sender and delete the material from all computers*



# Energy Management Program Education Sessions

The AMSC Energy Aggregation Program was introduced in 2001 to provide competitive and stable pricing, energy management and environmental leadership through advocacy and renewable energy. Since then it has evolved into 516 participants in the program.

The program provides long term contracts for electricity and natural gas. The current contract ends Dec 31, 2008 and we have engaged a consultant to assist with conducting research on how the 2009 program should be structured to deliver outstanding value and continued improvement in service levels to members. Our objective is to improve the program and ensure we are meeting the members' needs.

We are pleased to announce that the Energy Aggregation program will evolve to an unbundled value-added model-meaning that beginning in 2009, we will go directly to the market to purchase energy and manage various other retail requirements of the program.

## Schedule

Please extend this invitation to representatives of any municipally related community organizations within your municipality that are currently enrolled in the Energy Aggregation program. Interested municipalities and community organization not current enrolled in the Energy Aggregation Program are also very welcomed.

09:00 AM - 09:15 AM      Registration/Coffee

09:15 AM - 10:30 AM      The Aggregation Program

1. Overview of existing program 2004 to 2008
2. Market update
3. The new program - comparison of old versus new
4. Key dates and critical steps
5. Discussion and feedback

10:30 AM - 10:45 AM	Coffee Break
10:45 AM - 11:30 AM	The Legal Agreement 1. Review of Agreement 2. Discussion and Feedback
11:30 AM - 12:00 PM	Next Steps 1. Municipal commitments 2. AMSC Action Plan
12:00 PM - 01:00 PM	Lunch
01:00 PM - 01:00 PM	Adjournment



September 25	<b>Fort McMurray</b>	<i>Quality Hotel &amp; Conference Center 424 Gregoire Dr, Fort McMurray AB T9H 3R2</i>
September 26	<b>Grande Prairie</b>	<i>Quality Hotel &amp; Conference Centre 11201 - 100 Ave Grande Prairie AB T8V 5M6</i>
September 27	<b>Red Deer</b>	<i>Red Deer Lodge 4311-49 Ave Red Deer AB T4N 5Y7</i>
September 28	<b>Edmonton</b>	<i>Executive Royal in West Edmonton 10010 178 Street Edmonton, AB T5S 1T3</i>
October 23	<b>Lloydminster</b>	<i>Best Western Wayside Inn &amp; Suites 5411 - 44th Street Lloydminster AB T9V 0A9</i>
October 24	<b>Calgary</b>	<i>Holiday Inn - Calgary Airport 1250 McKinnon Drive NE Calgary, AB T2E 7T7</i>
October 25	<b>Lethbridge</b>	<i>Holiday Inn Express Hotel &amp; Suites 120 Stafford Dr. S Lethbridge, AB T1J 4W4</i>

August 30, 2007

## **Update: AAMDC Recommendations for the Municipal Sustainability Initiative (MSI)**

The AAMDC has now finalized its recommendations for the Municipal Sustainability Initiative (MSI) and have submitted them to Alberta Municipal Affairs and Housing (MAH). We believe these recommendations are balanced and benefit all municipalities in Alberta.

To meet the needs of urban and rural municipalities, AAMDC is advocating that the total MSI be split to have urban and rural portions with an increased proportion for rural municipalities over year one allocations. This recognizes the significant responsibility rural municipalities have for providing infrastructure such as roads and bridges regardless of population and assessment. Furthermore, one formula cannot fit all. As such, AAMDC has recommended that separate allocation formulas be used for the urban and rural funding portions.

Recognizing that the MSI will have a significant, long-term impact on the viability of all municipalities, AAMDC will continue to work with MAH to ensure the successful implementation of the MSI for year two and beyond.

Enquiries may be directed to:

Donald W. Johnson, AAMDC  
President  
(780) 955.3639

Gerald Rhodes, AAMDC  
Executive Director  
(780) 955.4077

Andre Tremblay, AAMDC  
Director of Advocacy, Policy and Communications  
(780) 955.4079

**Backgrounder, *AAMDC MSI Principles and Recommendations* Attached**



# BACKGROUNDER

## KEY AAMDC RECOMMENDATIONS

### Increased Portion of the MSI for Rural Municipalities

The split of MSI funding among urban and rural municipalities must consider the fixed cost to operate. In year one of the MSI, rural municipalities<sup>1</sup> receive 23.2% of the total funding. This does not reflect the funding needs of rural municipalities.

AAMDC recommends the portion of the MSI that is allocated by formula be split between urban and rural municipalities. To reflect the funding needs of urban and rural municipalities, we recommend a split of 70 per cent (urban) / 30 per cent (rural).

### AAMDC Allocation Formula

AAMDC recommends that the portion of the MSI provided to rural municipalities be allocated by the higher of per capita or kilometers of road. This was endorsed by the membership as part of the *Rural Transportation Funding Options* report.

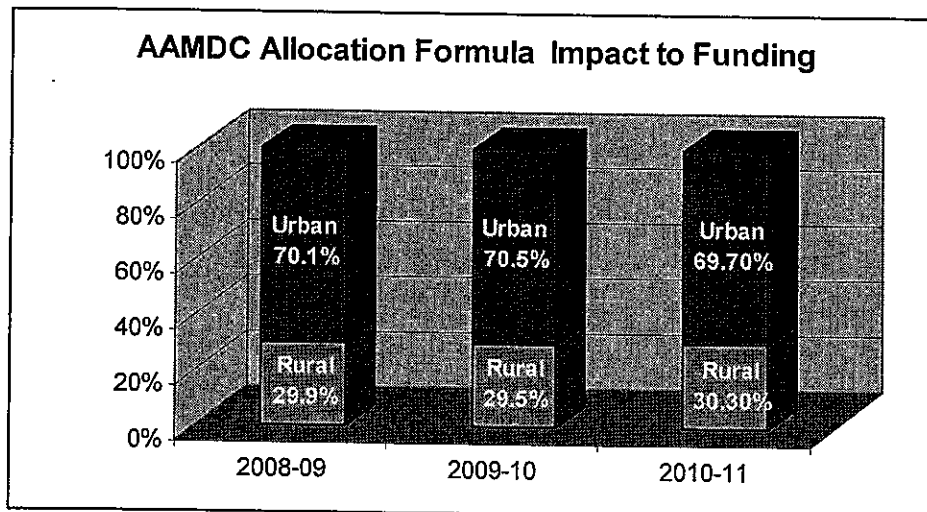
AAMDC recommends that the portion of the MSI allocated to urban municipalities follow AUMA's recommendation of per capita.

### AUMA Allocation Formula

AUMA recommends that MSI funding be distributed on a per capita basis. This would result in rural municipalities receiving approximately 15 per cent of the total MSI funding.

### Impact of Allocation Formulas

The table below shows the impact that AAMDC's recommended changes will have on the portion of the MSI received by rural municipalities.



## NEXT STEPS

### Alberta Municipalities

Municipalities are encouraged to review the program guidelines for the MSI capital funding. For more information please see Municipal Affairs and Housing's website - [www.municipalaffairs.gov.ab.ca/ms\\_1593.htm](http://www.municipalaffairs.gov.ab.ca/ms_1593.htm).

### AAMDC

<sup>1</sup> Rural municipalities include municipal districts, counties, special areas and the specialized municipalities of Jasper, Mackenzie County, Regional Municipality of Wood Buffalo and Strathcona County.

The Association will continue to work with Municipal Affairs and Housing to ensure the successful implementation of the MSI for years two and beyond.

**Government of Alberta**

Feedback from the provincial MSI sessions as well as the recommendations from AAMDC and AUMA, will be considered by Municipal Affairs and Housing in their 2008-09 budget deliberations. However, any changes to the MSI must be approved by Treasury Board.





**aamdc**  
trade • jubilee

Partners in Advocacy & Business

## MUNICIPAL SUSTAINABILITY INITIATIVE RECOMMENDATIONS

PREPARED BY:  
ALBERTA ASSOCIATION OF MUNICIPAL  
DISTRICTS & COUNTIES

August 30, 2007

## BACKGROUND

The 2007 provincial budget provides Alberta municipalities with an unprecedented \$400 million investment through the Municipal Sustainability Initiative (MSI). By 2010-11, \$1.4 billion will be provided to municipalities to assist them in achieving sustainability.

The AAMDC strongly endorses the vision of the Government of Alberta (GOA) to invest in Alberta municipalities. The pressures created from the phenomenal economic growth in Alberta over the past few years have been well documented and are recognized by all government partners. We applaud the GOA for the creation of the MSI and feel that with some refinement of the allocation methodology, this program will help municipalities manage growth pressures, deal with a backlog of capital projects, and address the increasing cost of providing quality municipal services to Albertans.

The principles and recommendations outlined below are based on AAMDC member input. The findings from a variety of forums were considered. These include:

- The ***Rural Transportation Funding Options*** (RTFO) report where the principle of grant allocation based on need was accepted.
- The input session held by the **Alberta Rural Municipal Administrator's Association** at the Society of Local Government Managers' conference.
- The eight consultation sessions held by **Alberta Municipal Affairs and Housing**.

## KEY PRINCIPLES

The AAMDC recommends that the MSI be based on the following principles:

**1. Complementary – MSI funding should not replace existing grant programs.** Alberta municipalities' increasing costs of providing quality services and the infrastructure deficit are well-documented. The goal of sustainability cannot be achieved without eliminating these shortfalls. Therefore, the MSI should provide a new source of funding to complement existing permanent programs.

**2. Need – MSI funding should address areas of necessity.** MSI funding must aid all Alberta municipalities but should be particularly focused to areas where the greatest overall good can be derived. Thus, allocation should be based on a model that contains a measure of necessity.

**3. Inclusiveness – MSI funding should provide all municipalities with a minimum amount of funding.** MSI funding must provide a base amount of funding to all Alberta municipalities, such that each municipality is provided with enough funding to carry out at least one of its priority projects.

**4. Autonomous – MSI funding should enable municipalities to meet their priorities.** Municipalities are in the best position to determine where funds should be allocated. It is important to allow municipalities the ability to determine how the greatest overall benefit for the municipality can be derived. Municipal autonomy is fundamental to the *Municipal Government Act*.

**5. Flexible – Timeframes and envelopes should complement existing long-term plans.** Municipalities have the best understanding of the local construction market conditions and their long-term capital plans. Program timelines must allow municipalities to spend these funds as best meets their plan. Further, movement of allotments among the various funding components will ensure investment is best directed toward local priorities.

**6. Simple – Program simplicity increases the value of funding.** Tight restrictions on fund use and detailed reporting can all impact the value that municipalities are able to derive from the MSI funding. While the Association understands that accountability is paramount, there is concern with the impacts of

***Municipal Sustainability Initiative Recommendations***

overly onerous conditions and reporting requirements. Meeting the conditions and reporting requirements must balance administrative time with accountability.

## RECOMMENDATIONS

As stated, the AAMDC believes that the MSI is a strong commitment from the GOA to adequately address local priorities in Alberta municipalities. We further believe that the following recommendations will enhance the MSI and overall municipal sustainability. It is important that the MSI be balanced and benefit all Alberta municipalities.

### **Immediately**

**1. Confirm the continuation of other existing programs.** The GOA should confirm that the funding provided under the MSI will not replace the grants under permanent programs that currently support member operations. These include the Rural Transportation Grant, the Local Road Bridge Program, Resource Road Program, etc. Furthermore, the ten-year MSI commitment should be confirmed. This will provide municipalities with a source of predictable, sustainable funding and will enable long-term planning.

**2. Work with other GOA departments to ensure compatibility with other programs.** Municipal Affairs and Housing should work with other GOA departments that provide grants to municipalities to ensure the MSI is complementary to existing programs. To maximize the benefit of funding received and meet their long-term priorities, municipalities must be able to decide where to use their funding dollars. To provide this flexibility, municipalities should be allowed to stack MSI funding with funding from other grant programs.

### **MSI Funding Years Two and Beyond**

**1. Allow the transfer of funding among components.** Good municipal governance requires good project inventory and planning processes. These have been or are in the process of being incorporated across the province. *Municipalities must be able to use their MSI funding to address their priorities identified through their long-term planning processes.* As such, a municipality should be able to transfer their allocated MSI funds between funding components if one component is not needed. Allowances should also exist for the banking of funds from one fiscal year to the next to ensure that large scale initiatives are available to smaller municipalities (i.e. using year one and two funds in the second year of the program).

**2. Recognize existing co-operation.** Within the MSI several funding components require inter-municipal co-operation. Many municipalities throughout Alberta already exhibit municipal co-operation. *Flexibility of the MSI must be ensured to recognize and fund projects and agreements of these existing partnerships.* Requirements for proof of collaboration should be met through a letter from each respective Council.

**3. Allow use of 'own-forces'.** Capital construction costs as well as the availability of contractors can vary greatly across the province. Municipalities know their local market and must be able to determine how to get the best value for their funding. *The decision to use contractors or 'own-forces' (transportation equipment and staff) or a combination should be left to the municipality.* The use of 'own-forces' should also be allowed as a financial contribution to meet inter-municipal co-operation requirements.

**4. Use existing program procedures and reporting tools to enhance program efficiency.** Members are familiar with the agreements, approvals and reporting introduced under the Alberta Municipal Infrastructure Program (AMIP) and the Municipal Sponsorship Program (MSP). *The procedures established under AMIP should be used for capital reporting while the procedures under MSP should be used for operating reporting.*

**5. Reallocate affordable housing funds.** *Affordable housing should not be funded through the MSI. The \$100 million allocated to affordable housing should be redistributed to municipalities with no conditions in the following manner:*

## ***Municipal Sustainability Initiative Recommendations***

- Base funding - \$31 million

A base of \$100,000 per municipality excluding summer villages should be provided. Summer villages should receive a base of \$25,000 each. A \$100,000 base as well as a lower amount for summer villages is similar to AMIP. This supports AAMDC's key principle of inclusiveness by providing sufficient funding for at least one priority project.

- Sustainable Investment Fund – \$20 million

This would increase funding from \$12 million to \$32 million. This assists municipalities with limited financial resources. By providing targeted municipalities with additional funds, they can deal with priority spending pressures and work towards long-term sustainability. This increased, unconditional Sustainable Investment Fund would meet AAMDC's efforts to establish a permanent Targeted Investment Program.

- Emergent issues funding - \$40 million

This would assist municipalities with extenuating circumstances resulting from challenges such as extreme population growth and/or adverse impact due to industry. As application based funding, this would enable the Minister to address such issues. Municipal Affairs and Housing should work with AUMA and AAMDC to establish criteria to evaluate the applications.

- Operating Funding for Planning Activities and Joint Services and Administration - \$5 million

This would increase this funding component from \$32 million to \$37 million. Building planning capacity within municipalities is important. This will support effective planning between municipalities.

The impact of our proposed recommendation is shown in Table 1.

### **6. Reflect the cost of operation when allocating MSI funds between urban and rural municipalities.**

The split of MSI funding among urban and rural municipalities must consider the fixed cost to operate. In year one of the MSI, rural municipalities<sup>1</sup> receive 23.2% of the total funding. This does not reflect the funding needs of rural municipalities.

In densely populated municipalities (urban municipalities), population can be used to indicate need. The provision of services such as recreation and social programming increase and decrease with population. However, for municipalities with high geographic dispersion (rural municipalities), the majority of municipal funding is spent on providing infrastructure such as roads and bridges not services. Rural municipalities are responsible for 91 per cent of municipal bridge structures and 85 per cent of municipal roads. This is nearly 10,000 bridges and culverts and over 130,000 kilometers of road.

Infrastructure is not population driven and does not decrease as the population decreases. Thus, while the current portion of MSI funding for rural municipalities is slightly greater than the total rural population in Alberta, it is significantly less than the cost of the total infrastructure rural municipalities are responsible for.

*AAMDC recommends the portion of the MSI that is allocated by formula (entitled funding) be split between urban and rural municipalities. To reflect the funding needs of urban and rural municipalities, we recommend a split of 70 per cent (urban) / 30 per cent (rural).*

**7. Allocate MSI funds by need.** Once the split of MSI funds is determined among urban and rural municipalities, the distribution to individual municipalities should be done equitably. To account for the varying situations across municipalities different formulas should be used among urban and rural

<sup>1</sup> Rural municipalities include municipal districts, counties, special areas and the specialized municipalities of Jasper, Mackenzie County, Regional Municipality of Wood Buffalo and Strathcona County.

## *Municipal Sustainability Initiative Recommendations*

municipalities. *For urban municipalities AUMA's recommended factor of population could be used. For rural municipalities the higher of per capita or kilometers of road should be used.*

The impact of our proposed recommendation is shown in Table 1.

**8. Preserve the value of MSI funding.** Upon full implementation of the MSI in 2010-11, a review of the funding should be conducted *to ensure the buying power of the grant dollars for the remaining six years are maintained.* Based upon the results of the review, increases to account for inflation may be needed. This is critical to ensuring the goals of the MSI are met.

### **Municipal Sustainability Beyond MSI**

**1. Determine municipal funding needs.** While it is well accepted that municipalities have a significant infrastructure deficit its true magnitude has not been quantified. *It is critical that the overall infrastructure deficit be calculated.* As well, all funding provided to municipalities must be reviewed to determine if it is sufficient to address this infrastructure deficit.

**2. Clarify responsibilities and funding for affordable housing.** The GOA has committed to further consultation by 2008 to determine the roles and responsibilities between the Province and municipalities for affordable housing. *The resources needed to provide affordable housing must also be determined and appropriate funding allocated outside of the MSI.*

Municipal Sustainability Initiative Recommended Recommendations

Table 1 – Comparison of AAMDC and AUMA Recommended Allocation Formulas

Type of Municipality	#	AMAH 2007-08 MSI Funding (Year 1)		2008-09 AAMDC Recommendation		2008-09 AUMA Recommendation		2009-10 AAMDC Recommendation		2009-10 AUMA Recommendation		2010-11 AAMDC Recommendation	
		\$	%	\$	%	\$	%	\$	%	\$	%	\$	%
City	16	27,690,739	66.1%	228,165,181	50.9%	255,446,344	51.8%	288,054,467	62.4%	312,994,933	52.2%	744,820,099	55.2%
Town	111	34,904,739	9.3%	66,890,905	14.9%	100,584,920	20.1%	78,263,540	14.3%	118,467,751	19.7%	165,000,742	12.2%
Village	100	3,662,630	10%	17,265,423	3.8%	43,480,770	8.7%	18,942,050	3.3%	48,837,402	8.1%	26,568,461	2.0%
Summer Village	51	1,026,335	0.3%	1,827,794	0.4%	21,842,830	4.4%	1,941,518	0.4%	26,535,200	4.4%	2,817,339	0.2%
Municipal District	63	68,105,761	18.2%	110,010,212	24.5%	78,915,677	14.8%	137,727,687	24.0%	87,855,662	14.8%	332,180,388	24.8%
Improvement District	6	643,047	0.2%	957,415	0.2%	1,909,955	0.4%	1,022,162	0.2%	2,071,925	0.3%	1,561,737	0.1%
Special Area	1	2,577,641	0.7%	4,401,865	1.0%	2,117,781	0.0%	5,370,439	1.0%	2,142,468	0.0%	14,549,677	1.1%
Specialized Municipality	4	16,022,979	4.3%	19,671,084	4.4%	2,569,538	0.5%	24,478,137	4.5%	2,973,242	0.5%	61,662,987	4.6%
<b>Total Entitled Funding</b>	<b>352</b>	<b>374,633,881</b>	<b>100.0%</b>	<b>449,183,578</b>	<b>100.0%</b>	<b>499,961,874</b>	<b>100.0%</b>	<b>549,200,000</b>	<b>100.0%</b>	<b>699,953,103</b>	<b>100.0%</b>	<b>1,349,145,378</b>	<b>100.0%</b>
Total Rural** Funding		86,706,321	23.20%	134,083,161	29.90%	76,696,995	15.30%	161,576,263	29.50%	91,046,392	15.10%	408,352,001	30.30%
Project Based Funding***		25,366,169		50,816,422		0		50,800,000		0		50,884,622	

\* Total Entitled Funding - This funding is allocated by predefined formulas.

\*\* Rural - Municipal Districts, Special Areas and Specialized Municipalities are included.

\*\*\*Project Based Funding - This funding is application based and has not yet been allocated.





## Carol Gabriel

---

**From:** Deon Wilner [dwilner@islengineering.com]  
**Sent:** Tuesday, September 11, 2007 8:55 AM  
**To:** Wayne Franklin  
**Cc:** John Engleder; Bill Kostiw; Gavin Cheng; Mehrdad Panahi  
**Subject:** Zama Construction Management - Water Treatment Plant Tender

**Categories:** 12411 Zama Construction Management

Wayne,

As per the voicemail that I have left on your cell on Tuesday, September 11, 2007 at 08:44 AM.

I have spoken with John Engleder this morning regarding the re-tender of the Zama WTP project. The County wants to get this project underway as soon as possible and is looking at getting into the ground this fall. In order to meet this schedule we will need to re-tender the project without delay and have a short, but still reasonable tender period. John Engleder is in agreement with the two week tender period that we are proposing. Documents would be available on Friday, September 21, 2007 at 12:00 PM and the tender will close on Friday, October 5, 2007 at 2:00 PM. The existing DCL Siemens Engineering Ltd. documents and Drawings will be used to tender and administer the project. As agreed with John Engleder, the project will be advertised electronically (using Alberta Purchasing Connection, the Edmonton and Calgary Construction Associations).

Presently almost all equipment for this project is hard spec'ed, but we plan to throw this open and hopefully obtain a more favourable price.

John has asked that we work (matters related to funding) with you on this project.

If there is any other requirements you would like us to meet related to the tender and award of this project please advise soonest.

If you have any questions, please feel free to call me at the numbers listed below. I will be in High Level for the next few days.

Regards,

**Deon H.J. Wilner, P.Eng., CCCA** | *Manager, Water and Wastewater Process*

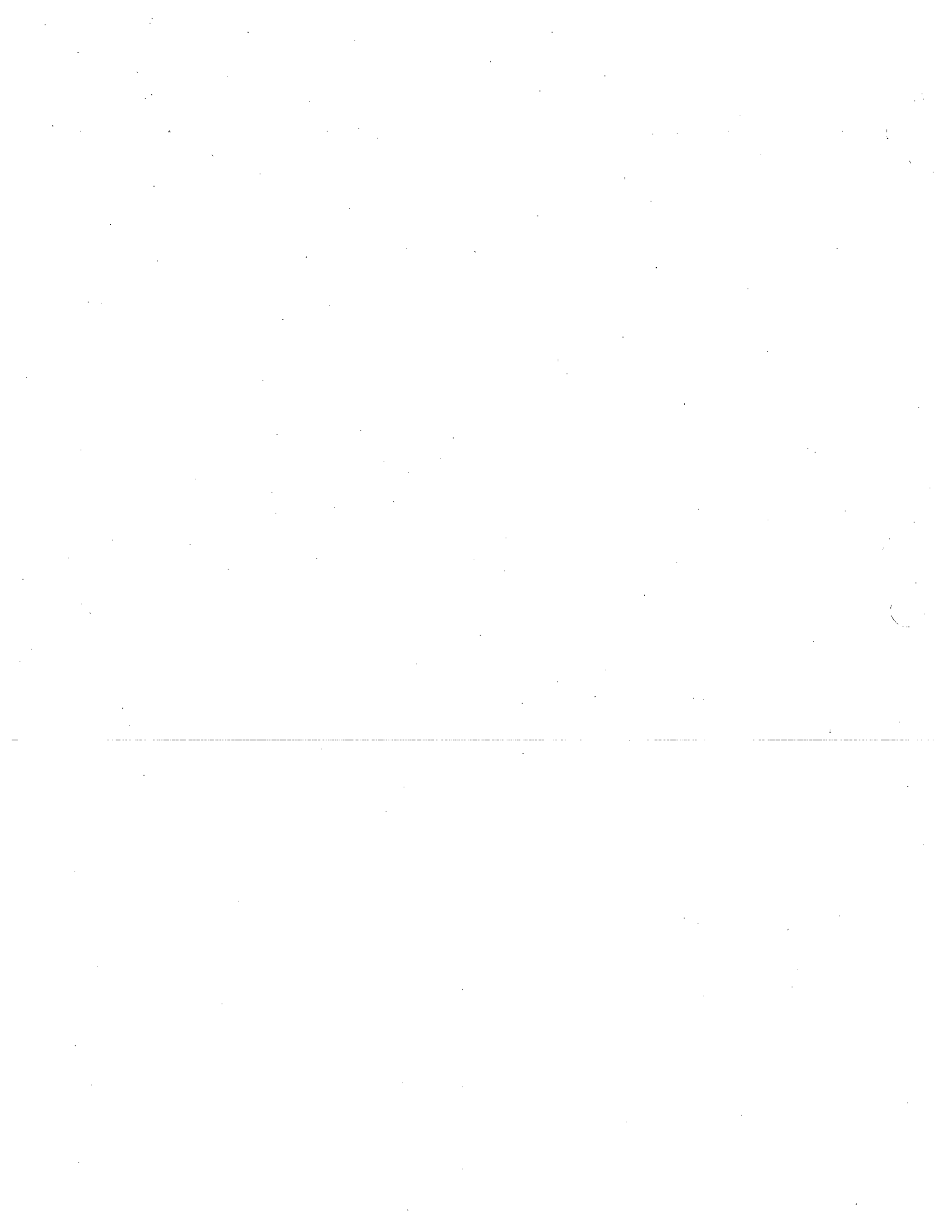
**ISL Engineering and Land Services Ltd.**

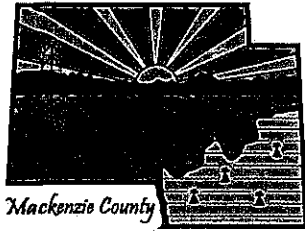
#100, 7909 - 51 Avenue NW

Edmonton, AB T6E 5L9

**T: 780.438.9000 F: 780.438.3700 C: 780.232.1234**

dwilner@islengineering.com [www.islengineering.com](http://www.islengineering.com)





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Sale of Land by Public Auction</b>

**BACKGROUND / PROPOSAL:**

The MGA states that  
"Section 418(1) Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid."

"Section 419 The council must set

- (a) for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonable possible to the market value of the parcel, and
- (b) any conditions that apply to the sale."

There are six (6) parcels of land to be offered for sale that were placed on the Tax Notification List in 2006. Notices and letters have been sent with no response and/or arrangements made for the orderly repayment of the arrears.

Parcels of land offered for sale by way of Public Auction must be advertised in the Alberta Gazette no less than 40 days and no more than 90 prior to the date of the sale. As the Alberta Gazette must receive their ads two weeks prior to the publishing day, the earliest the County can have the sale would be November 9, 2007.

**OPTIONS & BENEFITS:**

If payments agreements are in place or taxes are paid in full, the properties will not be auctioned.

**COSTS & SOURCE OF FUNDING:**

Per MGA, Section 427:

The money paid for a parcel of land at a public auction must be deposited in a separate account for sale proceeds.

“The following must be paid first and in the following order:

- a) any remedial costs relating to the parcel;
  - (a.1) the tax arrears in respect of the parcel;
- b) any lawful expenses of the municipality in respect of the parcel;
- c) any expenses owing to the Crown that have been charged against the parcel of land under section 553 (Adding amounts owing to a tax roll);
- d) an administration fee of 5% of the amount paid for the parcel, payable to the municipality.”

**RECOMMENDED ACTION:**

**Motion 1:**

That the reserve bid be set for property offered for sale at the market value shown on the list.

**Motion 2:**

That the auction date be set for Friday November 9<sup>th</sup>, 2007 to be held in the Council Chambers at 4511 – 46 Ave, Fort Vermilion, Alberta.

Property listed for sale by way of Public Land Auction for Tax Recovery as at 070828

Roll	Rural Legal	Legal	Civic	Assessment Value	2003	2004	2005	2006	2007	Balance Owing
74701	5,13,109,6,NE			\$ 38,440.00	\$ 527.36	\$ 570.44	\$ 798.35	\$ 574.05	\$ 665.83	\$ 3,136.03
77113	5,15,105,25,SE	0124342,1,1		\$ 249,880.00				\$ 2,444.79	\$ 3,984.88	\$ 6,429.67
106026		2938RS,6,21	4802 - 50 Street	\$ 152,770.00				\$ 3,603.02	\$ 4,005.77	\$ 7,608.79
219457		2938RS,1,11	4720 - 49 Avenue	\$ 29,620.00	\$ 5,986.94	\$ 1,116.97	\$ 965.66	\$ 1,348.58	\$ 1,462.35	\$ 10,880.50
300574		9022917,2A,24		\$ 15,610.00		\$ 206.26	\$ 235.76	\$ 264.79	\$ 297.02	\$ 1,003.83
303325	5,19,110,14,SE	9120231,1,1		\$ 93,380.00	\$ 724.76	\$ 1,291.12	\$ 1,276.74	\$ 1,389.70	\$ 1,609.12	\$ 6,291.44

## MACKENZIE COUNTY

Notice is hereby given that under the provisions of the Municipal Government Act, the Mackenzie County will offer for sale by public auction, in the Council Chambers located at 4511 – 46 Avenue in the Hamlet of Fort Vermilion, Alberta on November 9, 2007 at 10:00 a.m. the following lands:

Mer	Plan Rge	Plan Twp	Block Sec	Lot Qtr	Acres	C of T	Linc
5	13	109	6	NE	156.96	121Y69	0018985185
5	15 0124342	105	25 1	SE 1	9.98	022 476 805	0029008141
	2938RS		6	21		942 055 527	0011201647
5	19 9120231	110	14 1	SE 1	4.99	982 228 831	00982228831
	9022917		2A	24		022 234 589	0015539969
	2938RS		1	11		942 278 712	0019473875

Each parcel will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title. Additional conditions of building demolition and leveling of lot and/or repair of unsightly conditions will apply.

The land is being offered for sale on an "as is, where is" basis and the Mackenzie County makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than those specified by the Mackenzie County. No further information is available at the auction regarding the lands to be sold. This list is subject to deletions.

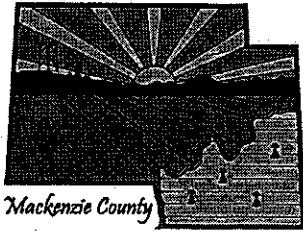
Terms: Cash

The Mackenzie County may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.

Redemption may be effected by payment of all arrears of taxes and costs at any time prior to the sale.

Dated at the Hamlet of Fort Vermilion, Alberta, September 11, 2007.

Willilam Kostiw, Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

**BACKGROUND / PROPOSAL:**

The information/correspondence items will be presented on the meeting day.

	Page
• Traffic Safety Act	43
• Maximum Speed Limit – Highway 35:20	45
• FireSmart Community Grant Program	49
• REDI - Regional Investment Profile	51
• REDI – SeeVirtual360.com	53

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

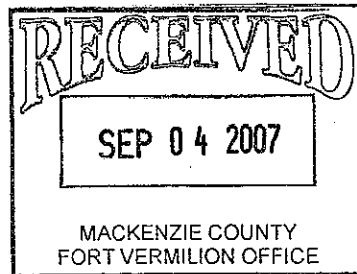
That the information/correspondence items be accepted for information purposes.





Mr. William (Bill) Kostiw  
Chief Administrative Officer  
Mackenzie County  
PO Box 640  
Fort Vermilion, Alberta  
T0H 1N0

August 23, 2007



Dear Mr. Kostiw:

Under the *Traffic Safety Act (TSA)* and its regulations, certain requirements regarding commercial driver safety and vehicle maintenance programs must be adhered to for vehicles with a registered weight of 11,794 kilograms or more. These legislative and regulatory requirements also apply to municipal firefighting vehicles that exceed the established weight threshold.

However, it is recognized that unique features of provincial fire services in Alberta, such as the low annual accumulation of kilometers for fire vehicles, a reliance on volunteer personnel, and the limited budgets and administrative resources of many fire departments, pose challenges to complying with some aspects of commercial driver safety and vehicle maintenance programs. To address these challenges, Alberta Infrastructure and Transportation and the Alberta Fire Chiefs Association have partnered to develop a Memorandum of Agreement that allows the Registered Owners of municipal firefighting vehicles to apply for a permit respecting three specific regulated requirements for commercial vehicles.

Specifically, this permit:

- extends the life of a Commercial Vehicle Inspection Certificate to 3 years or 5,000 kilometers;
- allows the primary user, rather than the Registered Owner, of the firefighting vehicle to maintain the required driver records while requiring the Registered Owner to remain responsible for complying with the *TSA* and its regulations;
- exempts the permit holder from obtaining annual driver's abstracts, as long as the abstract is provided upon entrance into the firefighting program and the driver maintains a clean driving record.

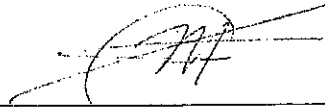
To assist your municipality with ensuring that its firefighting vehicles are compliant with commercial driver safety and vehicle maintenance programs, the following documents are attached:

- an overview of the Permit exemptions;
- an application form for the Municipal Firefighting Vehicle Permit;
- a copy of the signed Memorandum of Agreement between Alberta Infrastructure and Transportation and the Alberta Fire Chiefs Association;
- a sample Municipal Firefighting Vehicle Permit;
- a sample Safety and Maintenance Program that meets regulatory requirements;

- performance measures and standards for commercial driver safety and vehicle maintenance programs; and
- an Interpretation of Transportation Compliance in Alberta for Municipal Firefighting Vehicles.

These documents can also be obtained from the AFCA website at <http://www.afca.ab.ca/> or by contacting Alberta Infrastructure and Transportation, Carrier Services Section, at 403 755 6111 (toll free in Alberta by first dialing 310 0000). A letter has also been sent to Alberta fire chiefs advising them that their respective municipality has received the permit application package.

Sincerely,



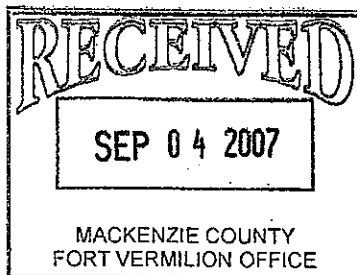
Kim Durdle Director Carrier Services	Brian M. McEvoy President Alberta Fire Chiefs Association
--	---

Room 301, Provincial Building  
Bag 900-29, 9621-96 Avenue  
Peace River, Alberta, Canada T8S 1T4  
Telephone (780) 624 6280 Fax (780) 624 2440

Our File: Contract # 7014/07  
(Hwy # 35:20)

August 30, 2007

Inspector James Stiles  
"K" Division  
Traffic Services  
11140 - 109 Street  
Edmonton, Alberta  
T5G 2T4

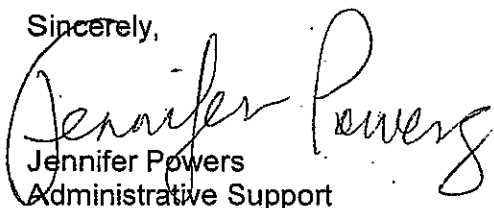


Dear Inspector Stiles:

**Re: Order Fixing Maximum Speed Limit on Highway 35:20**  
**From Highway 35 over Delphine Creek to 2km North of Indian Cabins**  
**High Level Detachment**

In accordance with procedural instruction from the Department's solicitor, enclosed please find one original of an Order Fixing Maximum Speed Limit as stated on the order, at the marginally noted work project. For your information, the work is expected to take place within the period of **August 25, 2007 to November 15, 2007.**

Sincerely,

  
Jennifer Powers  
Administrative Support

/jlp  
Attachments

cc: Randy Morden, Project Administrator, Alberta Infrastructure and Transportation  
Rommel Directo, MCI, Alberta Infrastructure and Transportation  
Mackenzie County  
LaPrairie Group Contractors (Alberta) Ltd.  
Arthur Anderson, District Supervisor, Grande Prairie, Commercial Vehicle Enforcement  
Bill Gish, Operations Manager, Alberta Infrastructure and Transportation

WHEREAS, by Clause (g) of Subsection (1) of Section 108 of Part 5 of the Traffic Safety Act, being Chapter T-6 of the Revised Statutes of Alberta, 2000, it is provided:

- 108 (1) In accordance with the following, a road authority may prescribe speed limits that are different from the speed limits established under section 106 or 107:
- (g) in the case of a highway that
    - (i) is under construction or repair, or
    - (ii) is in a state of disrepair,
 a maximum speed limit may, with respect to that portion of the highway that is under construction or repair or in disrepair, be prescribed by
  - (iii) an engineer under the administration of or providing services on behalf of the Minister if
    - (A) the highway is one in respect of which the Minister may set speed limits, or
    - (B) the highway is being constructed or repaired by or on behalf of the Government,
 or
  - (iv) a person authorized by a road authority if, subject to subclause (iii)(B), the highway is one in respect of which the road authority may prescribe speed limits, by erecting signs along the highway setting out the maximum speed limit;

NOW THEREFORE, it is ordered that there be prescribed, pursuant to Clause (g) of Subsection (1) of Section 108 of Part 5 of the Traffic Safety Act, the following maximum speed limits applicable to all vehicles (or applicable to the following class or classes of vehicles):

While travelling over (highway no. & control section) 35:20

Location between HWY 35 OVER DELPHINE CREEK  
And 2 km NORTH OF INDIAN CABINS

- 20 km/hr where signs are erected and displayed indicating such speed
- 30 km/hr where signs are erected and displayed indicating such speed
- 40 km/hr where signs are erected and displayed indicating such speed
- 50 km/hr where signs are erected and displayed indicating such speed
- 60 km/hr where signs are erected and displayed indicating such speed
- 70 km/hr where signs are erected and displayed indicating such speed
- 80 km/hr where signs are erected and displayed indicating such speed
- 100 km/hr where signs are erected and displayed indicating such speed

This order hereby designates the aforementioned highway as a highway under construction and repair and the aforementioned maximum speed limits are hereby prescribed pursuant to Clause (g) of Subsection (1) of Section 108 of Part 5 of the Traffic Safety Act.

DATED at Peace River In the Province of Alberta this 24<sup>th</sup> Day of August A.D., 20 07

Issued by:

BRIAN PEITSCH, CET  
Name/Title

MCA ENGINEERING LTD.  
Company

[Signature]  
Signature

Reviewed by Alberta Transportation:

Name/Title: Donald Saunders, P.Eng., Bridge Manager

[Signature]  
Signature

# A

## NOTIFICATION OF CONSTRUCTION OPERATIONS

INFRASTRUCTURE & TRANSPORTATION

PROJECT: 35:20 CONTRACT #: 7014/07 JOB NO.: 2740K  
Hwy.# & Control Section

FROM: HWY 35 OVER DELPHINE CREEK TO: 2 KM NORTH OF INDIAN CABINS

CONTRACTOR: DE CHANT CONSTRUCTION LTD.

PROJECT SPONSOR: RANDY MOROEN CONSULTANT: MPA ENGINEERING LTD.

### INSTRUCTIONS

1. Notification Report to be completed for the following:
  - a) All Contract Projects.
  - b) All Day Labour Projects with a duration of more than two weeks.
2. Notification Report is to be resubmitted on carry-over projects.
3. Submit notification when road work commences.
4. Re-submit if any significant change in date or duration.
5. Attach copy of Contract Location Plan.

**ATTENTION: Project Sponsor**  
Alberta Motor Association (AMA), Email: road.report@ama.ab.ca, Fax: (780) 430-5400

Type of Construction to be performed:

Type of Delays expected:

- Crushing
- Grading and/or Clearing
- Base Course (Gravel or Soil Cement)
- Asphalt Concrete Paving
- Bridge Construction
- Guardrail Installation
- Other (Specify) \_\_\_\_\_

- None
- Minor
- Major

Date of Commencement: August 25, 2007

Duration of Project: 75 DAYS

Contractor's Name & Head Office Address: DECHANT CONSTRUCTION LTD.  
11004 - 97<sup>th</sup> STREET  
HIGH LEVEL, AB  
T0H 1Z0

Contractor's Field Operations Telephone No.: (780) 926-4411

August 23, 2007 Tim Miskiman (780) 624-4181  
Date Consultant Telephone No.





ALBERTA  
SUSTAINABLE RESOURCE DEVELOPMENT  
*Office of the Minister*

**AR16833**

**AUG 29 2007**

His Worship Bill Neufeld  
Municipal District of MacKenzie No. 23  
P.O. Box 640  
Fort Vermilion, Alberta T0H 1N0

Dear Reeve Neufeld:

Congratulations on your successful application for the FireSmart Community Grant Program. We are pleased to contribute \$50,000 towards eligible FireSmart Grant initiatives as identified in your application.

This program is integral to Alberta's initiative of minimizing the risk of wildfire to human life and communities, and is an example of how provincial and municipal governments can work together to accomplish a common goal for Albertans.

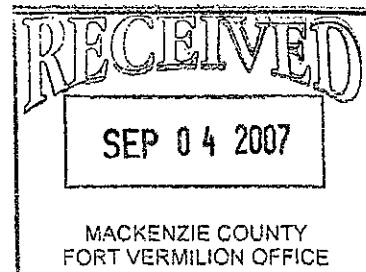
Thank you for your commitment and support in working towards creating FireSmart communities. I wish you success with your project. If you have any questions about the program, please contact Mr. Adam Gossell, Provincial FireSmart Community Planning Specialist, at (780) 644-5521 (toll free by first dialing 310-0000).

Sincerely,

Ted Morton  
Minister

cc: Honourable Frank Oberle, MLA  
Peace River

William Kostiw, Chief Administrative Officer  
Municipal District of MacKenzie No. 23









**Regional Economic  
Development Initiative**  
for Northwest Alberta

incredible!

Mr. Bill Kostiw  
Box 640  
Fort Vermilion, AB  
T0H 1N0

Date August 23, 2007

**Dear Mr. Bill Kostiw**

**RE: Regional Investment Profile**

As part of our 2007-08 operations plan, REDI is updating its Regional Investment Profile. The new profile will ensure that interested businesses and entrepreneurs have an up to date and inclusive catalogue of information related to doing business in Northwest Alberta.

Your municipality's participation will be vital in ensuring the new plan accurately reflects our region. The REDI Board is asking each member municipality submit any and all relevant information that will aid in the scheduled update. Please ensure that the requested information is sent no later than October 1, 2007.

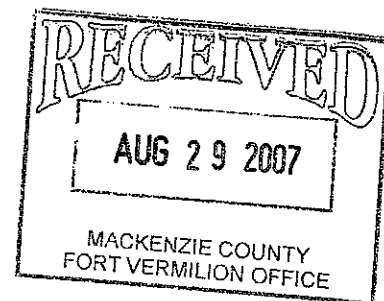
If you have any questions about this project, please call Rick Bastow REDI Project Support at (780) 624-7119.

Thank you. We look forward to your feedback and your continued membership in REDI.

Sincerely,

A handwritten signature in black ink, appearing to read "Walter Sarapuk", is written over a horizontal line.

Walter Sarapuk  
REDI, Chair







**Regional Economic  
Development Initiative**  
for Northwest Alberta

incredible!

Mr. Bill Kostiw  
Box 640  
Fort Vermilion, AB  
T0H 1N0

Date August 23, 2007

**Dear Mr. Bill Kostiw**

**RE: SeeVirtual360.com**

Our provinces ongoing economic boom has created a number of tremendous opportunities for Northwestern Alberta communities. In an effort to support our region, the Regional Economic Development Initiative for Northwest Alberta (REDI) identifies and highlights opportunities that support regional promotion.

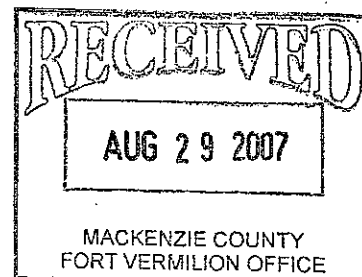
Enclosed, you will find information concerning SeeVirtual360.com services. The company offers a unique opportunity for community promotion. For example, it provides communities with a forum to promote tourism, community infrastructure, items of interest etc.

I trust that you will find the information informative and useful.

Sincerely,

A handwritten signature in black ink, appearing to read "Walter Sarapuk", with a long horizontal line extending to the right.

Walter Sarapuk  
REDI, Chair



Seevirtual360 produces dynamic visual presentations for businesses and industries by means of superior Virtual Tour technology. Your business is highlighted on the internet and customers are provided with important information they can use to make informed decisions from anywhere in the world. Please go to the following links to view these excellent samples. I have attached a list of the Alberta communities (74) that are aboard with [www.seevirtual360.com](http://www.seevirtual360.com)

Ø BC & AB Municipal Virtual-Tour Samples

The Virtual Tours produced by seevirtual360 will showcase your business to people around the world in amazing 360 degree virtual reality technology. Virtual Tours are the # 1 visual marketing tools on the internet because of quality images, affordable pricing and simplicity for your web visitors to see and use

We are an established company servicing B.C., Alberta, Saskatchewan, North West Territories and we are continuing to expand into other locations in Canada. In addition, we are active with International Marketing, including the United States and Mexico. Seevirtual360 has sold over 13 000 Virtual Tour packages to meet the online visual marketing requirements of a wide variety of businesses and industries. We service and provide the highest quality photography and technology for your online site and our customer satisfaction is excellent!!

Seevirtual360.com has three pricing options available.

Option A --- Our Standard Package

Seevirtual360.com will provide:

- Ø your HTML hyper-link
- Ø all traveling expenses, when in the designated area
- Ø all photography work
- Ø all photography processing
- Ø eight still shots
- Ø still shot files – additional \$25.00 per @ 4" x 5" print 300DPI (High-Resolution)
- Ø four Panoramic/360 virtual tours
- Ø higher resolution image viewer for the 360 panoramas
- Ø new slideshow feature for still photos
- Ø Google Map button

The Virtual Tour can be linked directly to your website with our standard template.

These packages start at \$799.00 plus applicable taxes. Additional years hosting is only \$129.00.

Option B --- Our Standard Package plus the Internet Advertising Package

Seevirtual360.com will provide:

- Ø an HTML hyper-link
- Ø all traveling expenses, when in the designated area
- Ø all photography work
- Ø all photography processing
- Ø eight still shots

- Ø still shot files – no charge @ 4" x 5" print 300DPI (High-Resolution)
- Ø free still/static shot labeling, if requested
- Ø four Panoramic/360 virtual tours
- Ø higher resolution image viewer for the 360 panoramas
- Ø new slideshow feature for still photos
- Ø Google Map button
- Ø ~~monthly reports on the # of unique visitors~~
- Ø linked to our Google Map page - <http://www.seevirtual360.com/Map.aspx>
- Ø venue search on Google
- Ø customer login capability to view stats and make some changes to the listing

The Virtual Tour can be linked directly to your website with our standard template or framing option making it appear as though it were a part of your website.

These packages start at \$1,250.00 plus applicable taxes. Additional years hosting is only \$129.00.

Option C --- Purchase all Files & Images Package

Seevirtual360.com will provide:

- Ø all files & images
- Ø all traveling expenses, when in the designated area
- Ø all photography work
- Ø all photography processing
- Ø eight still shots
- Ø four panoramic/360 virtual tours
- Ø including all JPEG & IVR files
- Ø posted to our FTP site for easy retrieval

These packages start at \$1,600.00 plus applicable taxes.

<---Optional pricing packages are available--->

To find out more about our services and additional options and to explore our entire collection of Virtual Tours, please log onto <http://www.seevirtual360.com>.

I would be pleased to discuss your on-line marketing and advertising needs and review the services and options provided by seevirtual360.

Please call or email me at any time if you have any questions.

Kind regards,

Harry

Harry E. Lehr  
 Manager of Sales  
 seevirtual360.com  
 ph: 604.575.1244 x-217

t/free phone: 1.866.251.1244 x-217

t/free fax: 1.866.806.5229

[www.seevirtual360.com](http://www.seevirtual360.com)

[harry@seevirtual360.com](mailto:harry@seevirtual360.com)

---

## **2006/2007 Pricing Packages**

### **# 1 Package 4 panoramic + 8 stills shots**

\$799.00 hyperlink-only plus \$129.00 annual hosting fee  
\$1,600.00 purchase all files & images

### **# 2 Package 6 panoramic + 8 stills shots**

\$1,050.00 hyperlink-only plus \$129.00 annual hosting fee  
\$2,100.00 purchase all files & images

### **# 3 Package 8 panoramic + 8 stills shots**

\$1,300.00 hyperlink-only plus \$129.00 annual hosting fee  
\$2,600.00 purchase all files & images

### **# 4 Package 10 panoramic + 12 stills shots**

\$1,550.00 hyperlink-only plus \$129.00 annual hosting fee  
\$3,100.00 purchase all files & images

### **# 5 Package 12 panoramic + 12 stills shots**

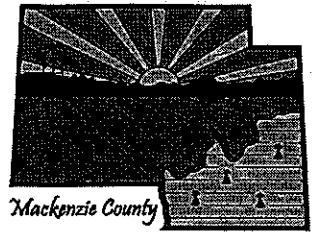
\$1,800.00 hyperlink-only plus \$129.00 annual hosting fee  
\$3,600.00 purchase all files & images

### **# 6 Package 16 panoramic + 16 stills shots**

\$2,300.00 hyperlink-only plus \$129.00 annual hosting fee  
\$4,600.00 purchase all files & images







# MACKENZIE COUNTY

## REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Mackenzie Housing Management Board</b>

**BACKGROUND / PROPOSAL:**

Draft letter to the Minister of Seniors and Community Supports is attached for review and discussion.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

For discussion.

Author: J. Whittleton Review By: \_\_\_\_\_ CAO 



The Honourable Greg Melchin Minister of Seniors and Community Supports  
Alberta Seniors and Community Supports  
PO Box 3100  
Edmonton, Alberta  
T5J 4W3

**DRAFT**

Dear Minister,

**Re: Town of High Level request for separation from the Mackenzie Housing Management Board (MHMB)**

Mackenzie County recognizes the need and fully supports the provision of adequate accesses to the seniors' facilities and services in all of Alberta communities.

The Mackenzie County Councilors would like to clarify that we do not deny the need of a senior housing facility in the Town of High Level, although this need is not supported by the assessment prepared by Ken Fearnley and Associates.

However, in our view, the regional approach is the healthiest choice for all ratepayers in the Mackenzie Region in this situation. Therefore, our request to the Town of High Level Council at our joint August 30, 2007 meeting was to reconsider their decision to withdraw their membership from the Mackenzie Housing Management Board. In addition, our message was that we are in full support of establishing a capital fund reserve for an additional future seniors' facility, or facilities, in the Region, being it in High Level, Fort Vermilion or Rainbow Lake. We asked that the Town of High Level Councilors work with us in order to support the overall regional needs, which includes the needs of the Town's residents. There is no need to duplicate the services if it all possible.

It is our understanding that the Town is currently starting a separation process from the MHMB. Please note that, although it is not our intent to influence, or interfere with in any way, the Town Councilors' decision for this separation, we wish to notify you of our position and inform you that Mackenzie County Councilors do not support expanding the Town's boundaries into the County for the requisitioning purposes.

Please do not hesitate to contact me at (780)-841-1806, or William (Bill) Kostiw, CAO at (780)-841-1801 if you wish to discuss this or any other matter.

Sincerely,

Bill Neufeld  
Reeve  
Mackenzie County

CC: Frank Oberle, MLA  
Honourable Ray Danyluk, Minister of Municipal Affairs and Housing  
Mackenzie County Councilors  
Town of High Level Councilors

Attachment: Mackenzie County's position on High Level's request for a separation from the MHMB and their requisitions, August 30, 2007

**DRAFT**

**Mackenzie County, Town of High Level, Town of Rainbow Lake Tri-Council Meeting**

**August 30, 2007**

Mackenzie County's position on High Level's request for a separation from the Mackenzie Housing Management Board and their requisitions

Mackenzie County Council reviewed and discussed the High Level Needs Assessment with Ken Fearnley, Ken Fearnley and Associates Consulting.

Mackenzie County Councilors prefer to see a regional approach to this situation, and see this approach as the healthiest choice for our ratepayers, and therefore request that the Town of High Level Council:

- ✓ reconsider their decision about withdrawing their membership;
- ✓ work jointly on establishing a stronger board;
- ✓ work jointly on improving communications between the parties;
- ✓ work jointly on restructuring the Board: jointly approach the Minister with a request to change the Ministerial Order with respect to the board structure in order to strengthen representations on the board from the requisitioned municipalities (open for farther discussion);
- ✓ jointly with the County and the Town of Rainbow Lake request that the Board establishes a capital reserve for the future regional facility;
- ✓ jointly hold tri-council meetings more frequently in order to "iron out" any arising issues in a timely manner;
- ✓ jointly lobby the local Regional Health Authority and provincial authorities with respect to Health Care costs coverage at the lodging facilities.

An estimated cost for this option would equal to an amount that the parties will agree to place annually into the Capital Reserve.

The Town and the County both agreed that all health care costs must be excluded from the lodge requisition. The 2007 Health Care services deficits will need to be addressed if not covered in full by RHA.

A benefit of this option is eliminating duplication of services (board and management costs for example) while providing adequate access to the seniors' facilities and services in all parts of the region if proved necessary.

**High Level Needs Assessment**

**Population Numbers Updated With 2006 Census**

**Town of High Level Numbers Included in Report**

	1996	2001	2006	2011	2016
Total Population	3,093	3,444	4,199	4,830	5,555
Age 55 - 64	110	140	161	185	213
Age 65 - 74	35	40	46	53	61
Age 75 - 84	10	10	11	12	14
Age 85 +	10	10	11	12	14

**Town of High Level Updated With 2006 Census**

	1996	2001	2006	2011	2016
Total Population	3,093	3,444	3,887	4,470	5,140
Age 55 - 64	110	140	185	213	245
Age 65 - 74	35	40	70	80	92
Age 75 - 84	10	10	25	29	33
Age 85 +	10	10	5	6	7

**Municipal District of Mackenzie Numbers Included in Report**

	1996	2001	2006	2011	2016
Total Population	7,980	8,829	9,712	10,683	11,751
Age 55 - 64	405	505	606	727	872
Age 65 - 74	225	275	330	396	475
Age 75 - 84	110	120	132	145	160
Age 85 +	40	45	50	55	61

**Municipal District of Mackenzie Updated With 2006 Census**

	1996	2001	2006	2011	2016
Total Population	7,980	8,829	10,002	11,502	13,227
Age 55 - 64	405	505	575	661	760
Age 65 - 74	225	275	330	380	437
Age 75 - 84	110	120	160	184	212
Age 85 +	40	45	50	57	65

**High Level and Region Seniors Population Numbers Included in Report**

	1996	2001	2006	2011	2016
Age 55 - 64	245	308	363	427	504
Age 65 - 74	110	132	156	185	219
Age 75 - 84	47	50	55	60	67
Age 85 +	23	25	28	30	34

**High Level and Region Seniors Population Updated With 2006 Census and using 1/3 of Mackenzie's Senior Population**

	1996	2001	2006	2011	2016
Age 55 - 64	245	308	376	432	497
Age 65 - 74	110	132	180	207	238
Age 75 - 84	47	50	78	90	103
Age 85 +	23	25	22	25	29

**High Level and Region Seniors Population Updated With 2006 Census and using 1/2 of Mackenzie's Senior Population**

	1996	2001	2006	2011	2016
Age 55 - 64	312	392	472	543	624
Age 65 - 74	147	177	235	270	310
Age 75 - 84	65	70	105	121	139
Age 85 +	30	32	30	34	39

The Report suggested that there was insufficient demand for a seniors' lodge if one third of Mackenzie's senior population and a use rate of ten percent of those over 75 was used. The current demand would be for 8 units.

**Using the 2006 census data, 1/3 of Mackenzie's senior population and a 10% use rate, the current demand is for 10 units.**

Using the 2006 census data, 1/2 of Mackenzie's senior population and a 10% use rate, the current demand is for 13 units.

The average use rate across the province is 10% of the population over 75 in a community. The use rate needed to justify a lodge of 30 units is 22%, more than twice the provincial average.

In other words, to have enough seniors to fill a 30 unit lodge, more than 50% of the M D's seniors would have to live in the High Level Region and more than 22% of these seniors over 75 would have to choose to live in the lodge.

There are two questions the Town of High Level can suggest:

1. First that a larger percentage of the Mackenzie senior population lives in the High Level community. My choice of 1/3 in the report was an estimate. The Census Canada Data available on their web site is not broken down within a municipality. Census data is available by postal code for a fee from Census Canada. The M D could apply to Census Canada for the break down by postal code to confirm the percentage in the High Level region.
2. Secondly that a larger percentage of the seniors would choose to live in the lodge. The result of the survey indicated very little interest in a lodge. The M D or the Town could do another survey to again ask seniors if they are ready to move to a lodge.

I would strongly recommend to the Council that the likely demand for a lodge in High Level at present is for no more than 10 units.

Ken Fearnley



New search > Search results for "High Level" > Community highlights for Mackenzie No. 23

All data

	Mackenzie No. 23 Alberta (Municipal district)			Alberta (Province)		
	<a href="#">Select another region</a>			<a href="#">Select another region</a>		
	Mackenzie No. 23, Municipal district			Alberta		
Population and dwelling counts	Total	Male	Female	Total	Male	Female
Population in 2006 <sup>1</sup>	10,002			3,290,350†		
Population in 2001 <sup>1</sup>	8,829			2,974,807†		
2001 to 2006 population change (%)	13.3			10.6		
Total private dwellings <sup>2</sup>	2,892			1,335,745		
Private dwellings occupied by usual residents <sup>3</sup>	2,687			1,256,192		
Population density per square kilometre	0.1			5.1		
Land area (square km)	80,484.42			640,044.57		

	Mackenzie No. 23, Municipal district			Alberta		
	Total	Male	Female	Total	Male	Female
<b>Age characteristics</b>						
Total population <sup>4</sup>	10,005	5,140	4,860	3,290,350	1,646,800	1,643,550
4 years	1,190	615	575	202,595	103,835	98,760
5 to 9 years	1,205	660	545	204,110	104,605	99,510
10 to 14 years	1,165	605	560	224,805	115,155	109,655
15 to 19 years	985	495	495	237,900	121,825	116,080
20 to 24 years	765	395	375	251,380	128,375	123,005
25 to 29 years	685	325	360	240,525	121,755	118,775
30 to 34 years	710	345	365	234,305	118,500	115,805
35 to 39 years	625	330	290	237,850	119,595	118,255
40 to 44 years	600	305	290	268,290	133,515	134,770
45 to 49 years	540	280	260	274,735	138,415	136,320
50 to 54 years	410	215	195	237,465	120,420	117,040
55 to 59 years	295	155	140	189,265	95,470	93,790
60 to 64 years	280	140	140	133,705	66,790	66,915
65 to 69 years	185	100	85	102,410	50,165	52,240
70 to 74 years	145	70	75	86,915	41,680	45,235
75 to 79 years	100	60	45	71,475	32,705	38,765
80 to 84 years	60	25	35	50,320	20,220	30,095
85 years and over	50	15	30	42,290	13,755	28,535
Median age of the population <sup>5</sup>	22.8	22.3	23.2	36.0	35.4	36.7
% of the population aged 15 and over	64.3	63.5	65.4	80.8	80.4	81.3

Search for another place

---

[Print-friendly format](#)

[Download file](#)

---

Mackenzie No. 23 (MD)

[Map](#)

[Geographic hierarchy](#)

[Data quality note\(s\)](#)

---

Alberta

[Map](#)

[Geographic hierarchy](#)

[Data quality note\(s\)](#)

New Search > Search Results for "High Level" > Community Highlights for Mackenzie No. 23

Select a view

- All Data | Earnings and Income | Education | Families and Dwellings | Population | Work | Or | Build your own

All Data

Mackenzie No. 23 Alberta  
 Alberta (Specialized Municipality) (Province)  
 SELECT ANOTHER REGION SELECT ANOTHER REGION

Population and Dwelling Counts	Mackenzie No. 23, Specialized Municipality			Alberta		
	Total	Male	Female	Total	Male	Female
Population in 2001 (1)	8,829			2,974,807†		
Population in 1996 (2)	7,980			2,696,826†		
1996 to 2001 population change (%)	10.6			10.3		
Total private dwellings	2,395			1,171,841		
Population density per square kilometre	0.1			4.6		
Land area (square km)	80,526.79			639,987.12		

Age Characteristics of the Population	Mackenzie No. 23, Specialized Municipality			Alberta		
	Total	Male	Female	Total	Male	Female
Total - All persons (3)	8,830	4,535	4,295	2,974,805	1,486,590	1,488,220
Age 0-4	1,155	625	530	186,430	95,270	91,165
Age 5-14	2,110	1,090	1,015	431,160	220,975	210,185
Age 15-19	860	435	425	222,960	114,040	108,925
Age 20-24	695	340	355	215,125	109,735	105,395
Age 25-44	2,340	1,180	1,160	948,740	475,920	472,825
Age 45-54	725	370	355	420,890	213,290	207,600
Age 55-64	505	265	240	241,090	120,805	120,285
Age 65-74	275	155	120	173,190	83,865	89,325
Age 75-84	120	50	65	102,350	42,285	60,060
Age 85 and over	45	15	20	32,860	10,410	22,455
Median age of the population	22.0	21.5	22.5	35.0	34.4	35.6
% of the population ages 15 and over	63.0	62.1	64.0	79.2	78.7	79.8

Common-law Status	Mackenzie No. 23, Specialized Municipality			Alberta		
	Total	Male	Female	Total	Male	Female
Total - Population 15 years and over (4)	5,565	2,810	2,750	2,357,215	1,170,345	1,186,865
Not in a common-law relationship	5,350	2,710	2,645	2,173,030	1,078,260	1,094,775
In a common-law relationship	210	105	105	184,185	92,085	92,095

Legal Marital Status	Mackenzie No. 23, Specialized Municipality			Alberta		
	Total	Male	Female	Total	Male	Female
Total - Population 15 years and over (5)	5,565	2,815	2,750	2,357,210	1,170,345	1,186,870
Single (6)	1,730	935	800	770,340	426,480	343,865
Married (7)	3,505	1,755	1,755	1,224,050	612,515	611,535
Separated (8)	75	45	30	67,580	30,490	37,090
Divorced (9)	95	55	40	177,985	79,255	98,730
Widowed (10)	160	30	130	117,260	21,610	95,650

Search for another place

Search

Printer-friendly format

Download file

2001 Census Aboriginal Population Profiles

Mackenzie No. 23 (SM)

Map

Geographic Hierarchy

Additional Data

Alberta

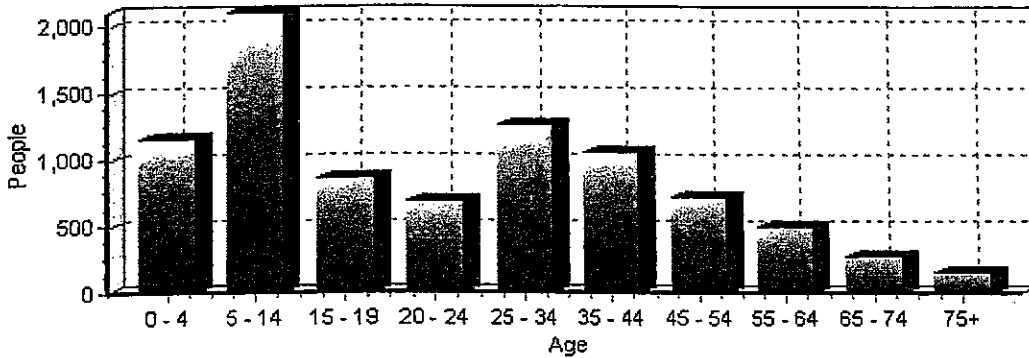
Geographic Hierarchy

Data Quality Note(s)

Population by Age and Gender	1996 Male	1996 Female	1996 Total	2001 Male	2001 Female	2001 Total
0 - 4	605	520	1,125	630	530	1,160
Age 5 - 14	950	955	1,905	1,095	1,015	2,110
Age 15 - 19	410	405	815	440	425	865
Age 20 - 24	315	330	645	335	355	690
Age 25 - 34	595	575	1,170	640	635	1,275
Age 35 - 44	480	445	925	540	520	1,060
Age 45 - 54	315	295	610	370	360	730
Age 55 - 64	215	195	410	260	235	495
Age 65 - 74	130	95	225	155	120	275
Age 75 and older	65	80	145	70	95	165
Total All Persons	4,080	3,905	7,985	4,530	4,300	8,830

Source: Statistics Canada 1996 & 2001 Census (numbers may not add up due to rounding)

### Mackenzie County Population by Age Group (2001)



Disclaimer: Information in this profile has been provided from a variety of external sources. Although every effort has been made to ensure the accuracy, currency and reliability of the content and data, AlbertaFirst.com Ltd. accepts no responsibility in this regard.

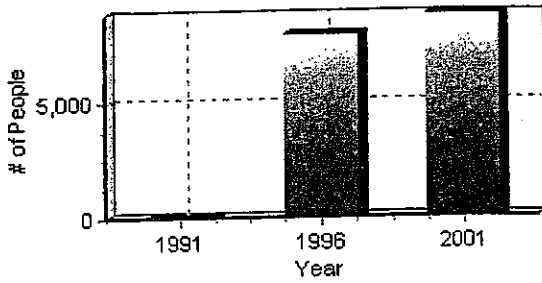
# Population

## Total Population

Population 2006*	9,687
Population 2005*	9,687
Population 2004*	9,687
Population 2003*	9,687
Population 2002*	8,829
Population 2001**	8,830
Population 1996**	7,980
Population 1991**	0
Population % change 1991-1996	100.00%
Population % change 1996-2001	9.63%
Population % change 2001-2006	8.85%

\* Source: Official Population List, Alberta Municipal Affairs  
\*\* Source: Statistics Canada Census

## Total Population 1991-2001



[New search](#) > [Search results for "High Level"](#) > [Community highlights for High Level](#)

All data	High Level Alberta (Town)			Alberta (Province)		
	<a href="#">Select another region</a>			<a href="#">Select another region</a>		
	High Level, Town			Alberta		
	Total	Male	Female	Total	Male	Female
<b>Population and dwelling counts</b>						
Population in 2006 <sup>1</sup>	3,887			3,290,350†		
Population in 2001 <sup>1</sup>	3,444			2,974,807†		
2001 to 2006 population change (%)	12.9			10.6		
Total private dwellings <sup>2</sup>	1,519			1,335,745		
Private dwellings occupied by usual residents <sup>3</sup>	1,367			1,256,192		
Population density per square kilometre	121.5			5.1		
Land area (square km)	31.99			640,044.57		

Age characteristics	High Level, Town			Alberta		
	Total	Male	Female	Total	Male	Female
<b>Total population<sup>4</sup></b>	3,890	2,005	1,885	3,290,350	1,646,800	1,643,550
0 to 4 years	385	230	155	202,595	103,835	98,760
5 to 9 years	335	160	170	204,110	104,605	99,510
10 to 14 years	300	160	135	224,805	115,155	109,655
15 to 19 years	310	145	160	237,900	121,825	116,080
20 to 24 years	415	200	220	251,380	128,375	123,005
25 to 29 years	385	195	195	240,525	121,755	118,775
30 to 34 years	365	205	165	234,305	118,500	115,805
35 to 39 years	300	150	150	237,850	119,595	118,255
40 to 44 years	320	155	165	268,290	133,515	134,770
45 to 49 years	305	165	140	274,735	138,415	136,320
50 to 54 years	190	110	80	237,465	120,420	117,040
55 to 59 years	130	60	70	189,265	95,470	93,790
60 to 64 years	55	30	25	133,705	66,790	66,915
65 to 69 years	45	30	20	102,410	50,165	52,240
70 to 74 years	25	15	10	86,915	41,680	45,235
75 to 79 years	15	5	10	71,475	32,705	38,765
80 to 84 years	10	0	10	50,320	20,220	30,095
85 years and over	5	0	5	42,290	13,755	28,535
Median age of the population <sup>5</sup>	27.5	27.7	27.2	36.0	35.4	36.7
% of the population aged 15 and over	74.0	72.6	75.1	80.8	80.4	81.3

Search for another place

Search

---

Print-friendly format

---

Download file

---

High Level (T)

Map

---

Geographic hierarchy

---

Data quality note(s)

---

Alberta

Map

---

Geographic hierarchy

---

Data quality note(s)



ew Search > Search Results for "High Level" > Community Highlights for High Level

Select a view

- All Data | Earnings and Income | Education | Families and Dwellings | Population | Work | Or Build your own

All Data

High Level  
Alberta  
(Town)

Alberta  
(Province)

SELECT ANOTHER REGION

SELECT ANOTHER REGION

Population and Dwelling Counts	High Level, Town			Alberta		
	Total	Male	Female	Total	Male	Female
Population in 2001 (1)	3,444			2,974,807†		
Population in 1996 (2)	3,093			2,696,826†		
1996 to 2001 population change (%)	11.3			10.3		
Total private dwellings	1,300			1,171,841		
Population density per square kilometre	107.7			4.6		
Land area (square km)	31.99			639,987.12		

Age Characteristics of the Population

	High Level, Town			Alberta		
	Total	Male	Female	Total	Male	Female
Total - All persons (3)	3,440	1,785	1,665	2,974,805	1,486,590	1,488,220
Age 0-4	355	175	185	186,430	95,270	91,165
Age 5-14	630	335	300	431,160	220,975	210,185
Age 15-19	280	135	140	222,960	114,040	108,925
Age 20-24	325	175	150	215,125	109,735	105,395
Age 25-44	1,335	680	655	948,740	475,920	472,825
Age 45-54	320	175	145	420,890	213,290	207,600
Age 55-64	140	80	60	241,090	120,805	120,285
Age 65-74	40	25	15	173,190	83,865	89,325
Age 75-84	10	5	5	102,350	42,285	60,060
Age 85 and over	10	5	5	32,860	10,410	22,455
Median age of the population	26.6	26.9	26.4	35.0	34.4	35.6
% of the population ages 15 and over	71.4	71.7	70.8	79.2	78.7	79.8

Common-law Status

	High Level, Town			Alberta		
	Total	Male	Female	Total	Male	Female
Total - Population 15 years and over (4)	2,455	1,280	1,175	2,357,215	1,170,345	1,186,865
Not in a common-law relationship	2,130	1,115	1,015	2,173,030	1,078,260	1,094,775
In a common-law relationship	325	165	165	184,185	92,085	92,095

Legal Marital Status

	High Level, Town			Alberta		
	Total	Male	Female	Total	Male	Female
Total - Population 15 years and over (5)	2,455	1,280	1,180	2,357,210	1,170,345	1,186,870
Single (6)	1,020	565	460	770,340	426,480	343,865
Married (7)	1,160	580	575	1,224,050	612,515	611,535
Separated (8)	95	45	45	67,580	30,490	37,090
Divorced (9)	155	85	75	177,985	79,255	98,730
Widowed (10)	25	5	25	117,260	21,610	95,650

Language(s) First Learned and Still Understood

	High Level, Town			Alberta		
	Total	Male	Female	Total	Male	Female
Total - All persons (19)	3,435	1,795	1,640	2,941,150	1,472,640	1,468,510

Search for another place

Search

Printer-friendly format

Download file

2001 Census Aboriginal Population Profiles

High Level (T)

Map

Geographic Hierarchy

Additional Data

Alberta

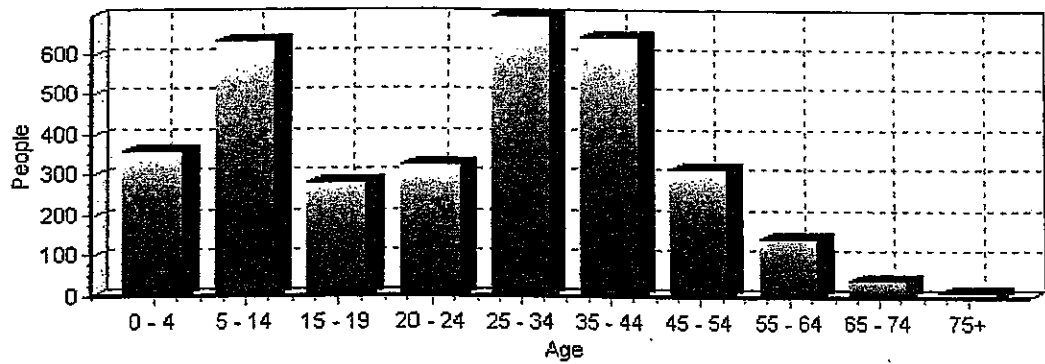
Geographic Hierarchy

Data Quality Note(s)

Population by Age and Gender	1996 Male	1996 Female	1996 Total	2001 Male	2001 Female	2001 Total
0 - 4	205	165	370	175	185	360
Age 5 - 14	280	290	570	330	300	630
Age 15 - 19	115	125	240	140	140	280
Age 20 - 24	165	155	320	175	150	325
Age 25 - 34	345	360	705	335	360	695
Age 35 - 44	285	230	515	345	295	640
Age 45 - 54	105	105	210	175	140	315
Age 55 - 64	65	45	110	85	60	145
Age 65 - 74	20	20	40	25	20	45
Age 75 and older	10	5	15	5	10	15
Total All Persons	1,600	1,495	3,095	1,785	1,660	3,445

Source: Statistics Canada 1996 & 2001 Census (numbers may not add up due to rounding)

### High Level Population by Age Group (2001)



Disclaimer: Information in this profile has been provided from a variety of external sources. Although every effort has been made to ensure the accuracy, currency and reliability of the content and data, AlbertaFirst.com Ltd. accepts no responsibility in this regard.

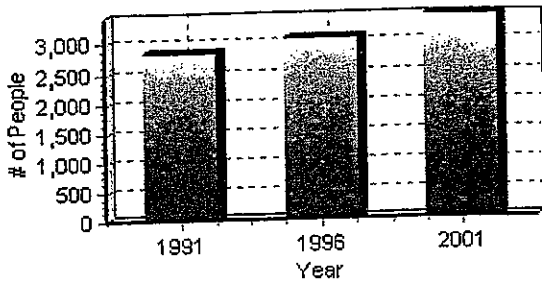
# Population

## Total Population

Population 2006*	3,849
Population 2005*	3,849
Population 2004*	3,849
Population 2003*	4,159
Population 2002*	3,638
Population 2001**	3,445
Population 1996**	3,093
Population 1991**	2,849
Population % change 1991-1996	7.89%
Population % change 1996-2001	10.22%
Population % change 2001-2006	10.50%

\* Source: Official Population List, Alberta Municipal Affairs  
\*\* Source: Statistics Canada Census

## Total Population 1991-2001





# Vista Village

Assisted Living in Pincher Creek

## What is Designated Assisted Living?

Live in your own space, visit a friend, do everything you would in your own home, but with the added assurance of 24-hour personal care in a group setting.

Assisted Living is a new option that provides appropriate care for individuals needs. Higher staffing levels in Assisted Living facilities enable medical and social support to be provided to seniors with high care needs offering an alternative to traditional continuing care. Assisted Living facilities also provide family and friends the comfort of knowing assistance is near.

A "designated" assisted living facility is one that is operated with a partnership between the Chinook Health Region and a housing provider. Assisted living facilities not "designated" refer to those that are privately operated.



## Message from the CHR

The Chinook Health Region has offered to keep three beds available for continuing care needs in the acute care area of Pincher Creek Hospital to ensure that citizens requiring care will be able to stay in the community. Due to an \$11.7 million budget shortfall, the CHR is unable to keep open 14 traditional continuing care beds in Pincher Creek as previously planned.

Because of the shortfall, the CHR had to make some tough decisions regarding delivery of health services in the Region. Unfortunately, it has had to make this unpopular decision for Pincher Creek.

"I sincerely regret that we can no longer maintain our plan," said CEO Gil Tourigny. "It was made in earnest two years ago but faced with this financial crisis, we simply could not follow through."

"Our clinical leaders believe, however, that staff at the new facility will be able to care for all the residents quite comfortably," he added. "The Region has assessed every resident in

the current continuing care facility and has found that each one is an appropriate candidate for the assisted living model of care. The new 55-bed Good Samaritan Assisted Living facility opens in October.

Throughout the province, in other communities that have only an assisted living facility, it is rare that a resident is required to leave the community for continuing care services. For example, in Morinville only two residents in the past three years could not be accommodated with assisted living care.

"I know that this community has had to endure the hardships of loved ones being cared for away from Pincher Creek. Available beds will be increasing from 31 to 55 in your community. I firmly believe that the creation of these 24 additional beds will help solve most, if not all, of those problems," said Tourigny. Additionally, there will be three beds at the hospital available as a back-up in the rare case that someone needs more care than can be provided at the assisted living facility.

"I believe that community members will be impressed with the new facility and the excellent care that will be provided by the staff there. The Good Samaritans have an impeccable reputation for delivering high standards of care," said Tourigny.

# About Vista Village

The Good Samaritan Society Vista Village is the 55-bed Designated Assisted Living facility scheduled to open in early October in Pincher Creek.

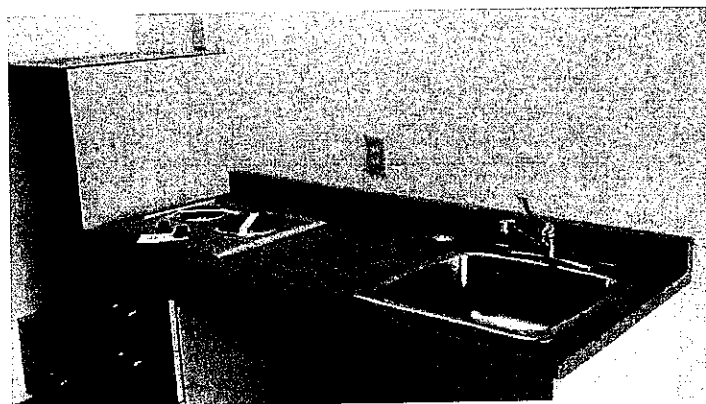
The Vista Village assisted living program is designed to provide residents with independence, privacy and individual choice, in a home environment. The apartment-style complexes, along with scheduled professional care, allow residents to continue to live as independent a lifestyle as their health will allow.

This 55-bed facility will provide 45 Assisted Living units as well as a 10-bed Dementia Care unit. Residents can enjoy

meals, housekeeping, laundry, personal care, and emergency response services as well as the many amenity areas including lounges, a library, chapel, dining room, multipurpose room, hair salon, and a central open-air courtyard.

Included in the 45 Assisted Living units are:

- 36 individual studio suites;
- Four 1-bedroom suites (companion suites) to accommodate couples where one has been admitted for continuing care but their spouse is still independent, thus allowing them to continue to live together;
- Five short stay beds for clients requiring a period of respite, recovery or palliative care.



## Who will care for me?



- Personal Care Attendants (Assisted Living Workers) will be on-site 24-hours per day to help residents with meal times, bathing, personal grooming, and other daily living tasks.

- Licensed Practical Nurses will be on-site 24-hours per day to provide medical assistance and to assist with daily living tasks.
- All residents in Vista Village will be assessed by a Community Care Registered Nurse (Home Care Nurse) in order to determine care needs. Once assessed, the Community Care Nurse will continue to work with the resident and family/support system to manage the residents individual care plan.
- Community Care Registered Nurses will be on-site at Vista Village during the week and weekends, as required. The nurses will be available to coordinate health care needs during daytime hours and will be available on-call all remaining hours.

In addition, a Rehabilitation Aide will be on-site as a member of the care team.

## How much will it cost?

At the Vista Village Designated Assisted Living facility in Pincher Creek, residents pay for room and board along with personal expenses such as laundry and medications.

### RENT:

#### Studio Suite

\$1,085.00/month (includes three meals)

#### 1 Bedroom Suite\*

\$1,160.00/month (includes three meals)

#### Dementia Cottage

\$1,100.00/month (Includes three meals and laundry)

Medication assistance provided.

Medications purchased by resident with Group 66 coverage.

\*Companion / spouse pays meals and any other optional services.

### OPTIONAL SERVICES (Suites):

#### Meals

No breakfast            Minus \$30.00 per month

No Lunch                Minus \$30.00 per month

Extra Person - 1 Meal   \$340.00 per month

Extra Person - 2 Meals   \$370.00 per month

Extra Person - 3 Meals   \$400.00 per month

#### Laundry Service

Laundry facility use (no assistance)    \$5.00 per month

Partial Assistance (once/week)        \$15.00 per month

(Staff launders and resident folds and puts away)

Full Laundry Assistance (once/week)   \$30.00 per month

#### Additional Housekeeping Assistance

\$25.00 per month

(Basic room cleaning is provided on an average of once per week)

\* A telephone line is required. Residents must pay for their own telephone service.

## Who cannot be cared for?

The Chinook Health Region has assessed every resident in the current continuing care facility in Pincher Creek and has found that each one is a candidate for the assisted living model of care.

In other communities that have only an assisted living facility, it is rare that a resident is required to leave the community for continuing care services.

However, in the future there may be a client with behaviours that puts themselves or others at risk, or individuals with complex needs who would not benefit from designated assisted living. In these cases, efforts will be made to accommodate these clients at the Pincher Creek Hospital. Severe behaviour disorders may require care not available in Pincher Creek.

## With a small population level in Pincher Creek, will staffing be a problem?

Currently, all health care providers for The Good Samaritan Vista Village have been hired. Although it is difficult to predict future staffing shortages, the Chinook Health Region and The Good Samaritan Society are confident in the ability to attract and retain qualified staff.



## *How often will I see my doctor?*

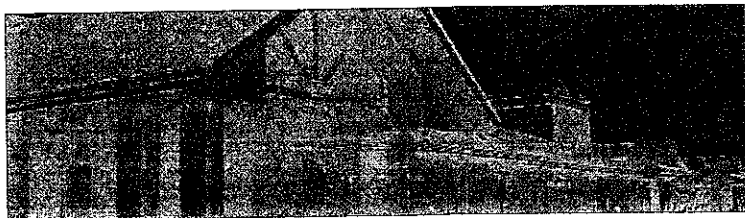


It is up to the physician and resident to determine when and where physician visits will take place. The Good Samaritan Society will accommodate on-site physician visits, as well as residents visiting their physician's office.

## *Will I have access to rehabilitation therapy?*

Rehabilitation Therapy will continue to be provided. Professional rehabilitation assessments and treatment planning will be available to residents through the CHR Community Care Program. Consultations will continue to be requested by physicians and Community Care RNs.

The Rehabilitation Aide will also be available to complement Community Rehabilitation Therapists by assisting residents with the recommended therapies.



## *Why must residents have a telephone line?*

It is a requirement of residents at Vista Village to have a telephone line in their suite because the emergency call system - called the TeleCare System - operates via a telephone line.

Each resident will wear a small, portable and waterproof help button (worn as a necklace or wristband). When help is needed a simple push of the button notifies staff, who then initiate immediate voice contact. This voice contact is activated through the telephone line. If the resident is outside of their room, assisted living workers are then alerted to go looking for them.

The TeleCare System provides residents with freedom yet security, and it can be activated from anywhere on the property. TeleCare can also be activated by family members and caregivers if assistance is required in the resident's suite.

---

## *How is each room furnished?*

Each spacious one-room suite comes complete with a private four-piece bathroom, personally controlled thermostats, and a kitchenette with a sink, two-burner hotplate and a small refrigerator.

Residents are responsible for furnishing the rest of the room with their own bedroom furnishings and other personal belongings.

For example, personal furnishings can include items such as microwaves, toasters, and coffeepots, then, if a resident prefers to have breakfast in their own room each morning, they have the ability to do so.

Each resident will also have access to several lounges, a library, chapel, dining room, multipurpose room, hair salor and a central open air courtyard.

## *Why does my loved one need all of these amenities - they are not independent?*

Every resident has at least a small level of independence and can benefit from typical homelike surroundings. Experience in other assisted living facilities has shown that some residents actually improve because of this informal, home-like environ-

ment. This environment also provides family members the opportunity to visit with their loved ones, perhaps enjoying a cup of tea or a home-cooked meal, in a private setting.

## *What about meals?*

Vista Village has a central dining room where tasty, healthy meals are served. Menus are set according to the Canada Food Guide and are approved by a Registered Dietician. Special diets will be accommodated.

The dining room is located at the front of the facility. For some residents, this will be a fair distance, for others simply right around the corner. Assistance to the dining room will be provided if necessary.

Of course, residents also have the option of preparing breakfast and lunch in their own room.

## *Are visitors allowed?*

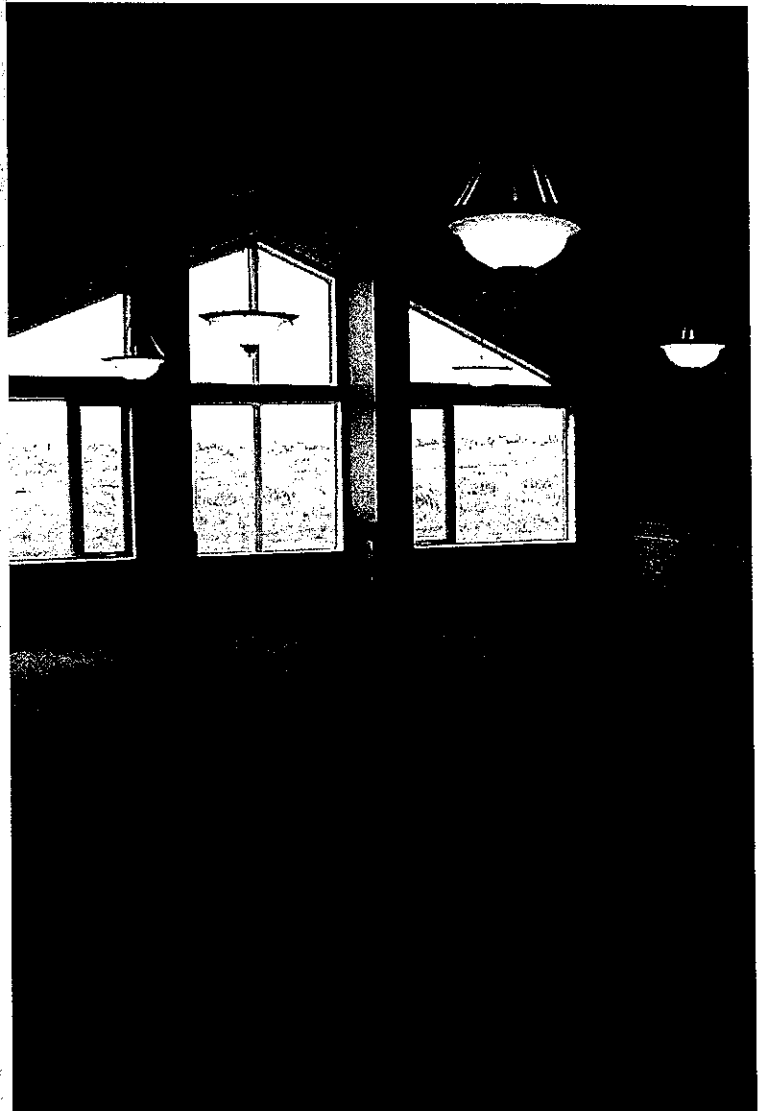
Visitors will always be welcome at Vista Village and likewise, residents will be encouraged to participate in their community. Our goal is to keep the community connected to the resident and the resident connected to the community.

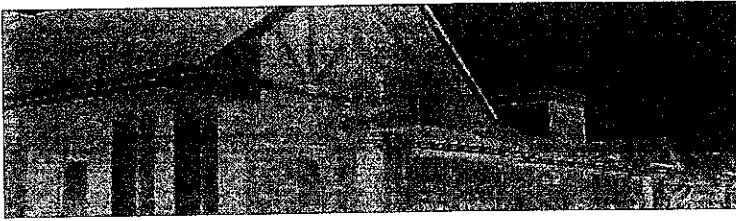
Visiting relatives can stay in the room with a resident for up to two-weeks. Friends and relatives are also welcome to join the resident for meals by either bringing in their own food or purchasing a meal in the dining room.

For celebrations such as anniversaries or birthdays, all residents have access to the private dining room.

## *Will I have to do my own cleaning?*

Room cleaning will be provided on an average of once per week or as needed. This includes general cleaning of the bathroom, kitchen and floors. Additional housekeeping assistance is available for \$25.00 per month and would include tasks such as extra dusting of trinkets.





## *What kind of activities can I expect?*

The Rehabilitation Aide will coordinate both social and recreational activities for residents to participate in if they choose. Activities will be organized based on the interests of the residents and might include activities like craft clubs, exercise classes, and card groups.

Participation will always be optional.

## *What about community volunteers?*

The Good Samaritan Society is interested in hearing from anyone in the community who might be interested in volunteering at Vista Village. The Society will also welcome and involve all faith groups.

For more information about volunteering at Vista Village, contact Gerri Barber, Assisted Living Coordinator, at 627-8861 (cell phone).

## *How will we know if the care is good?*

The same way we do now - from residents, families and staff. Our Pincher Creek Community Care RNs will be able to adjust care plans to meet needs. In addition, the Protection For Persons In Care Act (PPICA) is a provincial monitor that can be accessed.

## *Who will live in the Dementia Cottages?*

The two Dementia Cottages at Vista Villages are attached to the main building. Each five-bedroom cottage contains a kitchen, living room, bathroom, and laundry room.

The staff-to-resident ratio is one assisted living worker per five residents during higher care hours, and one assisted living worker per 10 residents during lower care hours.

These cottages are for individuals with moderate to severe dementia, who may have a high elopement risk and unpredictable behaviours, but who are not a safety risk to themselves or others.

## *Who will utilize the community support beds?*

These beds are for clients requiring a period of respite, recovery or palliative care. Length of stay will vary based on assessed need.

## *Can I bring my pet?*

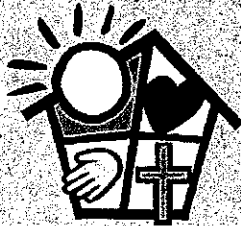
Small pets are welcome at Vista Village; however, pet care is the responsibility of the resident and their family unless otherwise negotiated with the Assisted Living Coordinator.



# About the Good Samaritan Society

The Good Samaritan Society is a not-for-profit, Lutheran Social Service organization that has a 50-year history of serving people who are elderly or who have disabilities. The Society celebrated its 50th year in 1999 and continues to focus on holistic care.

The Good Samaritan Society has a successful history and reputation for providing continuing care, assisted living and other specialized health care services in an innovative and caring environment. Since 1994, the Society has developed four assisted living residences in Alberta. Principles of service include choice, pri-



vacancy, dignity, independence, individuality, and a home-like environment. Residents direct their own lifestyle preferences and personal care services. The Good Samaritan Society emphasizes the importance of building facilities that are user-friendly and promote a home-like environment.

Vista Village is a joint initiative of The Good Samaritan Society and the Chinook Health Region. At Vista Village, the Health Region and Good Samaritan Society are partnering to provide personal and nursing care to continuing care clients.

## Meet the Assisted Living Coordinator:



**Gerri Barber**

As the Assisted Living Coordinator at Vista Village, Gerri Barber will be responsible for ensuring that the service and care delivery truly meets the needs of all the residents. She will also coordinate admissions with CHR Community Care Nurses and help manage the residents care plans.

"At Vista Village, all the staff are equal and everyone has a special role," says Gerri. "My role will be to facilitate the many different functions in order to ensure that both the residents and staff are fulfilled, affirmed and valued."

Gerri's background includes extensive experience in long term care administration and working with developmental disorders as a Registered Psych Nurse. Bringing 20 years of nursing experience to this position, Gerri was most recently the Director of Resident Care at a 50-bed intermediate care facility in Fernie, where she helped with the achievement of accreditation and organized an after-school intergenerational project for children and seniors.

In addition to her extensive nursing experience, Gerri also has a strong belief in the social model of care and shares the vision and values of the Good Samaritan Society.

"It is imperative that when caring for seniors you don't just focus on their medical well being, but also the social aspect of well being," she says.

Gerri had her first introduction to the holistic approach while she was the Administrator / Director of Nursing at a First Nations' long-term care facility in Manitoba. "The holistic approach is very important in First Nations' communities," she explains. "I learned a lot from the elders about the importance of an environment conducive to the culture of people that you care for."

Gerri, who originally hails from a rural community in Manitoba, is excited about her role and for the opening of Vista Village and, although it is hectic preparing for 31 residents to move in all at one time, she is anxious to start working with her fellow team members and the residents.

"Coordinating 31 move-ins is a challenge," she says with a laugh. "However, after spending time at other Good Samaritan Society assisted living facilities, I'm confident that Vista Village will provide residents with quality care, independence, privacy and individual choice, in a home environment."

## Further Questions?

If you have any further questions or comments, please contact us at:



**Maureen Mitchell**  
Manager  
Pincher Creek Continuing Care  
627-1234

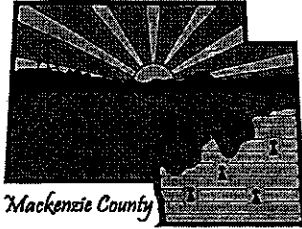


**Gerri Barber**  
Assisted Living Coordinator  
Vista Village  
627-8861 (Cellular)



**Trudy Harbidge**  
Director, Continuing Care Facilities  
Chinook Health Region  
382-6047





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Donation Request</b>

### BACKGROUND / PROPOSAL:

See attached letter from Justin Randle requesting financial assistance to attend the Wild Rose Association Finals in Barrhead, AB from September 13 – 15, 2007.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw Review By: \_\_\_\_\_ CAO \_\_\_\_\_



Justin Randle  
P.O Box 953  
Fort. Vermillion, AB  
T0H-1N0

September. 10<sup>th</sup>. 2007

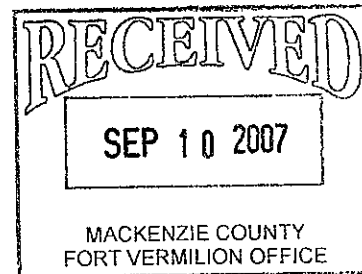
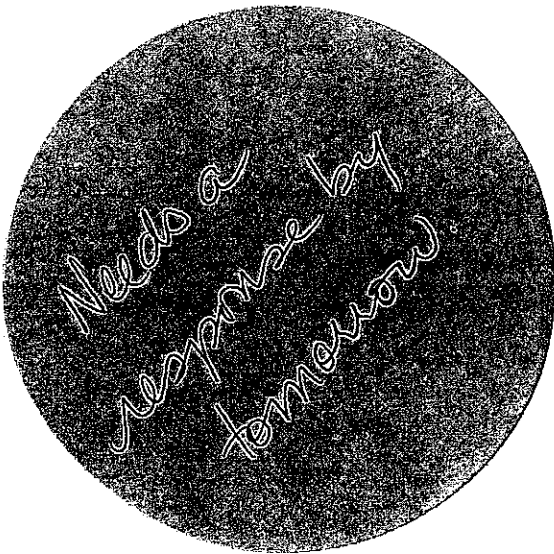
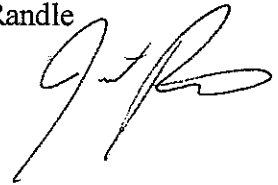
To Whom It May Concern,

The following is a letter requesting a much appreciated donation for myself, Justin Randle, to aid in covering the travel costs of Rodeoing. As many of you know, I' am continuing in the footsteps of my late father, Kenton Randle, by participating in, Rodeos all over Alberta, and proudly representing the Fort. Vermillion area. I have just recently found out that I will be participating in the WRA (Wild Rose Association) Finals in Barrhead, Alberta for September. 13<sup>th</sup> - 15<sup>th</sup>. The experience thus far has been amazing and the outpouring of the community support extremely encouraging. Unfortunately, travel costs can be overwhelming in this sort. The price of gas, food, lodging, equipment and unexpected expenses can become costly, thus this is why I must look to you for a donation. I greatly appreciate what you can give. I am honored to represent not only the Randle name, but also the hamlet of Fort. Vermillion. Thank you for your generosity.

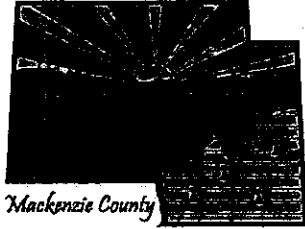
PH 780-882-7434

Best Regards,

J. Randle







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	September 11, 2007
<b>Presented By:</b>	Paul Driedger, Director of Planning and Emergency Services
<b>Title:</b>	Development Permit 13-DP-07 Industrial Shop on SE 32-110-19-W5M (Inter-Municipal Development Plan Corridor)

### BACKGROUND / PROPOSAL:

On August 14, 2007 administration brought forward Development Permit 13-DP-07 being an Industrial shop within the Inter-municipal Development Plan Corridor for Council's review. Council moved that a stop-work-order be issued for Industrial Shop on SE 32-110-19-W5M until all appropriate documents are in place and subject to County's approval.

A Stop Order was issued on August 20, 2007. On August 23, 2007 Laurreta Jenkins faxed a copy of Alberta Infrastructure and Transportation's permit for the proposed shop and facilities on SE 32-110-19-W5M.

### OPTIONS & BENEFITS:

The decision can now be made on Development Permit 13-DP-07 for the construction of a shop on SE 32-110-19-W5M.

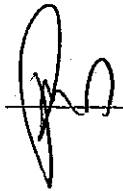
#### Options

Council may wish to consider the following options:

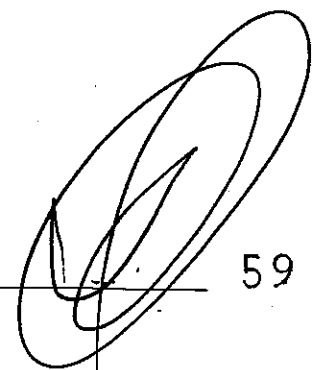
#### Option 1

**Author:** Eva Schmidt,  
Planning Supervisor

**Reviewed by:**

  
\_\_\_\_\_

**CAO**

  
\_\_\_\_\_

That Development Permit 13-DP-07 for the construction of a shop on SE 32-110-19-W5M be refused.

### Option 2

That Development Permit 13-DP-07 on SE 32-110-19-W5M in the name of Bill Jenkins Enterprise Ltd. be approved subject to the following conditions:

1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any quarter line.
2. The architecture, construction materials and appearance of the shop shall be to accepted standards and shall compliment the natural features and character of the site and neighbourhood.
3. All conditions and setback requirements by Alberta Infrastructure and Transportation are to be met to their specifications and standards.
4. At all times, the privacy of the adjacent dwellings shall be preserved and the Shop shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
5. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
6. **PRIOR** to installation of a new access or changing location of existing access contact Alberta Infrastructure and Transportation at (780) 624-6280. Access to be constructed to Alberta Infrastructure and Transportation standards.

### COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

### RECOMMENDED ACTION:

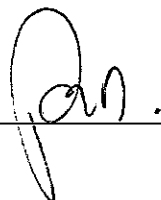
### Option 2

That Development Permit 13-DP-07 on SE 32-110-19-W5M in the name of Bill Jenkins Enterprise Ltd. be approved subject to the following conditions:

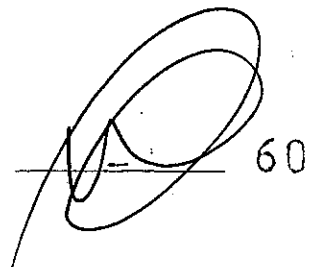
1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any quarter line.
2. The architecture, construction materials and appearance of the shop shall be to accepted standards and shall compliment the natural features and character of the site and neighbourhood.
3. All conditions and setback requirements by Alberta Infrastructure and Transportation are to be met to their specifications and standards.

Author: Eva Schmidt,  
Planning Supervisor

Reviewed by:



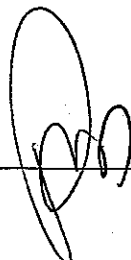
CAO

 60

4. At all times, the privacy of the adjacent dwellings shall be preserved and the Shop shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
5. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
6. **PRIOR** to installation of a new access or changing location of existing access contact Alberta Infrastructure and Transportation at (780) 624-6280. Access to be constructed to Alberta Infrastructure and Transportation standards.

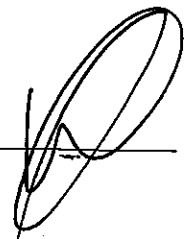
Author: Eva Schmidt,  
Planning Supervisor

Reviewed by:



---

CAO



---





**Alberta** Infrastructure and Transportation  
Transportation & Civil Engineering, PEACE REGION

RECEIVED MAY 31 2007

Room 301, Provincial Building  
Bag 900-29, 9621-96 Avenue  
Peace River, Alberta, Canada T8S 1T4  
Telephone (780) 624 6280 Fax (780) 624 2440

May 25, 2007

Our File: 2512 (5-19-110-32 SE)

Mr. Bill Jenkins  
Box 1410  
High Level, Alberta  
T0H 1Z0

Dear Mr. Jenkins:

**Re: Proposed Construction of 60'X 100' Shop, Industrial Recycling Facility, Existing Truck Scale, Mobile Home, Dugout And Use of Existing Direct Highway Access; West of Highway 35; SE 32-108-13-W5M; Mackenzie County**

Attached is Permit No. 2007-14-077 issued under Highway Control Regulations authorizing the above noted development. This permit is subject to conditions shown on the permit, which should be carefully reviewed. This permit does not excuse violation of any Regulation, By-Law or Act, which may affect the proposed project.

Please call me at Peace River, telephone (780) 624-6280, if you have any questions regarding this matter.

Yours truly,



Brian Hensman  
Assistant Development & Planning Technologist

BH/sc  
Attachments

cc: Bill Kostiw, CAO, Mackenzie County No. 23, Fort Vermilion  
Rommel Directo, Alberta Infrastructure and Transportation, High Level  
Glen Tjostheim, Alberta Infrastructure and Transportation, Edmonton

C:\Users\scott\Documents\2512 (5-19-110-32) Str Jenkins.doc



(To be completed by Alberta Infrastructure and Transportation)

**ROADSIDE DEVELOPMENT APPLICATION APPROVAL  
FOR DEVELOPMENT NEAR A PRIMARY HIGHWAY**

**PERMIT CONDITIONS:** (*Note:* This permit is subject to the provisions of Section 23-27 inclusive of the Public Highways Development Act, Chapter P38 RSA 2000, amendments thereto, and Highway Development Control Regulations (Alberta Regulation 242/90) and amendments thereto).

**A. ACCESS CONDITIONS:** (*Note:* All highway accesses are to be considered temporary.) No compensation shall be payable to the applicant or his assigns or successors when the department removes or relocates the temporary access or if highway access is removed and access provided via service road.

1. Permit authorises temporary use only of the existing access at location shown..
2. The applicant shall maintain any highway access to the Operation Manager's satisfaction.
3. Approval of companies having buried utilities shall be obtained prior to access upgrading.

**B. SETBACK CONDITIONS:** (*Note:* Minimum setbacks usually allow for anticipated highway widening and construction of a service road parallel and adjacent to the highway).

1. The proposed Shop and Facilities are to be set back a minimum 40 meters from the highway property line or 70 meters from the highway centreline, whichever is the greater.
2. The department accepts no responsibility for the noise impact of highway traffic upon any development or occupants thereof.

**C. OTHER CONDITIONS:**

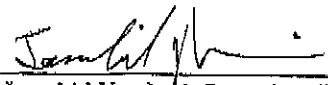
1. This permit is issued subject to approval of Mackenzie County.
2. This permit approves only the development contained herein, and a further application is required for any changes or additions.
3. The department is under no obligation to re-issue a permit if the development is not completed before expiry of this permit.
4. Robert Lindsay at 624-6280 shall be notified before construction commencement.  
(Development & Planning Technologist & Phone No.)
5. The Applicant shall not place any signs contrary to Alberta Regulation 242/90. The separate SIGN APPLICATION form shall be submitted for any proposed sign.
6. See attached conditions forming part of this permit

Permission is hereby granted to Bill Jenkins to carry out the development in accordance with the plan(s) and specifications attached hereto and subject to the conditions shown above.

If the development has not been carried out by the 25<sup>th</sup> day of May 2008 this permit lapses and the applicant must re-apply for a new permit if they wish to proceed.

PERMIT NO. 2007-14-077  
FILE NO. 5-19-110-32 SE  
DATE May 25, 2007

SIGNED  
TITLE

  
Jamshid Yazdani, Operations Engineer  
(for Deputy Minister)



PERMIT NO. 2007-14-077

**ADDITIONAL CONDITIONS**

7. The applicant shall indemnify and hold harmless Alberta Infrastructure and Transportation, its employees and agents from any and all claims, demands, actions and costs whatsoever that may arise, directly or indirectly from anything done or omitted to be done in the construction, maintenance, alteration, or operation of the work authorized.
8. The applicant must contact all utility companies for the location of their facilities and ensure he and/or his agents know of the location of the various utility installations. The applicant is responsible for costs of all investigation/location, modification, and/or repairs to utility installations near or beneath any construction or deconstruction.



## **STOP ORDER**

### **PURSUANT TO PART 17, PLANNING AND DEVELOPMENT, M.G.A., 2005, CHAPTER M-26.1**

August 20, 2007

REGISTERED MAIL

William and Lauretta Jenkins  
Box 1410  
High Level AB T0H 1Z0

Dear Mr. and Mrs. Jenkins:

#### **Unauthorized Structure within SE 32-110-19-W5M (the "Lands")**

In my capacity as Designated Officer I am hereby issuing a Stop Order pursuant to Section 645 of the Municipal Government Act, with respect to the aforementioned lands.

The Mackenzie County Land Use Bylaw states:

**No development other than that identified in Section 3.2. shall be undertaken within the municipality unless an application for it has been approved and a development permit has been issued.**

A development permit is required for structures and uses in Rural Industrial District "RI1" including the Lands. There is a shop on the Lands that does not have an approved development permit, which requires approval from Mackenzie County's Municipal Planning Commission.

**Pursuant to the Municipal Government Act Section 645(2)(b) I am hereby ordering that the construction/use of the shop for the Salvage /Storage Operation. Cease immediately within fourteen (14) days of the date of this Order until all documents are in order.**

The next Municipal Planning Commission meeting is on August 23, 2007 at which time your development application shall be presented to the Municipal Planning Commission for a decision.

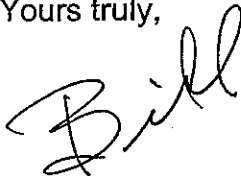
Further, Part 17 of the Municipal Government Act, Section 645 allows a Designated Officer to issue a Stop Order where a development or use of land or buildings does not comply with the Municipal Government Act, the Land Use Bylaw, or a development permit or subdivision approval.

Be advised that Mackenzie County has the authority, in the event that this Stop Order is not complied with within the time limit provided, to enter onto your lands to take whatsoever actions are determined by Mackenzie County to bring the lands into compliance. Further, Mackenzie County has the authority to add the costs and expenses for carrying out this Stop Order to the tax roll for your Lands pursuant to Section 553(1)(h.1) of the Municipal Government Act.

You are hereby advised that you have the right to appeal this Order to the Subdivision and Development Appeal Board. If you wish to exercise this right, then written notice of appeal, along with a \$250 appeal fee, must be received by the Secretary of the Subdivision and Development Appeal Board within fourteen (14) days of receipt of this letter. Appeals may be sent to:

Secretary to the Subdivision and Development Appeal Board  
Municipal District of Mackenzie  
Box 640  
Fort Vermillion AB T0H 1N0

Yours truly,



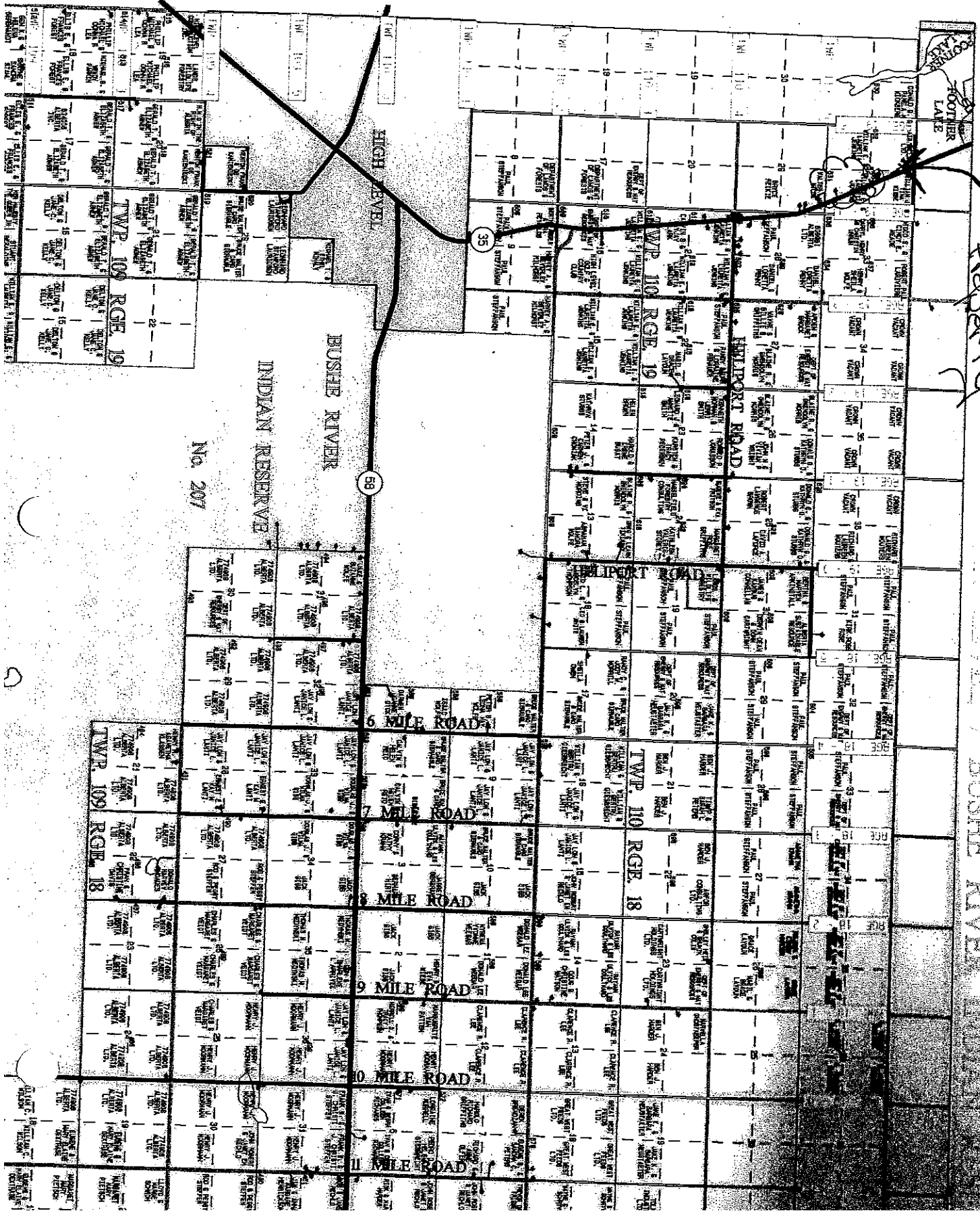
William Kostiw,  
Chief Administrative Officer

100874011/80



Campanas, M. A.

Subject Property



BUSHIE RIVER







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>Paul Driedger, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Development Permit 201-DP-07 Plan 902 0841, Lot 5 – Direct Control 2 “DC2” (Indian Cabins)</b>

### BACKGROUND / PROPOSAL:

Mackenzie County has received a Development Permit application for an Industrial Camp on Plan 902 0841, Lot 5 at Indian Cabins. This lot is zoned as Direct Control 2 “DC2” in order to accommodate liquor sales within the existing store.

### OPTIONS & BENEFITS:

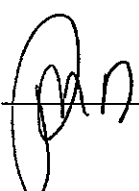
Council regulates Direct Control 2 districts; therefore council must approve and sign all Notice of Decisions relating to the specified district.


The location is not within the vicinity of any churches, educational facility, day care centers or other similar uses. Nor is the site located adjacent to any neighboring residence. Administration sees no concerns with the compatibility of the proposed land use with the surrounding land uses or the character of the community.

Recently the applicant purchased the existing Industrial Camp units which were set up on Plan 902 0841, Lot 5 in Indian Cabins. The camp had not been in use at the time and no permits have ever been issued.

Indian Cabins area is a small settlement alongside Highway 35 north of Steen River. It has several undeveloped subdivision lots. Lot 5 is the largest at 5.32 hectares (13.88 acres) and is situated in the center of the settlement. Located in the middle of this lot is Indian Cabins store/restaurant and liquor store. The Industrial Camp’s nine units are located approximately 300 feet to the south of the store. The Industrial Camp can be

**Author:** Eva Schmidt,  
Planning Supervisor

**Reviewed by:** 

**CAO** 

accessed by one of the two driveways into Lot 5. The applicant plans to use the camp for road maintenance workers and oilfield crews.

Option 1) Approve Development Permit # 201-DP-07 with proposed conditions.

Option 2) Approve Development Permit # 201-DP-07 with other conditions.

Option 3) Refuse Development Permit # 201-DP-07.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

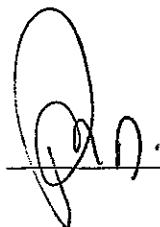
**MOTION**

That Development Permit No. 201-DP-07 on Plan 902 0841, Block 5, in the name of Robert Baron, be approved with the following conditions:

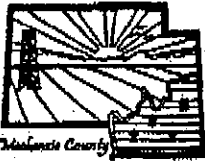
1. Minimum setbacks: 40.14 meters (135 feet) from road allowance; 15.34 meters (50 feet) from any other property lines.
2. All setbacks from property lines adjacent to the Provincial Highway shall meet Alberta Infrastructure and Transportation setback requirements.
3. All conditions and requirements by Alberta Infrastructure and Transportation are to be met to their specifications and standards.
4. **PRIOR** to installation of a new access or changing location of existing access contact Alberta Transportation at 624-6280. Access to be constructed to Alberta Transportation standards.
5. **Prior** to moving the Industrial Camp to the subject site, provide a notification of the relocation route to Mackenzie County. Contact the Operational Services Department at (780) 928-3983 regarding proper times and procedures.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

Author: Eva Schmidt,  
Planning Supervisor

Reviewed by:



CAO



# Development Permit Application

## APPLICANT INFORMATION

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

I/We understand that this application will not be accepted without the following: (a) appropriate development information  
\$25 (residential, farm, public institution)  
\$50 (commercial, industrial, home based business)

Name of Applicant	Mailing Address	Postal Code	Phone Number
R Baron	7907-145 ST	T5R 0S7	1-780-486-3211

Registered Landowner	Mailing Address	Postal Code	Phone Number
1210541 ALTA LD	SAME	SAME	SAME

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK	LOT	Civic Address
					9020841		5	

Quarter Section  
  Hamlet Lot  
  Acreage / Size  
  MLL/MSL/TRA

What is the property currently being used for: ONLY CAMP NOTHING ELSE (EXISTING)

The proposed development is for:  Commercial    Industrial    Residential    Farm    Home Occupation    Other

Description of proposed development: EXISTING CAMP 9 TRAILERS

The property is adjacent to a:  Street/Avenue    Provincial Highway    Local (County) Road    No Road

Proposed commencement and completion of development: Start Date: CAMP WAS THERE Date: FOR 3 YRS

Square footage of development:  Length:  Width:  ALLEYWAY

Approximate construction value (if applicable): \$  Indian Cabins

### DECLARATION

I/We hereby declare that the information on this application is, to the best of my/our knowledge, factual and correct.

<u>Robert Baron</u> Permit Applicant Name (Please print)	<u>R Baron</u> Permit Applicant Signature	<u>July 05/07</u> Date
<u>Robert Baron</u> Land Owner Name (Please print)	<u>R Baron</u> Signature of Land Owner	<u>July 05/07</u> Date

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

### For Administrative Use Only

Development Permit Application No: 201-DR-07 Date Received: July 17/07 Date Accepted:

Land Use Classification: DC2 Tax Roll No: 155 377

Proposed Use of land or Building: \_\_\_\_\_

Development Application Fee Enclosed:  Yes    No   Amount \$ 50<sup>00</sup> Receipt No: 79626



# Development Permit Application

## SITE PLAN

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK.	LOT	Size of Parcel
N	15	125	18	5	05-9020841			ac. ha.

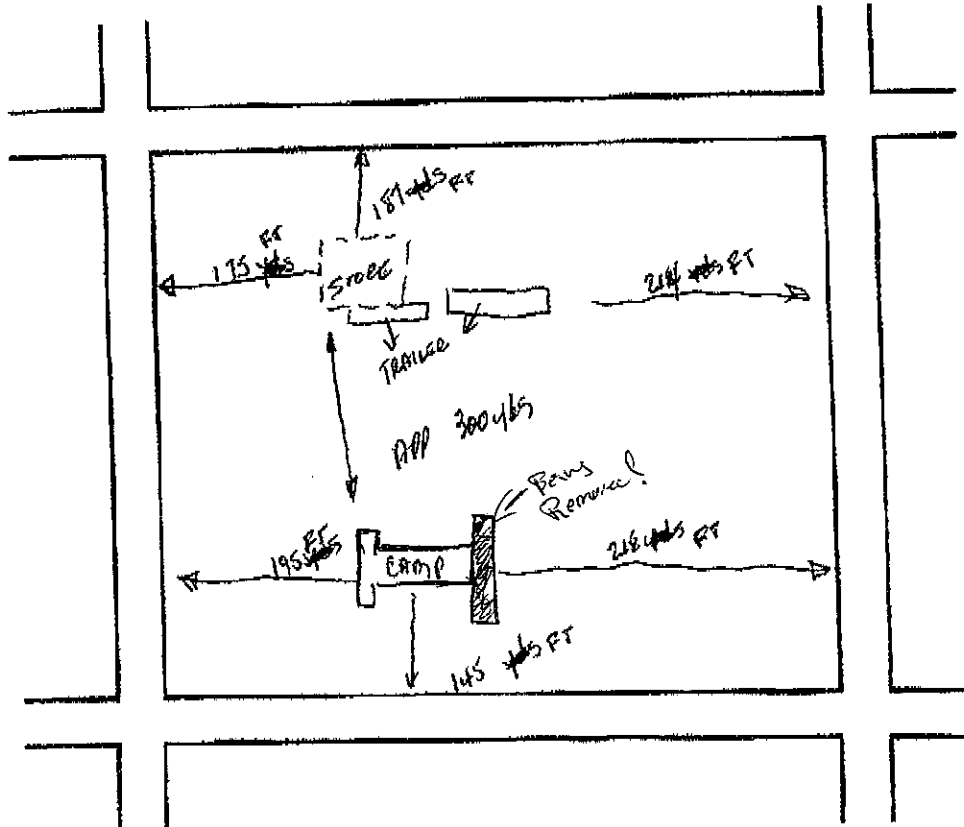
Date of site plan: \_\_\_\_\_

Remarks: \_\_\_\_\_

Phone 1-780  
4865321



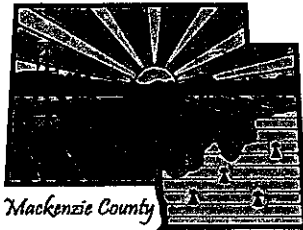
N



### Information Checklist for site plan

- location/distance of existing buildings from property lines
- location of access/driveway, and distance from intersections
- location of decks/patios and/or tread areas
- location of parking and loading areas

- location/distance of proposed buildings from property lines
- ravines, creeks, lakes, sloughs, and any other water bodies
- location of road(s), road allowances
- length and width of property



**Mackenzie County**  
4511-46<sup>th</sup> Avenue  
P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266

## Development Approving Authority

Application No.:	201-DP-07
Legal Description:	<i>Plan 902 0841, Lot 05 (E1/2 15-125-18-W5M)</i>
Applicant: Address:	Robert Baron 7907-145 Street Edmonton, AB T5R 0S7
Development:	<b>Industrial Camp (15 man camp)</b>
DECISION:	<b>APPROVED (See Attached Conditions)</b>

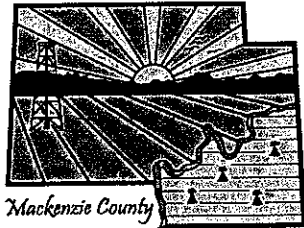
## Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Subdivision and Development Appeal Board. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.
- d) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated in section 641 of the Municipal Government Act 1994.

Dated September 11, 2007

\_\_\_\_\_  
Bill Neufeld, Reeve



## Mackenzie County

4511-46<sup>th</sup> Avenue

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

# Development Approving Authority

## 201-DP-07

### CONDITIONS OF APPROVAL

1. Minimum setbacks: 40.14 meters (135 feet) from road allowance; 15.34 meters (50 feet) from any other property lines.
2. All setbacks from property lines adjacent to the Provincial Highway shall meet Alberta Infrastructure and Transportation setback requirements.
3. All conditions and requirements by Alberta Infrastructure and Transportation are to be met to their specifications and standards.
4. **PRIOR** to installation of a new access or changing location of existing access contact Alberta Transportation at 624-6280. Access to be constructed to Alberta Transportation standards.
5. **Prior** to moving the Industrial Camp to the subject site, provide a notification of the relocation route to Mackenzie County. Contact the Operational Services Department at (780) 928-3983 regarding proper times and procedures.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

#### Please note

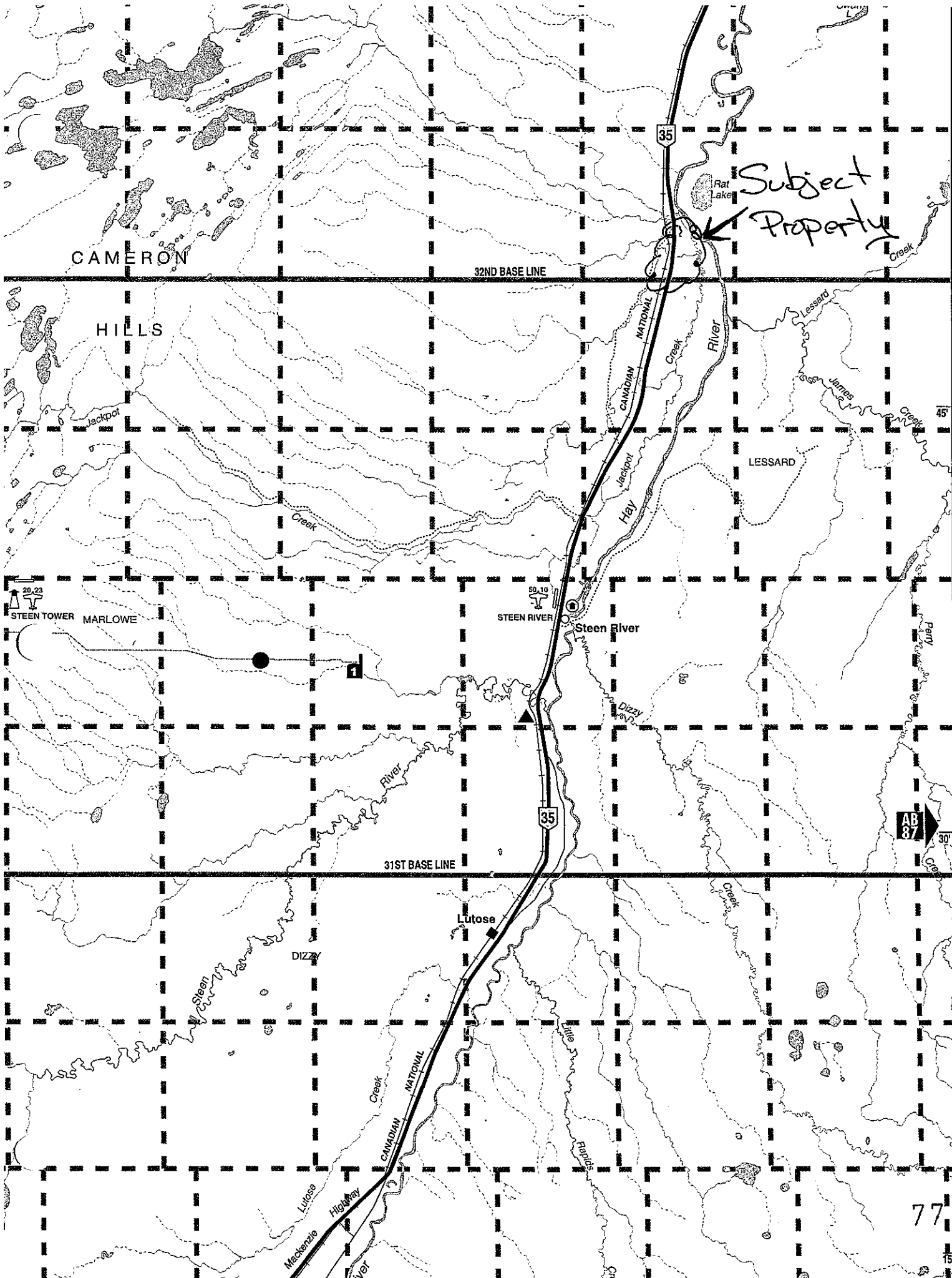
1. The Mackenzie County does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Mackenzie County, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
3. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on the necessary Safety Codes Permits, contact the Superior Safety Codes Office at 928-4772.

September 11, 2007

Date of Issue of Notice of Decision

Bill Neufeld, Reeve



CAMERON

HILLS

32ND BASE LINE

Subject Property

20, 23  
STEEN TOWER  
MARLOWE

STEEN RIVER  
Steen River

31ST BASE LINE

Lutose

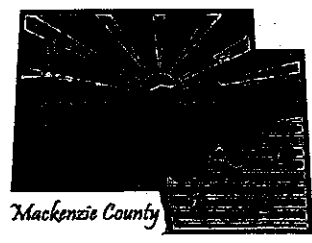
AB 87

77

15'







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>Paul Driedger, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Town of High Level Referrals Plan 042 4274, Block 53, Lot 11 (High Level)</b>

**BACKGROUND / PROPOSAL:**

Administration received a referral from the Town of High Level for a proposed subdivision application from Samlan Enterprises Inc. This development is to create three new lots from one large lot in an existing Mobile Home Subdivision. The lot is zoned as Mobile Home Subdivision district (MHS).

**OPTIONS & BENEFITS:**

The Planning department has no objection to this development.

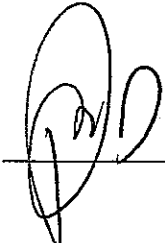
**COSTS & SOURCE OF FUNDING:**


All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

That Mackenzie County has no concerns for Subdivision application S07-008 on Plan 042 4274, Block 53, Lot 11 within the Town of High Level in the name of Samlan Enterprises Inc, for three new lots.

**Author:** Eva Schmidt,  
Planning Supervisor

**Reviewed by:** 

**CAO** 





TOWN OF



10511 - 103 Street  
High Level, Alberta  
T0H 1Z0  
Tel: (780) 926-2201  
Fax: (780) 926-2899  
E-mail: swiley@highlevel.ca

# Town of High Level

## Referral Agency Notice of Subdivision

Planning Department

File #: S07-008

Mackenzie County  
Box 1690  
LaCrete, AB  
T0H 2H0

**Re: Proposed Subdivision - Lot 11, Block 53, Plan 042 4274**

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above described land. We request that you submit comments and any supporting information in response to the subdivision application. Unless we have heard from you by September 19, 2007 we will process this application as though you have no objections.

Please forward a copy/copies to other departments in your agency as you consider necessary.


Should you require further information, please contact the undersigned.

Sincerely,

Simone Wiley  
Development Officer  
Town of High Level

/sw  
attachment

*HIGH LEVEL... at the crossroads of northern opportunity  
...where the future of Alberta begins.*

	TOWN OF HIGH LEVEL
	DEVELOPMENT SERVICES 10803A - 96 Street, High Level, Alberta, T0H 1Z0 PH: 780-926-8825 FAX: 780-926-8847

**SCHEDULE  
FORM 1  
APPLICATION FOR SUBDIVISION**

<b>FOR OFFICE USE ONLY</b>		
Date of receipt of Completed Form:	File No.	Fee Submitted

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS THE SUBJECT OF THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNERS BEHALF.

1. Name of registered owner of land to be subdivided: Sarolan Enterprises Inc. Address and phone no: Box 1477 High Level AB T0H 1Z0 (780) 926-9480

2. Name of agent (person authorized to act on behalf of the registered owner) Malsia Geomatics Inc. (Mike Thomson) Address and phone no: Box 89, 10476 92<sup>nd</sup> Street High Level AB T0H 1Z0 (780) 926-4123.

**3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED**

All/part of the E 1/4 Sec 6 Twp. 110 range 12 west of 2 meridian. Being all/part of

Lot 11 Block 21 Reg Plan no. 042 4274 C.O.T. no. 072 461 433.

Area of the above parcel of land to be Subdivided 0.157 hectares 0.39 acres.

Municipal address if applicable 5, 7 & 9 Dragonfly Crescent

**4. LOCATION OF LAND TO BE SUBDIVIDED**

a. The land is situated in the municipality of High Level

b. Is the land situated immediately adjacent to the municipal boundary? Yes \_\_\_ No

If yes the adjoining municipality is \_\_\_\_\_

c. Is the land situated within 0.8 kilometers (0.5 miles) of the right of way of a highway? Yes \_\_\_ No

if yes the Highway No. is \_\_\_\_\_ the Secondary Road No. is \_\_\_\_\_

d. Does the proposed parcel contain or is it bounded by a river, stream, lake or other body of water or by a drainage ditch or canal?

Yes \_\_\_ No  If yes state its name \_\_\_\_\_

e. Is the proposed parcel within 1.5 kilometers (0.932 miles) of a sour gas facility? Yes \_\_\_ No

**5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED**

a. Existing use of the land: Mobile Home Subdivision

b. Proposed use of the land: Mobile Home Subdivision

c. The designated use of the land as classified under a land use bylaw: (MHS) Mobile Home Subdivision District

**6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (WHERE APPLICABLE)**

a. Describe the nature of the topography of the land (flat, rolling, steep, mixed) Flat

b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc. - sloughs, creeks etc.)

None.

c. Describe the type of soil on the land (sandy, loam, clay, etc.) Clay.

**7. EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED**

Describe any buildings and any structures on the land and whether they are to be demolished or moved None.

**8. WATER AND SEWER SERVICES**

If the proposed subdivision is to be served by other than a water distribution system and a wastewater collection system, describe the manner of providing water and sewage disposal \_\_\_\_\_

**9. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF**

We, Malsia Geomatics Inc. hereby

Certify that: \_\_\_\_\_ I am the registered owner, or

I am the agent authorized to act on behalf of the registered owner

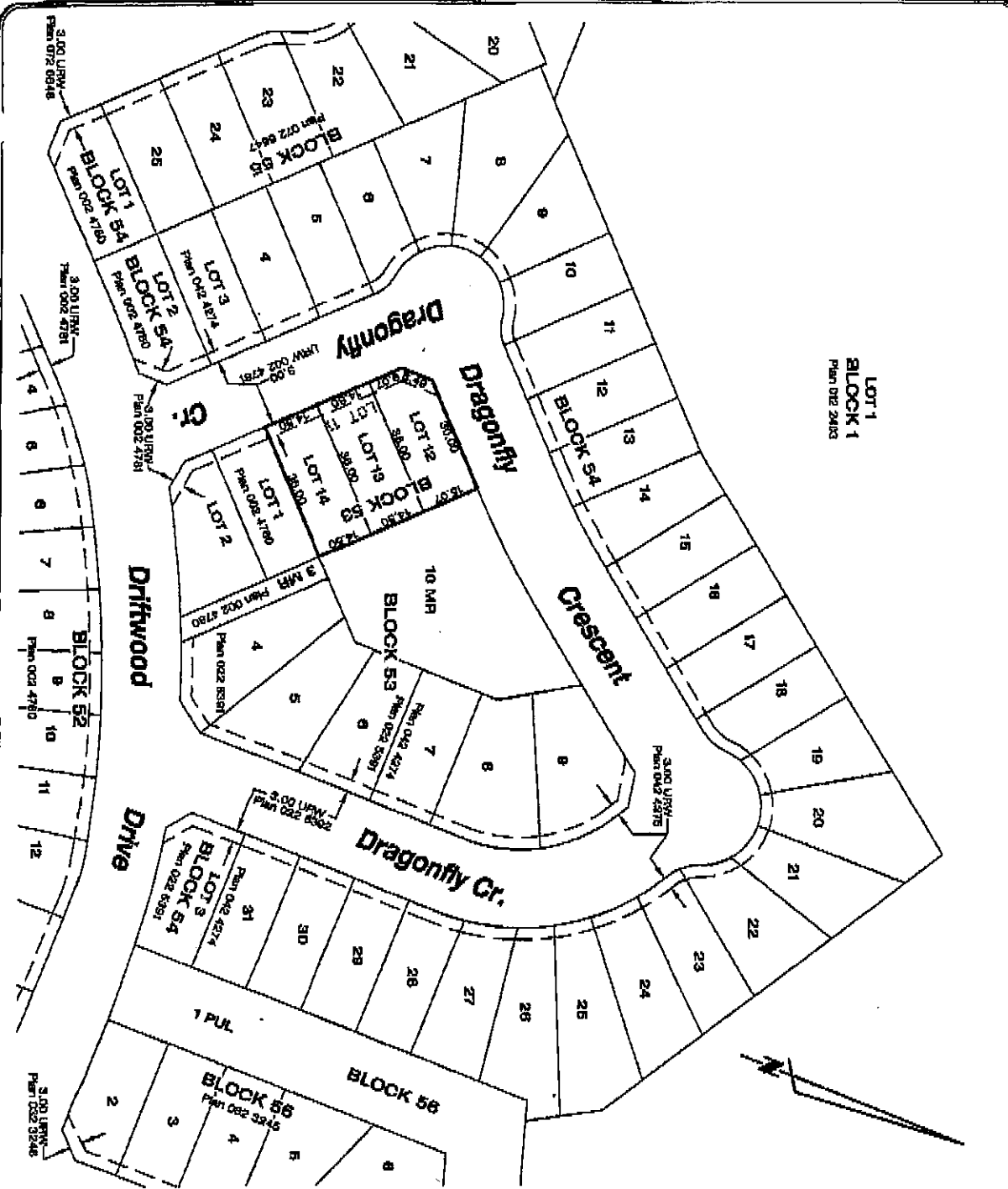
And that the information given on this form is full and complete and is to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

Address Box 89, 10476 92<sup>nd</sup> Street High Level AB T0H 1Z0

Signed 

Phone No. (780) 926-4123

Date August 23, 2007



LOT 1  
BLOCK 1  
Plan 012 2403

**TENTATIVE PLAN**

SHOWING SUBDIVISION OF  
LOT 11, BLOCK 59, PLAN 042 4274  
(E 1/2 SEC 8-10-18-5)  
HIGH LEVEL, ALBERTA

SUBJECT TO APPROVAL OF THE LOCAL APPROVING AUTHORITY

CLIENT  
SARAJAN ENTERPRISES  
BOX 427  
HIGH LEVEL, ALBERTA  
T0H 1Z0

DESCRIPTION OF PROPERTY  
OWN ADDRESS: DRAGONFLY CRESCENT  
HIGH LEVEL, ALBERTA  
DESCRIPTION: LOT 11, BLOCK 59, PLAN 042 4274

NOTES  
• Distances are in metres and decimal thereof.  
• Area affected is outlined in blue and contains 0.157 ha.

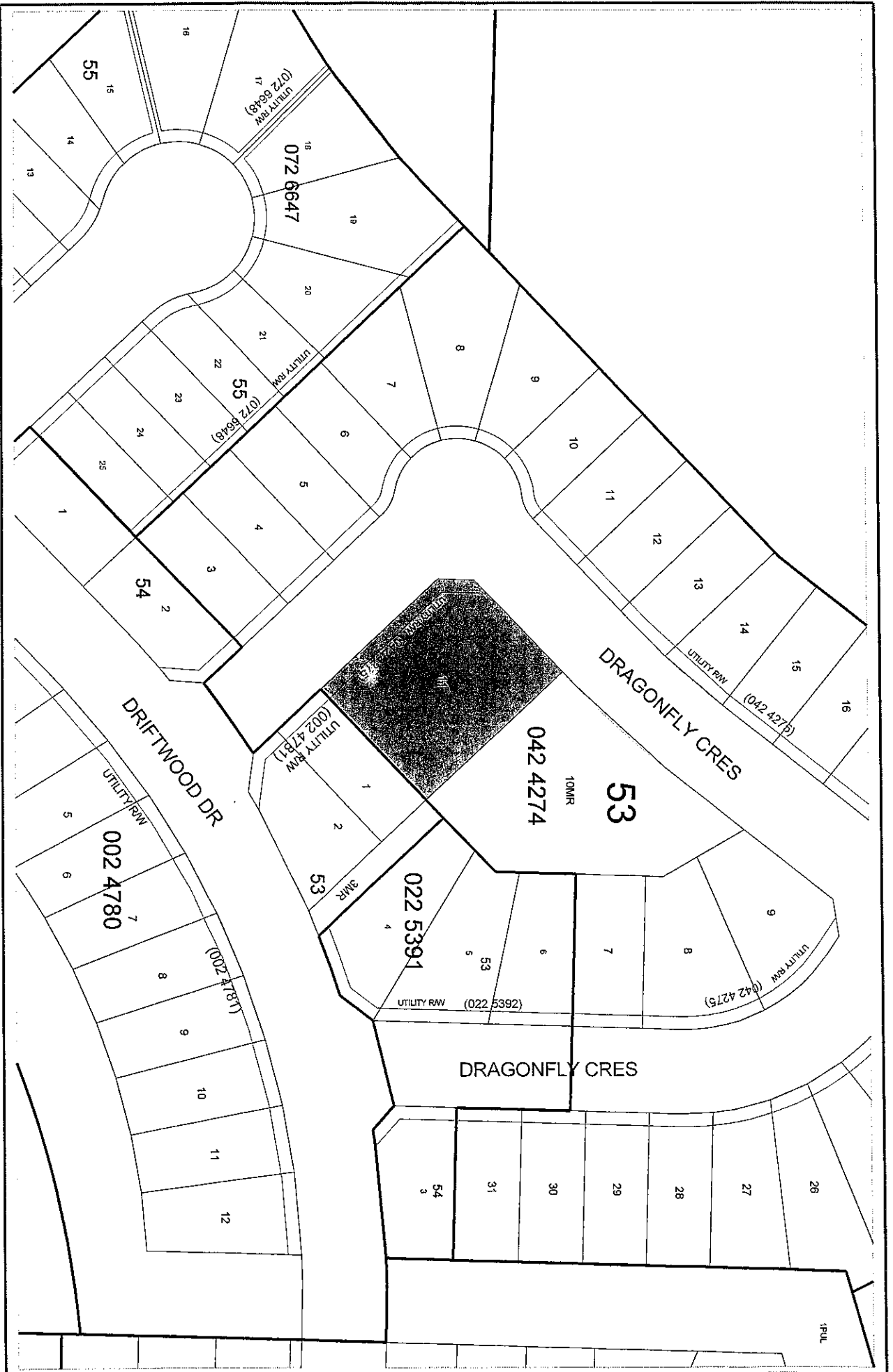


No.	Issued	Function	Date
1			AUG-20, 2007

SUBDIVISION APPROVAL STAMP

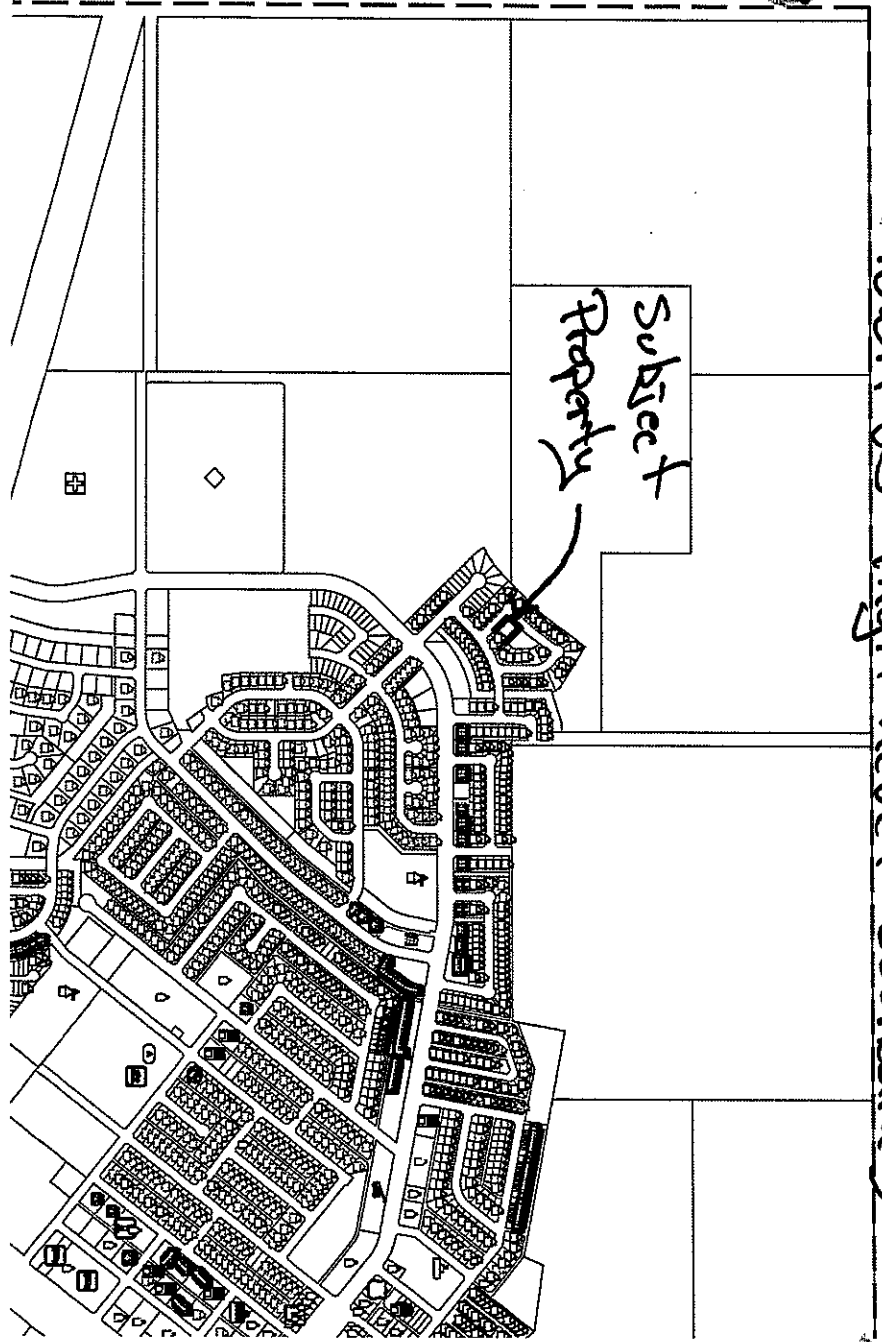
ALBERTA LAND SURVEYORS ASSOCIATION  
P0223  
Mable Grenville Inc.

Job No: H221507  
Drawing No: H221507  
Drawn By: TMP  
Checked: L1000  
Date: August 20, 2007  
Scale: 1:1000



Town of High Level Boundaries →

Subject Property



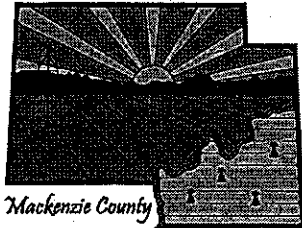
1 Km

Current Scale 1: 15299

4 N 1







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>Paul Driedger, Director of Planning &amp; Emergency Services</b>
<b>Title:</b>	<b>Special Council Meeting</b>

### BACKGROUND / PROPOSAL:

Administration is requesting that a Special Council meeting be held on Friday, September 21<sup>st</sup> beginning at 9:00 a.m. for the purpose of the following:

- 9:00 a.m. Meet with Urban Systems to discuss the results of the Municipal Development Plan and Land Use Bylaw Open Houses.
- 10:00 a.m. Meeting with the Agricultural Land Task Force to discuss the Land Use Group recommendations for Phase 1.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That a Special Council meeting be held on September 21, 2007 at 9:00 a.m. in the Fort Vermilion Council Chambers for the purpose of reviewing the Municipal Development Plan and Land Use Bylaw open house results and the Land Use Group recommendations for Phase 1.





## Mackenzie County

### OPEN HOUSE

# For the revision of the County's Municipal Development Plan and Land Use Bylaw

Mackenzie County invites you to attend an

## OPEN HOUSE

to discuss your vision for the County's future.

Mackenzie County has retained the services of Urban Systems to review and update the County's Municipal Development Plan and Land Use Bylaw.

- **Municipal Development Plan** is a guide for overall municipal development.
- **Land Use Bylaw** addresses specific issues in municipal development.

Open Houses are scheduled as follows:

Monday, September 17, 2007; from 7–9 p.m.; High Level Rural Hall  
Tuesday, September 18, 2007; from 7–9 p.m.; Fort Vermilion Council Chambers  
Wednesday, September 19, 2007; from 7–9 p.m.; La Crete Heritage Center  
Thursday, September 20, 2007; from 7-9 p.m.; Zama Community Hall

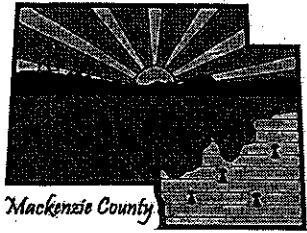
### We want to hear from you!

The primary purpose of the Open House is to discuss your vision for Mackenzie County's future. Members of the consulting team, Mackenzie County Council members, Municipal Planning Commission members, and staff will be on hand to discuss the Municipal Development Plan and Land Use Bylaw.

We need to hear from you. Please attend the Open House listed above and work with us to develop a vision for our County's future.

For more information, please call Eva Schmidt at (780)928-3983.





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>Paul Driedger, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Town of High Level Referrals Bylaw 856-07 – Part of Lot 10PUL, Block 43, Plan 982 3408 (High Level)</b>

**BACKGROUND / PROPOSAL:**

Administration received a referral from the Town of High Level for a Land Use Bylaw Amendment application to rezone Part of Lot 10PUL, Block 43, Plan 982 3408 from Public Recreation (PR) to Residential District 1C (R1C) to allow the area to be developed for a laneway.

**OPTIONS & BENEFITS:**

The Planning department has no objection to this development.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

That Mackenzie County has no concerns regarding the Town of High Level Bylaw 856-07 to rezone Part of Lot 10PUL, Block 43, Plan 982 3408 from Public Recreational (PR) to Residential District 1C (R1C) within the Town of High Level

**Author:** Eva Schmidt,  
Planning Supervisor

**Reviewed by:** \_\_\_\_\_

**CAO**





TOWN OF  
HIGH LEVEL

10511 - 103 Street  
High Level, Alberta  
T0H 1Z0  
Tel: (780) 926-2201  
Fax: (780) 926-2899  
E-mail: swiley@highlevel.ca

August 23, 2007

Mackenzie County  
Box 640  
Fort Vermilion, AB  
T0H 1N0

Attention: Paul Driedger, Director of Planning

Dear Mr. Driedger,

**Land Use Bylaw Amendment Application Bylaw 856-07**

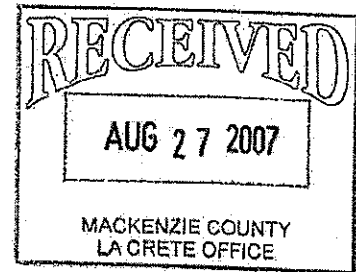
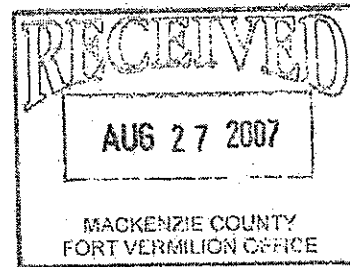
The Town of High Level is considering rezoning Part of Lot 10PUL, Block 43, Plan 982 3408 from Public Recreation (PR) to Residential District 1C (R1C). The reason for the proposed change is to potentially allow for this area to be developed into a lane.

In accordance with the Inter-Municipal Development Plan we are providing you notification and requesting comments from the County. Please provide comments before 4:30 p.m. September 6, 2007.

Yours truly,

Simone Wiley  
Development Officer

Enclosure



*HIGH LEVEL... at the crossroads of northern opportunity  
... where the future of Alberta begins.*

**TOWN OF HIGH LEVEL**

**BYLAW NO. 856-07**

**A BYLAW OF THE TOWN OF HIGH LEVEL TO AMEND LAND USE BYLAW NO. 661-97.**

**WHEREAS**, the Municipal Government Act, being Chapter M-26.1 of the Statutes of Alberta enables Council to amend bylaws, and

**WHEREAS**, the Council of the Town of High Level, in the Province of Alberta, has deemed it desirable to amend Schedule "A" of Land Use Bylaw 661-97 to rezone the lands to accommodate a laneway.

**NOW THEREFORE**, the Council of the Town of High Level, in the Province of Alberta, **DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:**

- I. That Schedule "A" of Bylaw 661-97 is amended to rezone Part of 10 PUL, Block 43, Plan 982 3408 from Public Recreation (PR) to Residential District R1C (R1C) as shown on Schedule "A".

**READ A FIRST TIME** this \_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Designated Officer

**READ A SECOND TIME** this \_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Designated Officer

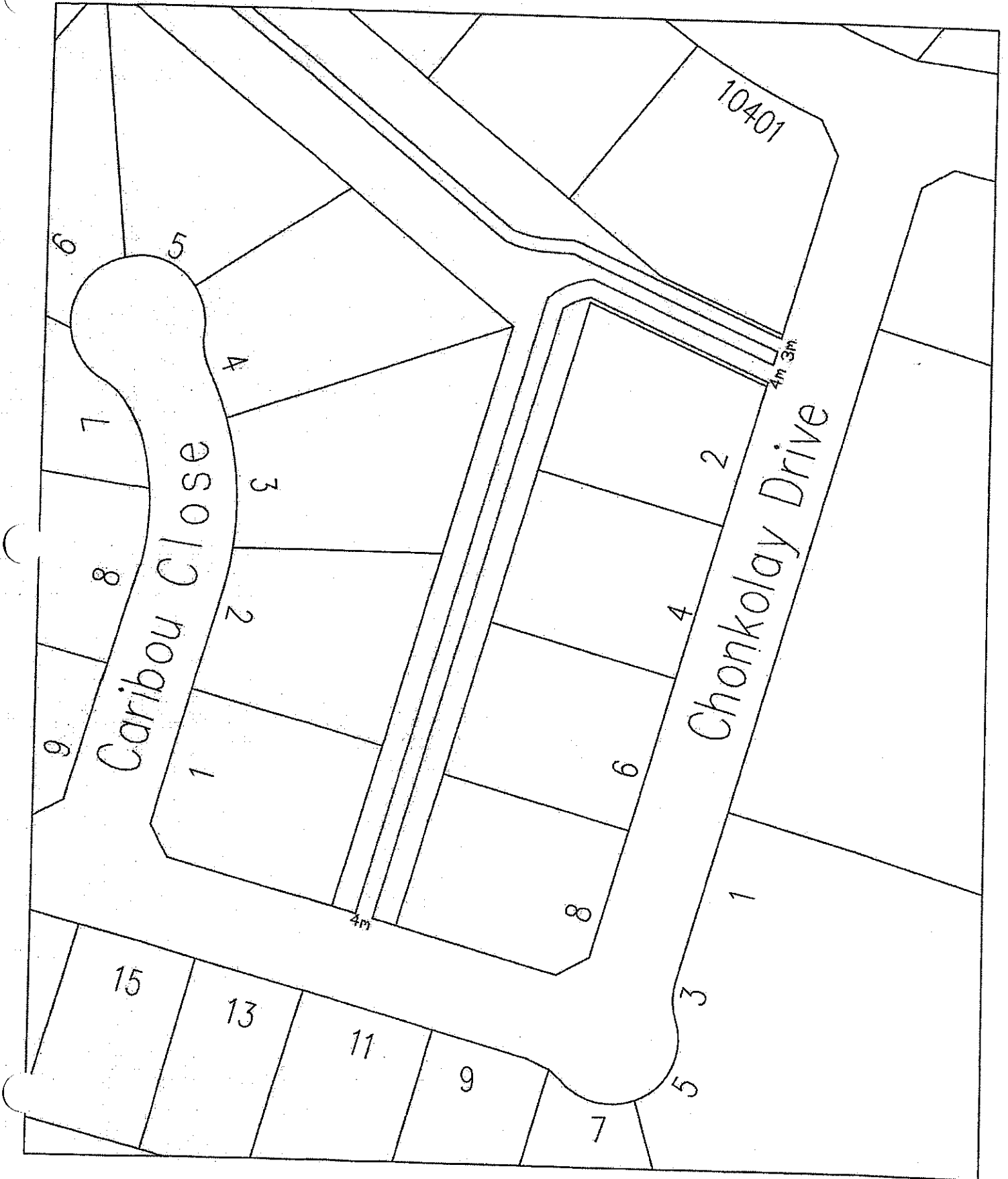
**READ A THIRD TIME AND FINALLY PASSED** this \_\_\_ day of \_\_\_\_\_, 2007.

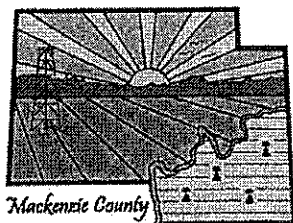
\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Designated Officer



# Schedule A





**Mackenzie County**  
**P.O Box 640, Fort Vermilion AB T0H 1N0**  
**Phone (780) 927-3718 Fax (780) 927-4266**

August 30, 2007

Town of High Level  
10511 - 103 Street  
High Level AB T0H 1Z0

FAX: 926-2899

Attention: Simone Wiley, Development Officer

Dear Ms. Wiley:

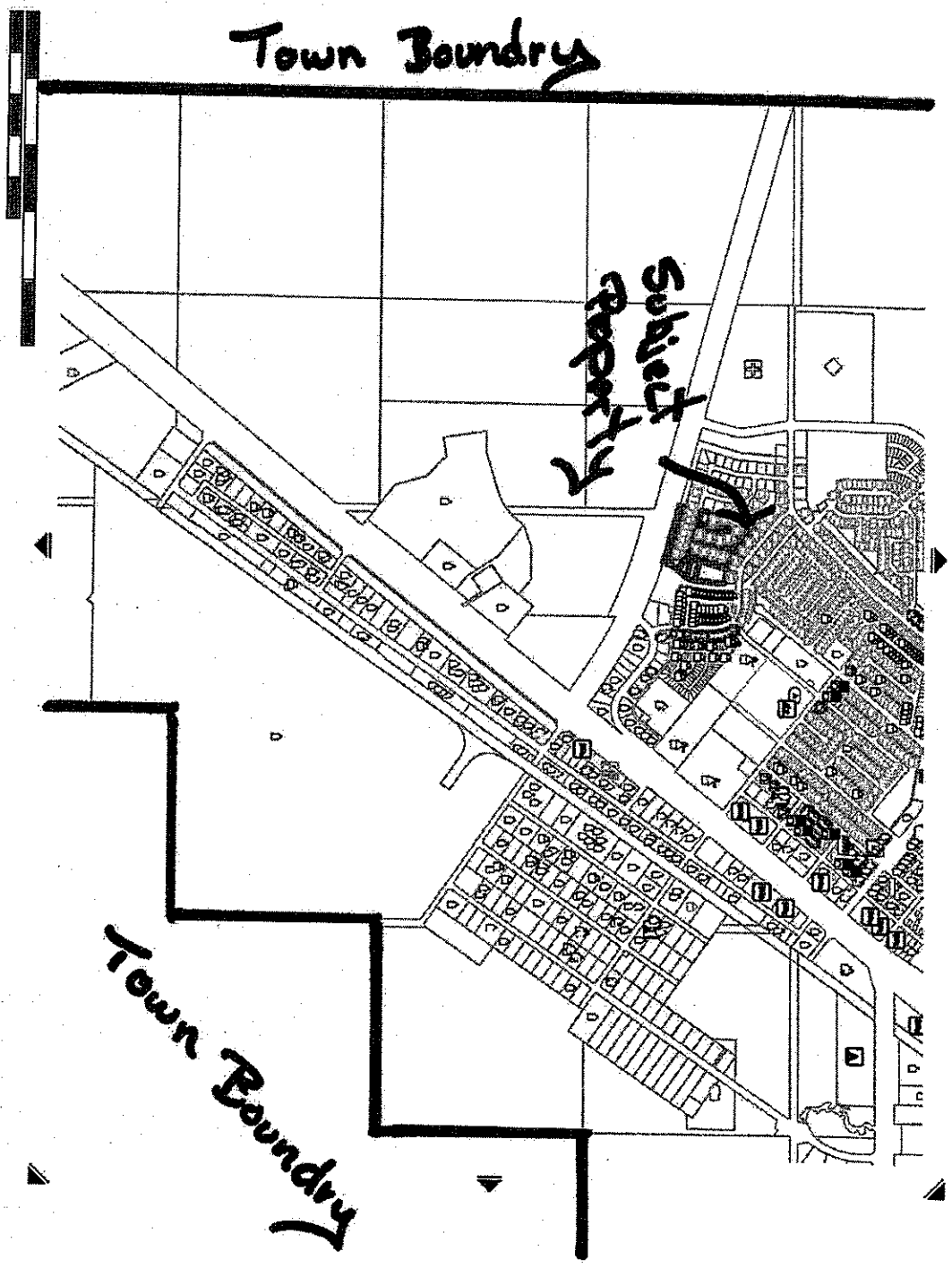
**RE: Land Use Bylaw Amendment Application Bylaw 856-07**

We have received your letter of August 23, 2007 requesting comments regarding Bylaw 586-07. Your request will be reviewed by Council at their meeting on September 11, 2007, making it impossible to respond to you by your deadline of September 6, 2007.

In accordance with the Inter-Municipal Development Plan we should be allowed 30 days to respond to your request. We trust that you will understand our situation and provide a time extension to the deadline.

Yours truly,

Paul Driedger  
Director of Planning



Town Boundary

Subject Property

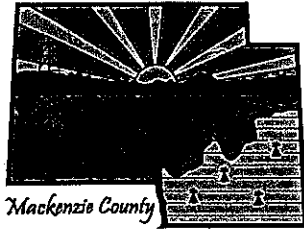
Town Boundary

4 N 1

1 Km

Current Scale 1: 23302





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>Mark Schonken</b>
<b>Title:</b>	<b>Tompkins Landing Ice Bridge Agreement</b>

### BACKGROUND / PROPOSAL:

Alberta Infrastructure & Transportation has supplied the County with a new draft agreement for the construction and maintenance of the Ice Bridge. Two significant changes to that of the previous year seems to be:

- the 3 year term of the agreement; and
- the 15% administration fee that will also be considered.

### OPTIONS & BENEFITS

N/A

### COSTS & SOURCE OF FUNDING:

Funding will be supplied by Alberta Infrastructure & Transportation for the actual costs incurred by the County with an additional administration fee of 15%.

### RECOMMENDED ACTION:

#### **Motion 1**

Approve the proposed project schedule.

#### **Motion 2**

Approve the agreement with AIT regarding the construction and maintenance of the bridge.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO 



**Tompkins Ice Bride****September 11, 2007****Project Schedule**

<b>Activity</b>	<b>Date</b>	<b>Status</b>	<b>County</b>
Planning	6 September	Completed	MS
Approve Contract	11 September	Final received	Council
Approve RFT	26 September	Draft	Council
Advertise	26 Sept – 3 Oct		MS
Tender Close	25 October		Council
Award Tender	25 October		Council
Construct to start	Mid November		BK, RD & MS
Open for traffic	Late Nov on		
Close for traffic	Early April 08		

**Specific County Activities**

<b>Activity</b>	<b>Date</b>	<b>Status</b>	<b>County</b>
Approve AIT contract		Final received 11 September	Council
RFT prepare		1 <sup>st</sup> draft complete	MS
Insurance confirmation	26 September		PD & MS
Permits	End of September	Await contract approval	PD
Triplicate logbook		Format agreed	PD & RD
Signs		Investigate	PD & RD

MEMORANDUM OF AGREEMENT  
BETWEEN  
ALBERTA INFRASTRUCTURE AND TRANSPORTATION  
AND  
MACKENZIE COUNTY  
FOR  
CONSTRUCTION AND MAINTENANCE OF AN ICE BRIDGE  
ON THE PEACE RIVER ON HIGHWAY 697  
AGREEMENT NO. CE



**MEMORANDUM OF AGREEMENT**

signed this \_\_\_\_ day of \_\_\_\_\_ 20\_\_ A.D.

**BETWEEN:**

**HER MAJESTY THE QUEEN** in right of the Province of Alberta, in this document represented by the Minister of Infrastructure and Transportation (in this document referred to as the "Minister")

**OF THE FIRST PART**

- and -

**MACKENZIE COUNTY** in the Province of Alberta (in this document referred to as the "County")

**OF THE SECOND PART**

**PREAMBLE:**

- a) Whereas, the Minister desires to have an ice bridge constructed and maintained on the Peace River at NW 30-103-19-W5M on Highway 697 in accordance with the Minister's current standards and specifications in relation to ice bridges; and,
- b) Whereas, the County is willing to carry out such ice bridge construction and maintenance.

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties hereto mutually agree as follows;

- 1. Preamble is part of this Agreement.
  - a. The Preamble is a part of this Agreement
  
- 2. Definitions

In this Agreement the following words and phrases shall have the meanings as set forth below, unless the context otherwise requires:

  - a. "Ice Bridge" means the Tompkins Landing Ice Bridge, a river crossing for the Peace River located in the NW 30-103-19-W5M on Highway 697, South of the Hamlet of La Crete in the Province of Alberta as shown on the map Schedule "A"- Tompkins Landing Ice Bridge as attached and forming part of this Agreement.
  - b. "Work" means all matters related to the yearly construction and maintenance of the Ice Bridge including, but not limited to, clearing snow, smoothing rough ice, flooding, ice measuring and testing, recording the pertinent data, determining load limits, performing traffic accommodation measures, signing including the placing of traffic delineators, markers, reflectors and flags, performing inspections, performing supervision of any and all construction and maintenance activities, liaising with local authorities including the police and EMS, liaising with the local media, reporting, administration and consulting with the Minister.
  - c. "Minister" shall mean the Minister of Infrastructure and Transportation for the Province of Alberta or his authorized representative.

3. Materials and Equipment
  - a. The County shall supply all materials, equipment and human resources necessary to complete the Work or shall arrange to provide a contractor, equipment and personnel who are skilled in the construction and maintenance of ice bridges, in accordance with the requirements as described in the Agreement.
  
4. Permits and Approvals
  - a. The County shall on behalf of the Minister, obtain any and all authorizations, permits or approvals necessary for the construction and maintenance of the Ice Bridge prior to commencement of the Work. Authorizations are required from the following agencies:
    - Alberta Environment
    - Department of Fisheries and Oceans Canada (DFO)
  - b. Notwithstanding the above, the County must satisfy itself that it has applied for and received all authorizations, permits or approvals
  - c. The County shall conduct its operations in accordance with the conditions of the authorizations, permits or approvals for construction and maintenance of the Ice Bridge.
  - d. The County shall familiarize itself with and follow the conditions and measures set out within DFO's document titled *Pacific Region Operational Statement Ice and Snow Fill Bridges* (found at [www.heb.pac.dfo-mpo.gc.ca/decisionsupport/os/os-ice\\_bridge\\_e.htm](http://www.heb.pac.dfo-mpo.gc.ca/decisionsupport/os/os-ice_bridge_e.htm) so as to be in compliance with Subsection 35(1) of the Fisheries Act. For greater certainty, the County must conduct the Work in such a manner as not to cause the harmful alteration, disruption or destruction (HADD) of fish habitat unless it has been authorized by DFO.
  
5. County's Operating and Safety Plan
  - a. The County shall provide an Operating and Safety Plan satisfactory to the Minister. The Operating and Safety Plan shall be submitted to the Minister's Peace River Operations Manager, for the Minister's review no less than fourteen (14) days prior to the commencement of any Work. The Operating and Safety Plan shall be based on, but not limited to, the requirements of:
    - The Government of the Northwest Territories, Department of Transportation Manual titled "A Field Guide to Ice Construction Safety".
    - The Alberta Occupational Health and Safety booklet titled "Traveling, Standing and Working on Ice Requires Extreme CAUTION".
  - b. The County's general construction and maintenance requirements contained herein will be supplemented and superseded by more specific and stringent requirements of the County's Operating and Safety Plan where applicable.
  
6. Ice Measurement
  - a. The County shall assess ice thickness, weather conditions and the peculiarities of the Peace River as these factors are contributing factors that determine when construction of the Ice Bridge should commence.
  - b. The County shall measure and test the ice thickness to determine its ice bearing capacities. The County shall strictly comply with such ice bearing capacities when choosing and deploying equipment and employees for the Work.
  
7. Commencing Construction Activities

- a. *If the natural ice is not sufficient to safely support the construction of the Ice Bridge, the County shall flood the ice crossing or suspend activities until sufficient ice thickness has developed to allow further construction activities.*
- b. *The County shall ensure that all personnel wear appropriate flotation suits while working on the Ice Bridge.*
- c. *When it is unsafe to permit travel, the County shall post and maintain signs and barricades at both entrances to the Ice Bridge stating that the Ice Bridge is closed.*
- d. *When there is sufficient ice bearing capacity the County may:*
  - *Either remove snow or compact snow to accelerate ice thickness development.*
  - *Break down extremely rough ice using hand tools before heavier equipment can be used to complete the leveling process.*
  - *Use small pumps to flood areas that require strengthening. The depth of each flood should not exceed five (5) centimetres.*
- e. *The County may use heavy equipment to level the ice only when there is sufficient ice thickness to support such equipment.*

8. *Minimum Requirements for the Fully Constructed Ice Bridge for Public Use*

- a. *The County shall construct the Ice Bridge so that its complete surface width shall be thirty (30) metres. The County shall construct the Ice Bridge to a standard capable of allowing one vehicle with a gross weight up to a maximum of seventy thousand (70,000) kilograms to travel safely at a speed of not greater than ten (10) km/hr. In the event warm weather conditions prevail for the winter season preventing the County from constructing the Ice Bridge to the maximum load limit of seventy thousand (70,000) kilograms, the Minister has the discretion to adjust the maximum load limit for constructing the Ice Bridge.*

9. *Opening the Ice Bridge for Public Use*

- a. *When the surface of the Ice Bridge is smooth enough and the ice has sufficient strength to permit the safe passage of vehicles, the County will interpret ice test results and open the Ice Bridge at the calculated load limit. The County may initially open the Ice Bridge when there is sufficient ice thickness to safely permit travel of a vehicle having a gross vehicle weight up to two thousand five hundred (2,500) kilograms. The minimum width of travel surface required at this initial opening shall be no less than ten (10) metres.*
- b. *The County will be responsible for approving the opening date together with a load limit. Once the County has approved the opening date and load limit, the County shall post the load limit and open the Ice Bridge for public use.*
- c. *Upon opening the Ice Bridge, the County shall immediately notify the Minister, by contacting in writing the Peace River Operations Manager and the High Level Maintenance Contract Inspector. As well the County shall immediately notify the following local authorities:*
  - *Law Enforcement Agency (RCMP)*
  - *EMS (Emergency Medical Service)*
- d. *The County shall also arrange for public service announcements through the local radio station(s) advising that the Ice Bridge is open for the season.*
- e. *Prior to opening the Ice Bridge, the County shall supply and install all necessary regulatory, advisory and information signs at both of the Ice Bridge entrances. The County shall only use sign materials in accordance with the Alberta*

*Infrastructure and Transportation Approved Products List (found on the Alberta Infrastructure and Transportation website at [www.infratrans.gov.ab.ca](http://www.infratrans.gov.ab.ca)).*

- f. *The County shall erect signs at both of the entrances to the Ice Bridge advising motorists:*
- *Of the maximum allowable vehicle weight.*
  - *To travel at a maximum speed no greater than ten (10) km/hr.*
  - *That only one maximum tonnage vehicle is permitted on the Ice Bridge at a time.*
- \*\*\*During the winter season the Ice Bridge ice bearing capacity may exceed the seventy thousand (70,000) kilograms. In the event that ice measuring/testing indicates an ice bearing capacity greater than seventy thousand (70,000) kilograms, the posted maximum allowable vehicle weight shall remain at 70 Tonnes.*
- g. *The County shall supply and install suitable markers with delineator reflectors and fluorescent orange flags at fifty (50) metre intervals to delineate the edge of the Ice Bridge.*

#### 10. Ongoing Ice Bridge Maintenance

- a. *The County shall perform a daily visual inspection of the Ice Bridge. The County shall observe and document all circumstances and conditions affecting the traveling public and the Ice Bridge.*
- b. *The County shall perform ice measuring/testing and recording of data in accordance with the accepted procedures for ice bearing assessment as specified in the County's Operating and Safety Plan. The County shall measure and test the Ice Bridge's ice twice a week with no more the three (3) days between measurements and tests. An increased frequency of measurements and tests may be required due to ice/weather conditions. The increase in frequency of measurements and tests shall be at the discretion of the County.*
- c. *The County shall report changes in the Ice Bridge's ice bearing capacity to the Minister by contacting in writing the Peace River Operations Manager and the High Level Maintenance Contract Inspector within twenty-four (24) hours and load limits increased or decreased accordingly. The County shall change all applicable signs immediately.*
- d. *Should weather, river conditions, or insufficient ice bearing capacities occur between the initial opening and the official closing of the Ice Bridge for the season, the County shall have the authority to close the Ice Bridge. Should closure be deemed necessary the County shall notify the Minister by contacting in writing the Peace River Operations Manager and the High Level Maintenance Contract Inspector within twenty-four (24) hours. As well the County shall immediately notify the following local authorities:*
- *Law Enforcement Agency (RCMP)*
  - *EMS (Emergency Medical Service)*
- e. *The County shall:*
- *Maintain the Ice Bridge to the desired width of thirty (30) metres and maintain markers identifying the Ice Bridge boundaries.*
  - *Flood to increase thickness to maintain the specified ice bearing capacity. The depth of each flooding should not exceed five (5) centimetres and should be restricted to half of the Ice Bridge surface width at a time to minimize traffic interruptions.*
  - *Remove snow as necessary and keep the snow berms sloped away to reduce the possibility of trapping snow unnecessarily until a time that the*

*Ice Bridge's ice bearing capacity reaches thirty one thousand one hundred (31,100) kilograms.*

- f. When the Ice Bridge's ice bearing capacity reaches thirty one thousand one hundred (31,100) kilograms, the Minister will instruct its Highway Maintenance Contractor to carry out the snow removal on the Ice Bridge.*
- g. Should the Ice Bridge's ice bearing capacity decrease at anytime during the winter season below thirty one thousand one hundred (31,100) kilograms, the responsibility of snow removal shall revert back to the County until such time as the Ice Bridge's ice bearing capacity again reaches thirty one thousand one hundred (31,100) kilograms.*
- h. In the event that heavy equipment is required to repair the Ice Bridge due to conditions caused by the river including, but not limited to, pressure ridges, consultation is required with the Minister through the Peace River Operations Manager prior the commencement of such work. The Minister reserves the right to reject any or all payment for such work if prior consultation has not occurred. If such heavy equipment works have been agreed upon, the Minister shall pay for such approved works at the applicable hourly rates as outlined in the most current Alberta Roadbuilders and Heavy Construction Association Equipment Rental Rates Guide.*

**16. Ice Bridge End of Season Closing**

- a. In the later part of the winter season, it will be necessary for the County to close the Ice Bridge whenever the surface water exceeds a depth of fifteen (15) centimetres and/or the Ice Bridge's ice bearing capacity drops below two thousand five hundred (2,500) kilograms.*
- b. The County shall be responsible for determining closure dates of the Ice Bridge. The County shall submit the Ice Bridge closure date in writing to the Peace River Operations Manager and to the High Level Maintenance Contract Inspector immediately upon making the Ice Bridge closure determination. As well, the County shall immediately notify the following local authorities:
  - Law Enforcement Agencies (RCMP)
  - EMS (Emergency Medical Service)*
- c. The County shall also arrange for public service announcements through the local radio station(s) advising that the Ice Bridge is closed for the season.*
- d. At the end of the season, just prior to when the surface becomes unfit for the safe usage by any vehicle, the County shall retrieve all signs and other traffic control devices on the ice. The County shall install road closed signs and barricades at both of the entrances to the Ice Bridge, at which time the Minister's Highway Maintenance Contractor shall monitor the closure of the Ice Bridge while performing its regular road inspections for the Minister. Should the Highway Maintenance Contractor identify a deficiency (missing or incorrect signs/barricades), the County shall correct the deficiencies upon notification for the Minister.*

**17. Record Keeping**

- a. The County shall keep records of the ice thickness during the construction and maintenance of the Ice Bridge. All pertinent information such as date, time, names, temperature, weather condition, distances, test hole locations, ice condition, presence of cracks, details of load limits, and signature of inspector shall be recorded in a bound logbook. The records shall be filed as part of the*

*permanent record and shall be forwarded to the Minister within thirty (30) days of the final closure of the Ice Bridge for the season.*

**18. Prohibition Against the Use of Gravel, Sand, Salt, Dirt or Deleterious Materials**

- a. *The County shall not deposit gravel, sand, salt, dirt or deleterious material into the river or on the Ice Bridge.*

**19. Insurance**

- a. *The County shall, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances in compliance with the Alberta Insurance Act, and in forms and amounts acceptable to the Minister:*
  - *General Liability Insurance in an amount not less than five million dollars (\$5,000,000) inclusive per occurrence against bodily injury and property damage, including loss of use thereof. The Minister is to be added as an additional insured under this policy for any and all claims arising out of the County's operations. The policy shall be endorsed as primary and will not require the pro rata sharing of any loss by any insurer of the Minister. Such insurance shall include products and completed operations liability.*
  - *Automobile liability on all vehicles owned, operated or licensed in the name of the County in an amount not less than five million dollars (\$5,000,000).*
- b. *The County shall provide the Minister upon request, a certified true copy of each policy prior to execution of the Agreement, and upon request at any time thereafter within the Term of the Agreement, and the County shall also provide certified true copies of the certificates of renewal of the policies, or certified true copies of the replacement policies, as evidence that these coverages have been continued for the duration of the Agreement.*
- c. *All required insurance shall be endorsed to provide the Minister with thirty (30) days advance written notice of material change or cancellation.*
- d. *The County is responsible for insuring its equipment against all risks of accidental loss or damage.*
- e. *The County shall require and ensure that each sub-contractor provide evidence of comparable insurance to that set forth in the clauses above in an amount not less than five million dollars (\$5,000,000).*
- f. *The County shall require and ensure that each sub-contractor maintain Worker's Compensation Insurance in the amount required by the Workers' Compensation Board for the term of this Contract. In the event the County is performing work as defined in the Occupational Health and Safety Regulations and the County is a proprietor or performs an exempt activity as defined by the Worker's Compensation Board, then the County shall hold and maintain Worker's Compensation Insurance personal coverage throughout the length of this Contract.*

**20. Due Care, Claim Settlement and Hold Harmless**

- a. *The County shall hold harmless the Minister and its employees and agents from any and all claims, demands, actions and costs whatsoever that may arise directly or indirectly out of any act or omission of the County, its employees, agents or sub-contractors, in the performance of the Work. Such hold harmless shall survive this Agreement.*
- b. *The Minister shall hold harmless the County and its employees and agents from any and all claims, demands, actions and costs whatsoever that may arise*

directly or indirectly out of any act or omission of the Minister, its employees or agents, in the performance of the Work. This Hold Harmless shall survive this Agreement.

- c. The County shall ensure that its forces and those of all sub-contractors use due care to ensure that no person is injured and no person's property is damaged in the prosecution of the Work. Without restricting the generality of the foregoing, the County shall, at its own expense, make such provisions as may be necessary to avoid any such injury or damage.
- d. All claims for injury, loss or damage arising in connection with the Work will be referred to the County who shall deal with each claim in a fair and reasonable manner. The County shall respond to each claimant in writing, setting out the County's position with respect to the claim.
- e. If the County settles the claim, it shall provide the Minister with written proof that the claim has been resolved. If the County is unable to settle the claim or considers the claim to be invalid, it shall provide the Minister with written reasons for rejecting the claim.

#### 21. Conflicts Of Interest

- a. The County and the County's employees:
  1. Shall conduct their duties related to this Contract with impartiality and shall, if they exercise inspection or other discretionary authority over others in the course of those duties, disqualify themselves from dealing within anyone with whom a relationship between them could bring the impartiality of the consultant or its employees into question;
  2. Shall not influence, seek to influence, or otherwise take part in a decision of the Minister, knowing that the decision might further their private interests;
  3. Shall not accept any commission, discount, allowance, payment, gift, or other benefit that is connected, directly or indirectly, with the performance of their duties related to this Contract, that causes, or would appear to cause, a conflict of interest, and
  4. Shall have no financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of their duties related to this Contract, and if such financial interest is acquired during the term of this Contract, the Consultant shall promptly declare it to the Minister.
- b. A breach of the conflict of interest clauses of this Contract constitutes grounds for termination of the Contract, should the Minister deem such action appropriate.

#### 22. Inspection/Enforcement by the Minister

- a. The Minister reserves the right to inspect the Work in whole or in part to confirm that it has been performed in accordance with the specifications and conditions set out in this Agreement.
- b. The Minister will provide or make arrangements for enforcement of the Ice Bridge weight and speed restrictions when necessary. Enforcement will apply to commercial vehicles only.

#### 23. Compliance with Laws and Regulations

- a. In performing the Work, the County shall comply with all applicable statutes, regulations, by-laws, orders and directives of the respective government authorities having jurisdiction, and shall obtain any and all permits, licenses, approvals or consents necessary for the Work or the Materials, and shall pay any

*tax, levy, fee or other like charges required to be paid in order for the County to perform the Work or for the Minister to use the Materials.*

*24. Extension of Agreement*

- a. The Minister and the County may mutually agree to extend the expiry date of the Agreement*

*25. Scheduling of the Work*

- a. The County will be given the flexibility to schedule the Work to achieve efficiency in its operations.*

*26. Payment*

- a. The Minister agrees to pay the County for its costs to construct and maintain the Ice Bridge, up to a maximum amount of One Hundred Fifty Thousand Dollars (\$150,000) per winter season. The accumulated amount must not be exceeded without the express permission of the Minister.*
- b. The Minister agrees to cover costs for the following; supervision, labour, equipment, materials, and administration.*
- c. Administration costs shall be calculated as 15% of the actual construction and maintenance costs.*
- d. The Minister's payment for the construction and maintenance of the Ice Bridge will be made by a monthly invoice forwarded by the County to the Alberta Infrastructure and Transportation's Peace Regional Office at the following address:*
- Alberta Infrastructure and Transportation  
Attention: Operations Manager, Peace River  
Room 302, Provincial Building  
9621-96 Avenue  
Peace River, AB, T8S 1T4*
- e. All monthly Invoices submitted by the County shall be itemized indicating:*
- the service provide, manpower, equipment, materials, administration,*
  - the billing quantity per service, manpower, equipment, materials, administration and the cost associated with each.*
  - the monthly Invoices shall also indicate the total billable cost for the month, along with the total accumulated cost billed to the Minister to date.*

*27. Term*

- a. The Agreement shall commence on 0:00:01 October 31<sup>st</sup>, 2007 and shall terminate on 23:59:59 April 30<sup>th</sup>, 2010.*

*28. Goods and Services Tax*

- a. This is to certify that the property and/or services ordered/purchased hereby are being purchased by Alberta Infrastructure and Transportation which is part of the Alberta Crown or is listed as a tax free Alberta Government agency, and therefore not subject to the Goods and Services Tax. This exemption applies to all payments made by Alberta Infrastructure and Transportation to the County under this Agreement.*



29. Termination Without Fault of County

- a. *The Minister reserves the right to annul the Agreement at any time upon giving at least thirty (30) days notice in writing, to the County, in which event the County shall cease Work and shall be entitled to payment for the Work completed by the County up to the time of the annulment.*

30. Confidentiality

- a. *The County shall treat data and information concerning the Minister or third parties, or the business activities of them, as confidential and not disclose, copy, use, or permit the use of it at any time or in any way, other than for the purpose of performing this Agreement. The County shall not communicate any matters concerning the Work to any member of the public or any news medium, whether the press or radio or television, without the prior written consent of the Minister.*
- b. *The County shall limit the disclosure of confidential information to those persons to whom such disclosure is strictly necessary for the performance of the Agreement and shall ensure that those persons are bound by obligations of confidentiality equal to those contained in this section.*
- c. *The County shall not use the name of the Minister in whole or in part, in publicity releases, advertising or promotion of the County's business without the Minister's written consent.*

31. Freedom of Information

- a. *Any information collected or generated by the County in the course of the performance of the Agreement, may be property of the County and the Minister as public bodies and is subject to the Freedom of Information and Protection of Privacy Act, as well as all other regulatory requirements governing the management of personal information.*
- b. *Both the County and the Minister, when dealing with requests received under the Freedom of Information Protection of Privacy Act, will contact the other party prior to releasing any information to a third party under this legislation.*

32. Occupational Health and Safety Act

- a. *The County shall familiarize himself, its staff and its sub-contractors with the terms of the Occupational Health and Safety Act and the regulations thereunder to ensure complete understanding respecting the responsibilities given and compliance required. The County acknowledges that it is and assumes all of the responsibilities and duties of the "prime contractor" as defined by the Occupational Health and Safety Act, and that it shall, as a condition of the Agreement, comply with the Occupational Health and Safety Act and the regulations thereunder.*
- b. *In the event that the worksites of two (2) or more Prime Contractors coincide, it shall be the responsibility of the Prime Contractor of this Agreement to liaise with all other Prime Contractors and jointly develop a health and safety system or process for the affected work site. If two (2) or more Prime Contractors of the Minister can not agree on a process or system that addresses the safety concerns of all parties, work at the affected work site shall cease and the matter shall be referred to the Minister or its representative. Upon review, the Minister or its representative will decide which Prime Contractor shall be responsible for resolving the disputed safety issue. Such decision shall be final and binding upon all Prime Contractors.*

- c. *Prime Contractor shall, to the extent required by the Occupational Health and Safety Act and Regulations, establish and maintain a health and safety system or process to ensure compliance with the Act by its employees, agents and sub-contractors/owner operators.*
- d. *The County has the responsibility to identify work site hazards and develop operational and occupational safety policies, procedures and plans specific to the Work to ensure the safety of every person at the work site and of the public traveling through the site. When requested by the Minister, the County shall provide copies of these safety policies, procedures and plans prior to the commencement of the Work, along with verification that they have been submitted to Alberta Human Resources and Employment, Workplace, Health and Safety.*
- e. *If the Alberta Human Resources and Employment, Workplace, Health and Safety conducts a work site inspection that results in orders being issued to the County, the County shall immediately supply copies of these orders to the Minister's Peace River Operations Manager.*
- f. *The Minister may suspend the Work in accordance with Condition 32 Minister's Authority to Suspend Work, in cases of recognized imminent danger or when the County fails to comply with safety orders issued or to rectify previously identified work site hazards. The Minister's interpretation of a work site hazard will be considered final in all cases.*
- g. *In the even of an injury or accident, as defined by Occupational Health and Safety Regulations, involving employees of the County or its sub-contractors, the County shall immediately notify the Minister's Peace River Operations Manager and conduct an accident investigation in accordance with provisions of the Occupational Health and Safety Act. In addition, the County shall supply a copy of this investigation report to the Minister's Peace River Operations Manager within seventy-two (72) hours of the occurrence.*
- h. *Upon Agreement award, a pre-commencement meeting will be conducted by the Minister. The County shall ensure its project supervisor, the designated safety representative, and a representative from each sub-contractor is in attendance.*
- i. *While the Work is in progress, the County's project supervisor shall conduct safety meetings monthly. The Minister or its designate shall be invited to attend.*

**33. Safety Certificate Of Recognition (COR)**

- a. *The County shall, for the duration of this Contract, without limiting its obligations or liabilities herein and at its own expense, maintain a valid safety Certificate of Recognition from the Alberta Construction Safety Association or an approved equivalent. A Small Employer's Certificate of Recognition is not considered acceptable. The Consultant will provide a valid Safety Certificate of Recognition for his organization or company from an approved Safety Accreditation Program.*
- b. *Where it is not possible to retain a full COR vendor, the County may take an agreement directly with the Project Sponsor. In this case, the Agreement shall be approved by the Regional Director/Executive Director. Additionally, the Project Sponsor will be responsible for reviewing and accepting the County's safety program, and or conducting and documenting a detailed pre-job safety meeting in accordance with Appendix A-S01 of the Engineering Consultant Guidelines for Highway and Bridge Projects – Volume 2.*

34. Minister's Authority to Suspend Work

- c. *The Minister shall have the authority to suspend the Work, in whole or in part, for such a period as it deems necessary, due to conditions that it considers unfavourable for the execution of the Work or due to the failure of the County to comply with any provision of the Agreement.*
- d. *Upon receipt of the Minister's written notice to suspend the Work, the County shall immediately suspend those operations as are specified in the notice. No such suspension shall vitiate or void the Agreement or any part thereof or any security or obligation for the performance thereof or relieve the County of any other responsibility under the terms and conditions of the Agreement, including the preservation and care of the work site and materials used in the performance of the Work.*
- e. *Except in situations of imminent danger, the County shall not suspend the Work without the consent of the Minister.*

35. Third Party Accident Reporting

- a. *The County shall immediately notify the Minister of any accidents involving its or its sub-contractors equipment/vehicles that occur during the construction or maintenance of the Ice Bridge, and which involve a fatality, serious personal injury, or 3<sup>rd</sup> party property damage in excess of one thousand dollars (\$1,000) or as specified in the Traffic Safety Act, or any act or regulation that replaces the Traffic Safety Act. The County shall investigate the accident (including those of its sub-contractors) and complete a detailed accident report in a form satisfactory to the Minister within seventy two (72) hours of knowledge of the accident (report to include photographs, details of site conditions, records of signs, etc.) and shall provide the Minister with such accident report forthwith upon its completion.*

36. Notices

- a. *Notices and other communications require or permitted to this Agreement shall be delivered personally, sent by facsimile, or mailed:*
  - *To the Minister at:  
Alberta Infrastructure and Transportation  
Attention: Peace River Operations Manager  
Room 301, Provincial Building  
9621-96 Avenue  
Peace River, AB, T8S 1T4  
Fax. No.: (780) 624-2440*
  - *To the County at:  
Mackenzie County  
Attention: William Kostiw, Chief Administrative Officer  
Box 640, Ft. Vermilion, AB, T0H 1N0  
Fax. No.: (780) 927-4266*

37. No Waiver

- a. *Failure or delay on the part of either of the parties in exercising any right, power or privilege hereunder shall not operate as a waiver thereof.*

38. Waiver Not Affecting Rights on Breach

- a. *No waiver of any right, power or privilege by a party shall limit or affect that party's rights with respect to any breach of this Agreement by the other party.*

39. Further Assurances

- a. *Each of the parties hereto shall execute such further documents and give such further assurances as are required to give effect to this Agreement.*

40. Severability of Articles

- a. *It is intended that all Conditions of this Agreement shall be fully binding and effective between the parties, but in the event that any particular Condition or Conditions or a part of one is found to be void, voidable or unenforceable for any reason whatsoever, and the particular Condition or Conditions or part of the Condition shall be deemed severed from the remainder of this Agreement and all other Conditions shall remain in full force.*

41. Time is of the Essence

- a. *Time is and shall continue to be of the essence in this Agreement.*

42. Survival of Terms

- a. *Despite any other provision in this Agreement, those Conditions, which by their nature continue after the conclusion or termination of this Agreement, shall continue after such conclusion or termination of this Agreement.*

43. Choice of Law

- a. *This Agreement shall be construed and interpreted in accordance with the laws of the Province of Alberta, and the parties hereto attorn to the jurisdiction of the Courts of the Province for the interpretation and enforcement of the provisions hereof.*

44. Order of Precedence

- a. *In the event of a conflict or inconsistency among the Schedules, this document excluding the Schedules, and any of their respective amendments; the documents, as amended, shall take precedence and govern in the following order:*
- *This document excluding Schedules;*
  - *The Schedules;*

45. Fair and Liberal Interpretation

- a. *The County and the Minister agree to give this Agreement a fair and liberal interpretation and to negotiate with fairness and candour, any modification or alteration that may be rendered necessary by changing terms, conditions, or special provisions.*

46. Department Name Change

- a. *Due to government reorganization, Alberta has changed the name of the Department of Infrastructure and Transportation in recent years. As a result, some specifications, drawings, plans, and other documents in this Agreement may continue to reference Alberta Infrastructure or Alberta Transportation and Utilities. Please be advised that any references to Alberta Infrastructure or Alberta Transportation and Utilities shall mean Alberta Infrastructure and Transportation.*

**IN WITNESS WHERE** this Agreement has been duly signed by the parties here as of the

\_\_\_\_\_ day of \_\_\_\_\_ 20 / AD.

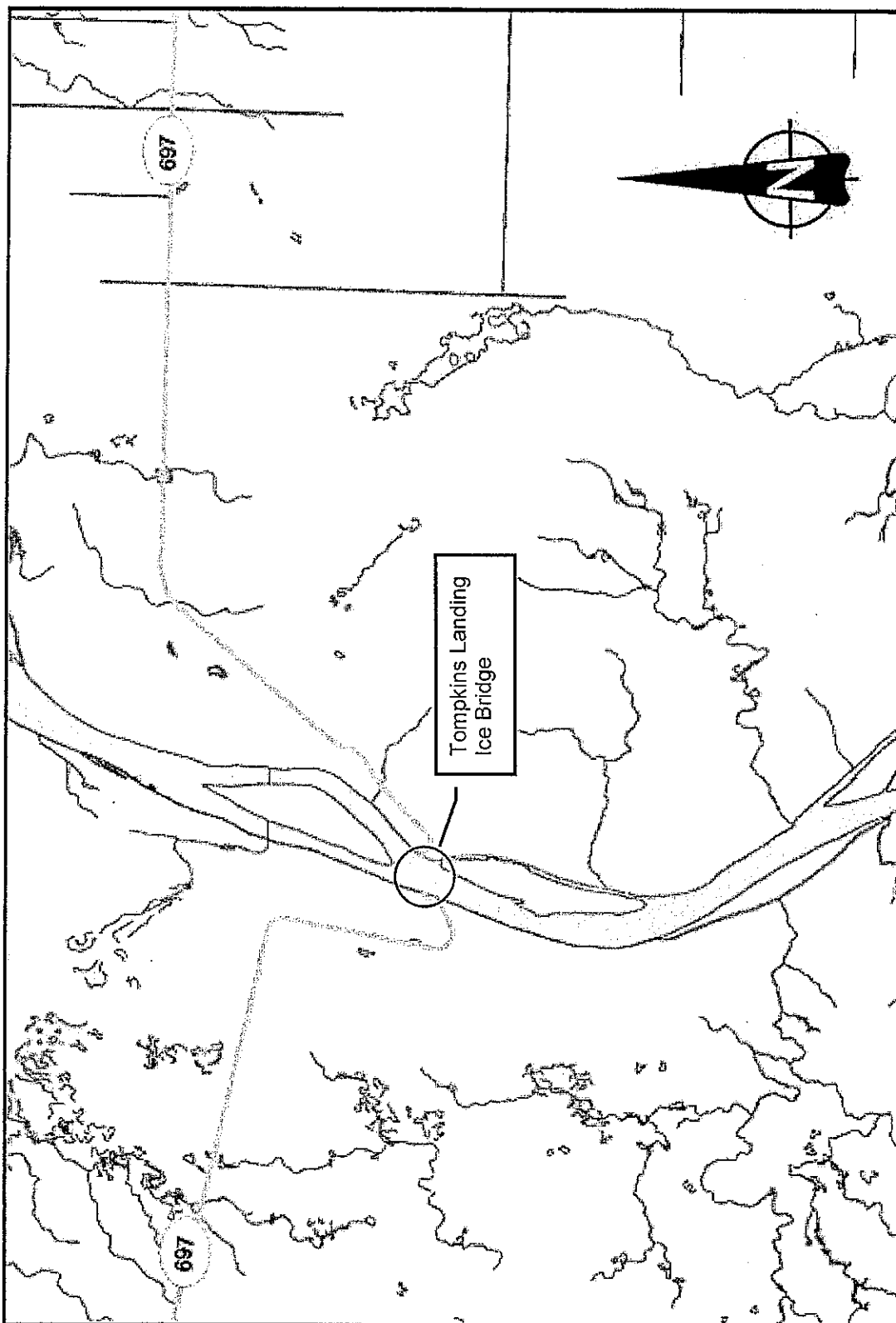
\_\_\_\_\_  
*Witness*

\_\_\_\_\_  
*Regional Director  
Peace Region  
Alberta Infrastructure and Transportation*

\_\_\_\_\_  
*Witness*

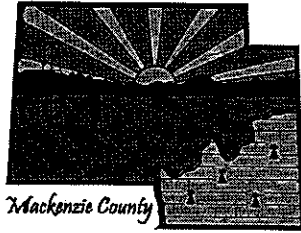
\_\_\_\_\_  
*Chief Administrative Officer  
Mackenzie County*

SCHEDULE "A"









## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Zama Water Treatment Plant</b>

### BACKGROUND / PROPOSAL:

The following motions were made at the August 29, 2007 Council meeting:

#### **13. j) Zama Water Treatment Plant/DCL Siemens Engineering**

Whereas, the Zama Water Treatment Plant proposal to Alberta Infrastructure and Transportation has been denied because of Protocol; and, whereas, DCL Siemens Engineering has been working on the Zama Water Treatment Plant project over the last three years; and, whereas, Mackenzie County paid \$526,904.93 to DCL Siemens Engineering in the period of three years for the Zama Water Treatment Plant engineering services.

Therefore, DCL Siemens Engineering has been requested to attend the Council meeting to discuss remedial action or other options available to Council.

#### **MOTION 07-08-776 MOVED** by Councillor Watson

That, as DCL Siemens Engineering stated they will not work with Mackenzie County's project manager, William Kostiw (CAO), on the Zama projects, Council accepts this statement as DCL Siemens' resignation as the County's engineers for the Zama projects.

**CARRIED UNANIMOUSLY**

#### **MOTION 07-08-777 MOVED** by Councillor Wardley

That due to DCL Siemens' position in refusing to work with the County's project manager and in order to mitigate further delays in completing the Zama projects, an alternate engineering firm be secured to complete the Zama projects.

**CARRIED UNANIMOUSLY**

**Author:** W. Kostiw

**Review By:** \_\_\_\_\_

**CAO** 

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That Mackenzie County appoint ISL Engineering to the Zama Water Treatment Plant project, subject to review and approval by Brownlee LLP and signing of a proper engagement letter.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

September 10, 2007

Our Reference: 12411

Mackenzie County  
4511 - 46 Avenue  
P.O. Box 640  
Fort Vermillion, Alberta  
T0H 1N0

Attention: Bill Kostiw  
Chief Administrative Officer

Dear Bill:

**Reference: Hamlet of Zama - Construction Management Services**

---

ISL Engineering and Land Services will be pleased to provide construction administration services for the following projects in the Hamlet of Zama:

23-04-48	New Water Treatment Plant
23-04-48-2	Raw Water Supply Line
23-05-50	Wastewater Collection and Treatment System Upgrading

These projects have been designed and tendered by DCL Siemens Engineering Ltd. We will use the existing documents prepared by DCL to administer the projects.

We will also re-tender the New Water Treatment Plant project as required by Alberta Infrastructure and Transportation (AIT), using the DCL documents and drawings. If AIT is in agreement we will tender the project for two weeks starting Friday, September 21, 2007 and closing on Friday, October 5, 2007 at 2:00 PM in Edmonton. We have discussed this matter with John Engleder and he is in agreement with this. An e-mail confirmation of the conversation with John was sent to Wayne Franklin, John Engleder and yourself.

We will require editable electronic copies of the contract documents (MS Word) and drawings (AutoCAD) for all three projects. We ask that the County please request these files from DCL. These can be forwarded to our office directly.

If you have any questions, please give me a call at (780) 438-9000.

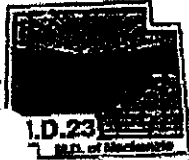
Sincerely,

Deon H.J. Wilner, P.Eng., CCCA  
Manager, Water and Wastewater Treatment



# M.D. OF MACKENZIE NO. 23

P.O. Box 640, Fort Vermillion, Alberta, T0H 1N0  
Telephone (780) 927-3718 Fax 927-4266 Public Works (780) 928-3983 Fax 928-3636



## REQUEST FOR ROAD CONSTRUCTION

Motion # \*\*\*\*\*  
Adopted Date \_\_\_\_\_  
File : \_\_\_\_\_

All road requests submitted on this application form will be investigated by the Roads Department and submitted to the Council for consideration. Requests are dealt with on a priority system determined by the Council in consultation with the Roads Department. All requests that cannot be satisfied during the current construction year will be retained on file for further consideration with the Roads Program for the following year. The deadline for submission of applications for consideration in the next Roads Program is August 31.

Affected Land Location SW ¼ Section 6 Township 109 Range 19 West of 5 Meridian

OR Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ Hamlet  OR Rural

Name of Owner / Occupant JAKE D. AND EVA ELIAS

Postal Address Box 134 LA CRETE T0H 2H0

Phone Number 780-926-6512 - 780-928-3978

Date on which the land was acquired JULY 20, 1999

What is the condition of the present access? NONE

Road Required for: Farmland Access  Residential Access  Both

Do you live on this land now? Yes  No  If No, where do you live? LA CRETE

Do you plan to live on this land? Yes  No  If Yes, When? CAMERON + GUYEN PETERS 2003

Is there a dwelling on this land now? Yes  No  If No, have you started to build one Yes  No

Have you applied for Power? Yes  No  Gas? Yes  No  Telephone? Yes  No

Would the proposed road form part of a school bus route (immediately or in the future)? Yes  No

If above answer is Yes: Number of school age children 3 Number of pre-school age children 1

What is the land being used for? Pasture 65 ha Crop \_\_\_\_\_ ha Hay 35 ha  
(mark all that are applicable) Recently cleared \_\_\_\_\_ ha Other uses (recreation, subdivision, etc) 60 ACRES TREES

Name of other benefiting parties and the location of their land that would benefit from this proposed road.

NAME	LAND LOCATION
1. <u>JAKE/EVA ELIAS</u>	<u>South 1/2 of NW 1/4 - 6 - 109 - 19 - 05</u>
2. _____	<u>will receive letter for</u>
3. <u>APPLICATION UNDER POLICY PW019-2-2</u>	<u>bank guaranteeing</u>
4. _____	<u>\$10,000. BNL</u>
<u>J. Elias</u> Signature of Applicant	<u>AUGUST 28/02</u> Date

For office use only	Date Stamp
Received at <u>La Crette</u> Office	<u>Aug 28/02</u>
By <u>Brenda</u> Signature	



# Location Sketch of Road Request

Range 20 W. of 5 M.

Range 19 W. of 5 M.

Range 18 W. of 5 M.

Township

110

Township

110



Township

109

Township

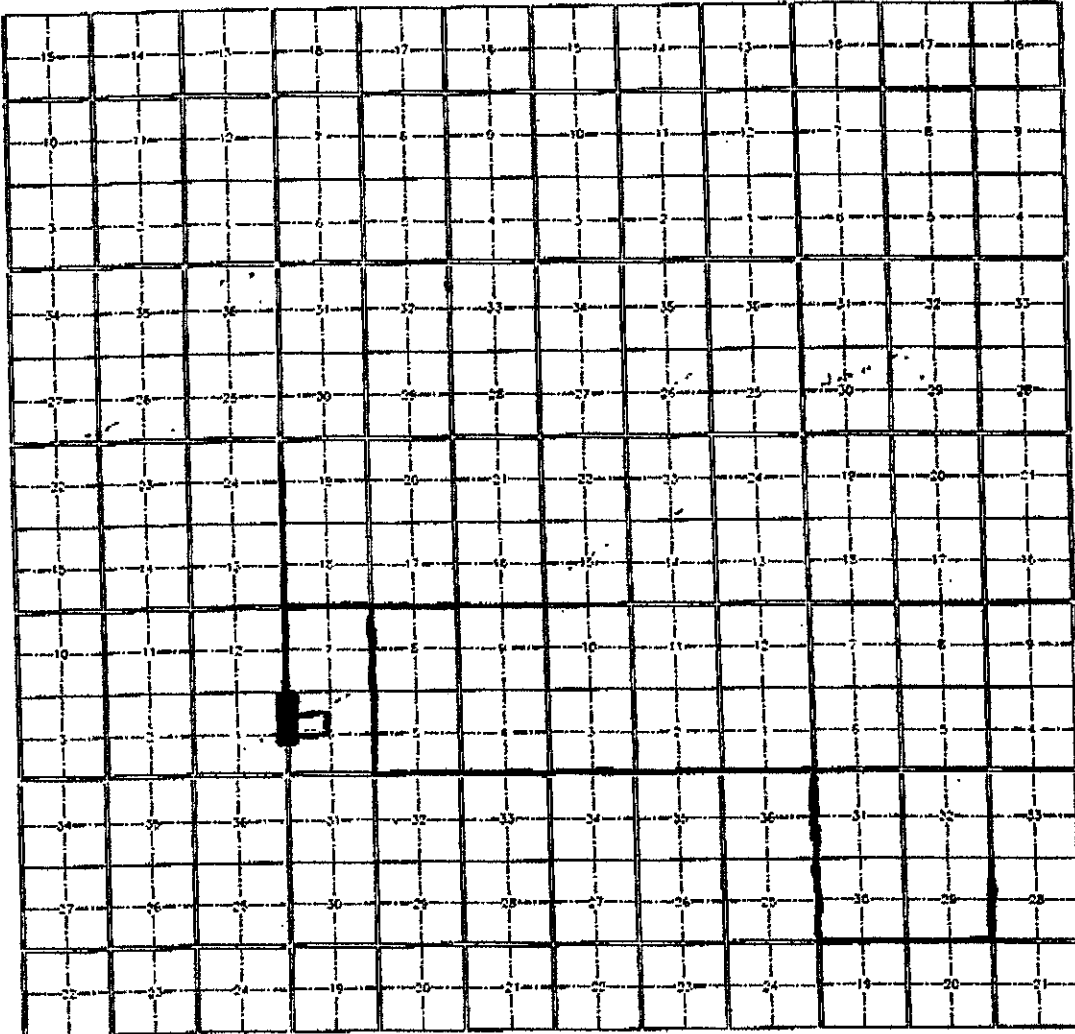
109

Township

108

Township

108



**Please:** clearly mark the location of all existing roads in **BLACK** ink and the location of the requested road in **RED** ink.

Please also indicate details such as:

- low areas, sloughs and muskegs
- drainage ditches
- bridges or culverts required
- pipelines
- buried utilities
- powerlines
- Trees (planted and natural)
- Buildings and driveways

*Please draw these details on a separate piece of paper and attach to this application.*

*The information provided on this form shall be used by the Municipal District of Mackenzie No. 23 and its Council for planning and scheduling road construction and maintenance programs only.*

